

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**  
**October 24, 2016**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 24, 2016, at 2:00 p.m. Commissioners present were Vickie Raines, Wes Cormier, and Frank Gordon. Lori Weiss, Deputy Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**BIDS:**

None

**HEARINGS:**

**1. Supplemental Budget-Illahee Oyeht Sewer Construction Fund #407-000-100 in the amount of \$1,348,742:** There was a public hearing October 24, 2016 for the Supplemental Budget-Illahee Oyeht Sewer Construction Fund in the amount of \$1,348,742. Notice of hearing was published in the *Montesano Vidette* October 13, 2016 and October 20, 2016. This resolution records additional funding received from the Department of Ecology and the Distressed Area Capital fund and increases the appropriation for the construction of the sewer system.

Commissioner Raines called for public comment.

There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve the Supplemental Budget-Illahee Oyeht Sewer Construction Fund #407-000-100 in the amount of \$1,348,742.

**2. Supplemental Budget-Reserve for Courtroom Construction #305-000-000 in the amount of \$300,000:** There was a public hearing October 24, 2016 for the Supplemental Budget-Reserve for Courtroom Construction #305-000-000 in the amount of \$300,000. Notice of hearing was published in the *Montesano Vidette* October 13, 2016 and October 20, 2016. This resolution establishes budget for a transfer in from Cumulative Reserve and courtroom construction costs. Resolution 2016-075 earmarked this money for this purpose.

Commissioner Raines called for public comment.

There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve the Supplemental Budget-Reserve for Courtroom Construction #305-000-000 in the amount of \$300,000.

**PUBLIC COMMENT:**

None

**CONSENT AGENDA:**

Minutes:

Morning/Regular Meetings: October 17, 2016

Correspondence:

WSLCB: Ocosta Senior Parents, November 19, 2016

**ACTION:** A motion was made, seconded and passed to approve the consent agenda.

**COMMISSIONERS:**

**1. Resolution appointing Rebecca Heffernan as acting Treasurer effective November 1, 2016:** A motion was made, seconded and passed to approve **Resolution No. 2016-120 approving Rebecca Heffernan as acting Treasurer effective November 1, 2016.**

\*\*The clerk announced the following item was added to the agenda:

**2. First Addendum to the District Court Indigent Defense Attorney Contract with Sean Taschner increasing appointments from 300 to 360 cases for 2016:** A motion was made, seconded and passed to approve the First Addendum to the District Court Indigent Defense Attorney Contract with Sean Taschner increasing appointments from 300 to 360 cases for 2016.

**Convene as Drainage District 2:**

Commissioner Raines moved out of the Regular Meeting and convened as the Drainage District 2 board to consider the following agenda items:

**1. Set Hearing Date, December 5, 2016, adoption of the 2017 Drainage District 2 budget:** A motion was made, seconded and passed to approve the hearing date of December 5, 2016 to approve the adoption of the 2017 Drainage District 2 budget

**2. Set Hearing Date, December 5, 2016, adoption of the Drainage District 2 2017 Assessment Roll:** A motion was made, seconded and passed to approve the hearing date of December 5, 2016 to approve the adoption of the Drainage District 2 2017 Assessment Roll.

**3. Hearing, Supplemental Budget-Drainage District 2-Maintenance in the amount of \$3,670:** A motion was made, seconded and passed to approve the supplemental budget-Drainage District 2-Maintenance in the amount of \$3,670. This maintenance budget will cover expenses occurred through the rest of the year.

Commissioner Raines moved out of the Drainage District 2 meeting and back into the Regular meeting of the Board of County Commissioners.

**DEPARTMENTS:**

**Fair, Events and Tourism:**

1. **Request Approval, Authorize the Fair, Events and Tourism Manager to sign and execute the 2017 fair agreement with Romeo Entertainment Group:** A motion was made, seconded and passed to approve authorizing the Fair, Events and Tourism Manager to sign and execute the 2017 fair agreement with Romeo Entertainment Group. The Romeo Entertainment Group will book talent and consult on marketing for the fair concerts.
  
2. **Request Approval, Authorize the Fair, Events and Tourism Manager to sign and execute the 2017 Tourism Trade Show Agreements for the 2017 Washington Sportsmen's Show January 25-29, 2017 in the amount of \$1,200 and the 2017 Pacific Northwest Sportsmen's Show February 8-12, 2017 in the amount of \$1,200:** A motion was made, seconded and passed to approve authorizing the Fair, Events and Tourism Manager to sign and execute the 2017 Tourism Trade Show Agreements for the 2017 Washington Sportsmen's Show January 25-29, 2017 in the amount of \$1,200 and the 2017 Pacific Northwest Sportsmen's Show February 8-12, 2017 in the amount of \$1,200. Thousands of Grays Harbor Visitor Guides, maps of Grays Harbor and Grays Harbor Calendar of Events are distributed at these Sportsmen's shows.
  
3. **Request Approval, Authorize the Fairgrounds and Tourism Manager to sign and execute the 2017 Grays Harbor County Tourism Advertising Agreement with Washington Tourism Alliance/Miles Marketing Website Advertising in the amount of \$3,188:** A motion was made, seconded and passed to approve authorizing the Fairgrounds and Tourism Manager to sign and execute the 2017 Grays Harbor County Tourism Advertising Agreement with Washington Tourism Alliance/Miles Marketing Website Advertising in the amount of \$3,188. Miles Marketing is the official website publisher for the Washington Tourism Alliance. Their mission is to advocate, promote, develop and sustain the economic well-being of the Washington tourism industry.
  
4. **Request Approval, Authorize the Fairgrounds and Tourism Manager to sign and execute the 2017 Grays Harbor County Tourism Advertising Agreement with Scenic Washington State Scenic Byways Guide and Map in the amount of \$5,750:** A motion was made, seconded and passed to approve authorizing the Fairgrounds and Tourism Manager to sign and execute the 2017 Grays Harbor County Tourism Advertising Agreement with Scenic Washington State Scenic Byways Guide and Map in the amount of \$5,750. The purchase of print advertising in the publication automatically qualifies Grays Harbor Tourism for an integrated email marketing campaign, interactive and print map campaign and website advertising campaign at no additional cost.

**Public Services:**

1. **Request Approval, Resolution acknowledging automatic vacation of right-of-ways within the Plats of Ocosta for applicant Dennis Johnson:** A motion was made, seconded and

passed to approve authorization of **Resolution 2016-123 acknowledging automatic vacation of right-of-ways within the Plats of Ocosta for applicant Dennis Johnson.**

**2. Request Approval, Liability Waiver Agreement with Cascade Karting Association for property stored at the ORV Park in the off season, the agreement will terminate when the new operator takes control:**

A motion was made, seconded and passed to approve the Liability Waiver Agreement with Cascade Karting Association for property stored at the ORV Park in the off season, the agreement will terminate when the new operator takes control. This agreement releases Grays Harbor County of any risk associated with property that Cascade Karting Association has stored at the park in the off season.

**3. Request Approval, Change Order #1 – Rognlins, Fairgrounds Pavilion Roof and HVAC Project, not to exceed \$25,200:**

A motion was made, seconded and passed to approve Change Order #1 with Rognlin's for the Fairgrounds Pavilion Roof and HVAC Project, not to exceed \$25,200. This change order will increase the contract amount price to \$1,724,600. The additional construction will provide reinforcement panels on the existing roof to repair holes and substantially rusted areas.

**4. Request Approval, Contract Supplemental Agreement #3 with Exeltech Consulting, Inc. for the design services of new barrier requirements on the Mattson Road bridge replacement in the amount of \$15,775.19:**

A motion was made, seconded and passed to approve Contract Supplemental Agreement #3 with Exeltech Consulting, Inc. for the design services of new barrier requirements on the Mattson Road bridge replacement in the amount of \$15,775.19. This supplement will provide for additional design services related to new barrier height required by L&I and new geotechnical specifications needed for construction.

**5. Request Approval, Contract Supplemental Agreement #2 with Exeltech Consulting, Inc. for the design services of new barrier requirements on the Delezenne Road bridge replacement in the amount of \$10,996.82:**

A motion was made, seconded and passed to approve Contract Supplemental Agreement #2 with Exeltech Consulting, Inc. for the design services of new barrier requirements on the Delezenne Road bridge replacement in the amount of \$10,996.82.

\*\*The clerk announced the following items were added to the agenda:

**6. Request Approval, Resolution Authorizing Submittal of applications for grant funding assistance to aid in financing the cost of ORV Education and Enforcement:** A motion was made, seconded and passed to approve **Resolution 2016-121 authorizing submittal of applications for grant funding assistance to aid in financing the cost of ORV Education and Enforcement.**

**7. Request Approval, Resolution Authorizing Submittal of applications for grant funding to aid in financing the cost of Off-Road Vehicle activities:** A motion was made, seconded and passed to approve **Resolution 2016-122 authorizing submittal of applications for grant funding assistance to aid in financing the cost of OFF-Road Vehicle activities.**

**8. Request Approval, Service Agreement with Kone, Inc. for a five-year service contract to maintain county elevators, term of contract October 24, 2016 to October 24, 2021 in the amount of \$22,278.52:** A motion was made, seconded and passed to approve the Service Agreement with Kone, Inc. for a five-year service contract to maintain county elevators, The term of the contract is October 24, 2016 to October 24, 2021 in the amount of \$22,278.52. Commissioner Raines noted she appreciated Mark Cox negotiating a new elevator contract which saved the county significant money.

**ANNOUNCEMENTS:**

None

**PUBLIC COMMENT:**

None

Commissioner Raines announced a recess at 2:17 p.m. to move to Conference Room No. 1 for the Media Session.

**Media Session:**

Commissioner Raines reopened the meeting at 2:20 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Frank Gordon and Wes Cormier. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

<b>No. 2016-120</b>	<b>Appointing Rebecca Heffernan as acting Treasurer effective November 1, 2016</b>
<b>No. 2016-121</b>	<b>Authorizing submittal of applications for ORV grants for Education and Enforcement</b>
<b>No. 2016-121</b>	<b>Authorizing submittal of applications for ORV grants for the cost of off road vehicle activities</b>
<b>No. 2016-122</b>	<b>Service Contract with Kone, Inc for a five year contract to maintain county elevators contract term 10/24/2016-10/24/2021</b>

**2016-123**

**Acknowledging automatic vacation of  
right-of-ways within the Plats of Ocosta for  
applicant Dennis Johnson.**

**INTERGOVERNMENTAL AGREEMENTS:**

None

At 2:25 p.m. Commissioner Raines adjourned the meeting.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
VICKIE L. RAINES, Chairman, District 3

\_\_\_\_\_  
WES CORMIER Commissioner, District 1

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

ATTEST:

\_\_\_\_\_  
Lori Weiss, Deputy Clerk of the Board