

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
July 18, 2016

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 18, 2016, at 2:00 p.m. Commissioners present were Vickie Raines, Wes Cormier and Frank Gordon. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney and Prosecutor Katie Svoboda were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. **Variance - County Road Standards for private roadway section C - Big Lodge Ridge LLC, (Continue to July 18):** There was a public hearing on July 11, 2016 to consider a request for a Roads Standards Variance 2015-0809 for private roadway section C – Big Lodge Ridge LLC and was continued to today, July 18, 2016. Notice of this hearing was published in *The Montesano Vidette* June 30, 2016.

The Clerk of the Board announced the applicant, Big Lodge Ridge LLC, sent an email requesting to withdraw their request for a hearing at this time.

She read the email as follows “Big Lodge Ridge, wishes to submit a withdraw request for the hearing scheduled today; with the condition that a hearing may be rescheduled to take place within 90-days. They understand that the county will not require a new fee or application if the hearing is rescheduled within this time frame and that, after the 90 days, a new application and associated fee will be required.”

PUBLIC COMMENT:

Mike Gowings, Central Park, asked for more information on the variance request. Commissioner Raines suggested meeting with the Planning Department to discuss the request.

CONSENT AGENDA:

Minutes:

Morning/Regular Meetings: July 11, 2016

Auditor:

Month-End Expenditures –June: Claims \$3,623,259.63, Salary \$2,506,255.31

Commissioners:

Appointments to Public Facilities District terms ending July 2020: Jim Donahoe, Position #7 and John Lynn, Position #6

Appointment: Bob Barton, Civil Service Commission, term ending February 2021
Coroner:
Monthly Summary Report: June 2016
Correspondence:
Lawsuit: Donna McCallum, L-698-16

ACTION: A motion was made, seconded and passed to approve the consent agenda.

COMMISSIONERS:

1. **Letter of Agreement with Dana Dietz, contractor for services for the Chehalis Watershed Festival, in an amount not to exceed \$2,700 through Chehalis Basin Lead Entity funding:** A motion was made, seconded and passed to approve a Letter of Agreement with Dana Dietz, contractor, for services for the Chehalis Watershed Festival in an amount not to exceed \$2,700 through Chehalis Basin Lead Entity funding. This includes developing artwork/content of 2016 festival posters, brochures, bookmarks and passports; organizing poster distribution to public venues and bookmark/brochure distribution to school children through the Chehalis Basin via school districts; organizing creation of new festival banners; managing festival budget and fundraising; communicating with all festival exhibitors; writing press releases and following through with promotional efforts; purchasing prizes for festival day; attending and reporting to the festival organizing committee at its meetings July – September including post-festival review in October.

DEPARTMENTS:

Management Services:

1. **Request Approval, Resolution, Establishing a Capital Projects Fund – Reserve for Courtroom Construction:** A motion was made, seconded and passed to approve **Resolution No. 2016-086 establishing a Capital Projects Fund – Reserve for Courtroom Construction.** This fund would be used exclusively for revenue and expenditures related to the construction of courtrooms for Superior and District Courts.

2. **Request Approval, Amendment No. 2 to the Recreation and Conservation Office Chehalis Basin Lead Entity Grant, \$45,658:** A motion was made, seconded and passed to approve Amendment No. 2 to the Recreation and Conservation Office Chehalis Basin Lead Entity Grant in the amount of \$45,658. This amount has been added for year two of the biennium to continue to support the Lead Entity Coordinator who organizes and maintains the Habitat Work Group and subcommittees in the support of salmon restoration and preservation work.

3. **Request Approval, E911 Basic Service Operations Grant with Washington State Military Department, \$51,337:** A motion was made, seconded and passed to approve E911

Basic Service Operations Grant with Washington State Military Department in the amount of \$51,337 for reimbursement to E911 basic service operations.

Superior Court:

1. Request approval, Rescind the request for two new Title 26 Guardian ad Litem Contracts and Award two Addendums to the Current Title 26 Guardian ad Litem

Contracts with Karrie Young and Geoff Arnold: A motion was made, seconded and passed to approve rescinding the request for two new Title 26 Guard ad Litem contracts and award two Addendums to the current Title 26 Guardian ad Litem contracts with Karrie Young and Geoff Arnold. This proposal would allow the Court to continue to appoint Title 26 Guardian ad Litem attorneys on difficult domestic matters to ensure that the best interests of children are being met. This addendum will allow for eight extra cases for each attorney.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Raines announced a recess at 2:06 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Raines reopened the meeting at 2:08 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Wes Cormier and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:16 p.m. Commissioner Raines adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2016-086

**Establishing a Capital Projects Fund –
Reserve for Courtroom Construction**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

At 2:16 p.m. Commissioner Raines adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Jenna Amsbury, Clerk of the Board