

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
June 27, 2016

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 27, 2016, at 2:00 p.m. Commissioners present were Vickie Raines and Frank Gordon. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A motion was made, seconded and passed to excuse Commissioner Cormier from the meeting due to illness.

BIDS:

None

HEARINGS:

1. Copalis Rocks Water System: A public hearing was held on June 27, 2016 to consider approving a feasibility study of the Copalis Rocks Water System. Notice of this hearing was published in the Montesano Vidette on June 16, 2016. Commissioner Raines asked for a staff report. Mike Olden, Gibbs and Olson gave a staff report.

He reported the County was approached by Copalis Rocks Association asking the County to evaluate taking over their water system. Copalis Rocks has had numerous issues over the years, and the owners have been working towards making repairs. The initial request for the county to take over the system was years ago, and at the time, the County requested for the owners to do some improvements before the county would consider the request. Last year a grant was received to pay for a feasibility study of the system. The County hired Gibbs and Olson to complete the study. Mr. Olden stated the study details the following information and recommendations about the system:

Current System:

- 39 homes served
- 25 current service connections (\$80 per month for bills)
- Upgraded pipes due to leaks
- Storage improvements
- Would cost the County a couple hundred thousand to get the system up to standards

Recommendations:

- Improvements would be best made before transfer, as the rates are already high and would not allow much room for the county to recoup the costs for improvements in a suitable timeframe.
- Have the owners approach the County to work on a transfer, include recommendation of feasibility improvements consistent with other projects the County has taken over the last

five to ten years. This would include development agreements/assessments for the current owners to allow the transfer to be clean.

Commissioner Raines called for public comment.

Chevy Chase, Edmonds, property owner in Copalis, stated he is one of the five owners of the water system. He is a structure engineer and has managed the system since 2004. There were some health orders and the water system was abandoned. There were some immediate fixes and billings needed as well. The county was approached at that time, but he was told that improvements needed to be made first. Major repair work was done to the system. It is not the owners' intent to own the system forever and they are willing to work with the County. This is a part-time community service to the residents.

Commissioner Raines asked if there were 27-28 hookups currently and if they were all factored into the report. Mike Olden confirmed this is correct.

Jim Franzel, Bellevue, stated his parents bought property in 1958 in the area. He is another owner and echoed Mr. Chase's comments that they don't have the expertise and really struggle to keep the system going. The County has other systems in the area and the owners are asking for help. He discussed economy of scale and recovering costs through rates to improve public safety. The County interest is appreciated.

Earl Shelburger, Copalis, stated he has owned his property since 1985. He stated support is needed by the County to maintain health and safety.

Being no further public comment, Commissioner Raines closed the hearing.

No action is needed at this time. The Public Services Director will bring forward a recommendation in the coming months.

2. Supplemental Budget – General Fund, \$643,554: A public hearing was held on June 27, 2016 to consider Supplemental Budget – General Fund in the amount of \$643,554. Notice of this hearing was published in the Montesano Vidette on June 16 and 23, 2016. Commissioner Raines asked for a staff report. Brenda Sherman, Budget Director, stated this resolution increases revenue from various sources based upon the most recent activity and projections. Appropriations are being increased based upon requests to add revenue, and there are some corresponding expenditures also being requested. Ending cash is being increased by the difference of \$101,384. She stated there are revised revenue/expenditures of \$250,000 for special projects for an amended amount of \$893,554.

Commissioner Raines called for public comment. There was no public comment. The Hearing was left open and continued to July 11, 2016.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular Meetings: June 13, 2016

Commissioners:

Set Hearing Date – July 5, 2016 – Ordinance Establishing Standards and Procedures under which Hearing Examiner may Conduct Quasi-judicial Hearings

Correspondence:

Use Request: Montesano Car Show, 7/16/16

ACTION: A motion was made, seconded and passed to approve the consent agenda.

COMMISSIONERS:

None

DEPARTMENTS:

Management Services:

- 1. Budget Transfer – Substance Abuse, \$15,423:** A motion was made, seconded and passed to approve **Resolution No. 2016-071 transferring items in the Miscellaneous Fund Substance Abuse in the amount of \$15,423.** This resolution will move budget from professional services to ending cash.
- 2. Budget Transfer – Miscellaneous Fund Equipment Rental & Revolving, \$201,731:** A motion was made, seconded and passed to approve **Resolution No. 2016-072 transferring items in the Miscellaneous Fund Equipment Rental & Revolving in the amount of \$201,731.** This resolution decreases the appropriation for municipal vehicles and equipment to adjust the ending cash balance back to the amount in the adopted 2016 budget.
- 3. Budget Transfer – Distressed Area Capital, \$320,000:** A motion was made, seconded and passed to approve **Resolution No. 2016-073 transferring items in the Miscellaneous Fund Distressed Area Capital in the amount of \$320,000.** This resolution increases the appropriation for transfers out to the Illahee Oyehut Sewer Construction fund.

Public Services:

- 1. Interagency Agreement with Office of Superintendent of Public Instruction (OSPI) for Environmental Health Department to conduct vendor health and sanitation food service evaluations, \$125 per inspection:** A motion was made, seconded and passed to approve an Interagency Agreement with the Office of Superintendent of Public Instruction (OSPI) for the

Environmental Health Department to conduct vendor health and sanitation food service evaluations in the amount of \$125 per inspection.

2. **Resolution, Authorization to change Waugaman Road to Olson Road:** A motion was made, seconded and passed to approve **Resolution No. 2016-074 authorizing to change the Road Name for Waugaman Road to Olson Road.** There are no residential homes, nor mailing addresses along Waugaman Road, and the County wishes to honor the memory of John Olson, as well as acknowledge Keith Olson for both gentlemen's contributions to the County and specifically the Quinault River Valley by re-naming Waugaman Road to Olson Road.

3. **Resolution, authorizing submittal of a historic courthouse grant application and dedication of funds:** A motion was made, seconded and passed to approve **Resolution No. 2016-075 authorizing a submittal of a historic courthouse grant application and dedication of funds for the Third Superior Courtroom Project.** This grant application is through the Washington State Historic County Courthouse Rehabilitation Grant Program. This resolution will commit the County to dedicate \$300,000 in local match if awarded \$650,000 in grant funding for the creation of the third superior courtroom.

4. **Engineering Contract Amendment with Gibbs and Olson for additional services for the Illahee-Oyehut Sewer Project - \$157,450:** A motion was made, seconded and passed to approve the engineering contract amendment with Gibbs and Olson for additional services for the Illahee-Oyehut Sewer Project in the amount of \$157,450.

5. **Authorization for Chairman to sign Illahee/Oyehut Sewer System Construction Contract with Rognlin's Inc. (upon receipt) for Schedules A, B (and C when additional funding is received), \$2,979,812.54:** A motion was made, seconded and passed to approve authorization for the Chairman to sign the Illahee/Oyehut Sewer System Construction Contract with Rognlin's Inc., (upon receipt) for Schedules A, B (and C when additional funding is received), in the amount of \$2,979,812.54. At this time the County has been offered additional funding from The Department of Ecology to complete this project, but the amendment documentation may take a few weeks to complete. The Department would request that the Commission authorize the Chairman to sign the contract for schedules A, B, and C with exception that only work in A and B be completed, and at such a time that funding is available we will complete Schedule C.

6. **Consulting Agreement with KPFF Consulting, Inc., Design of the Flood Wall on Wishkah Road, \$378,200 through RCO funding:** A motion was made, seconded and passed to approve the Consulting Agreement with KPFF Consulting, Inc., Design of the Flood Wall on Wishkah Road in the amount of \$378,200. The entire cost will be eligible for reimbursement through the Recreation and Conservation Office.

Sheriff:

1. Authorization for the Sheriff to sign Amendment No. 1 to the Region 2 Target Zero Manager Project Agreement with Washington Traffic Safety Commission to increase funding for Target Zero Manager, \$2,500: A motion was made, seconded and passed to approve authorization for the Sheriff to sign Amendment No. 1 to the Region 2 Target Zero Manager Project Agreement with Washington Traffic Safety Commission to increase funding for Target Zero Manager in the amount of \$2,500.

2. 2015 Hazard Mitigation Grant Program Application for a Multi-Hazard Mitigation Plan, \$112,370: A motion was made, seconded and passed to approve the 2015 Hazard Mitigation Grant Program Application for a Multi-Hazard Mitigation Plan in the amount of \$112,370. The current plan expires January 2017.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Raines announced a recess at 2:27 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Raines reopened the meeting at 2:30 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:48 p.m. Commissioner Raines adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2016-071	Transferring items in the Miscellaneous – Substance Abuse in the amount of \$15,423
No. 2016-072	Transferring items in the Equipment Rental and Revolving Fund in the amount of \$201,731
No. 2016-073	Transferring items in the Distressed Area Capital Fund in the amount of \$320,000

No. 2016-074

**Authorizing to change the Road Name for
Waugaman Road to Olson Road**

No. 2016-075

**Authorizing a submittal of a historic
courthouse grant application and dedication
of funds for the Third Superior Courtroom
Project**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Agreement with Office of Superintendent of Public Instruction (OSPI) for Environmental Health Department to conduct health and sanitation evaluations of food service management companies

At 2:48 p.m. Commissioner Raines adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Jenna Amsbury, Clerk of the Board