

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**  
**June 6, 2016**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 6, 2016, at 6:00 p.m. Commissioners present were Frank Gordon, Vickie Raines and Wes Cormier. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Prosecutor Katie Svoboda and Deputy Prosecutor Norma Tillotson were also present.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**BIDS:**

1. **Installation of a Sanitary Sewer Collection System for Illahee/Oyehut area:** Notice was published in The Montesano Vidette that sealed bids would be received on June 6, 2016 for Installation of a Sanitary Sewer Collection System for Illahee/Oyehut area. The Clerk of the Board announced the following bids were received with bond attached as follows:

<b>Bidder</b>	<b>Location</b>	<b>Bid Amount</b>
Quigg Bros, Inc.	Aberdeen	3,138,243.15
Rognlins, Inc.	Aberdeen	3,303,142.54

The bids will be forwarded to the Utility Department for review and recommendation.

**HEARINGS:**

1. **Continued – Ordinance to Add Chapters to Title 13 for Illahee-Oyehut Sewer System, Public Services Sewage Regulations and Water and Sewer Rates:** A public hearing was held on June 6, 2016 to consider an Ordinance to Add Chapters to Title 13 for Illahee-Oyehut Sewer System, Public Services Sewage Regulations and Water and Sewer Rates. Notice of this hearing was published in the Montesano Vidette on May 26. This Ordinance will add Chapter 13.20 which regulates sewage works owned and operated by Grays Harbor County, either in its sole capacity or through interlocal agreements with other public entities; and adding Chapter 13.22 which provides for rate charges for water and sewer usage.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Ordinance No. 428 adding two new chapters to Grays Harbor County Code Title 13, Public Services, regulating sewage works owned and operated by Grays Harbor County, either in its sole capacity or through interlocal agreements with other public entities; and providing for rate charges for water and sewer usage.

**PUBLIC COMMENT:**

Ray Brown, Westport, thanked the Commissioners for trying evening meetings as a way to outreach to citizens.

**CONSENT AGENDA:**

Minutes:

Morning/Regular Meetings: May 23, 2016

Special Meetings: April 19, 2016

Auditor:

Month-End Expenditures –May: Claims \$5,216,159.48, Salary \$2,520,185.43

Commissioners:

Reappointment to OAAA Council: John Shannon, three-year term ending June 30, 2019

Appointment of Ken Estes to the Veteran Advisory Board, unexpired term ending 12/31/17

WSLCB: Westport Winery, application for additional privileges

**ACTION:** A motion was made, seconded and passed to approve the consent agenda.

**COMMISSIONERS:**

1. **Resolution, Amending Resolution 2003-155 and Rescinding Resolution 2012-050, Regarding the Appointment of .09 Advisory Committee Members and Amending Policies and Procedures for the Committee:** A motion was made, seconded and passed to approve, with text amendment of the change from none to seven members **Resolution No. 2016-062 amending Resolution 2003-155 and rescinding Resolution 2012-050, regarding the appointment of rural counties economic development advisory committee members, amending policies and procedures for the committee, and renaming the advisory committee.** The Committee will consist of seven members, two from each district and one representative from the Port of Grays Harbor. The .09 Advisory Committee will provide a ranked list of projects for funding from the Distressed Area Capital Fund to the Board of Commissioners annually for consideration.

**DEPARTMENTS:**

**Fair & Events:**

1. **Request Approval, 2016 Grays Harbor County Tourism Service Contract with Westcoast Jetsports Foundation – Grayland Open TV Production/Airing \$6,000, Our Aberdeen – Artists on the Map/Art & Artists in Grays Harbor Brochure \$2,400:** A motion was made, seconded and passed to approve the 2016 Grays Harbor County Tourism Service Contract with Westcoast Jetsports Foundation – Grayland Open TV Production/Airing in the amount of \$6,000 and Our Aberdeen – Artists on the Map/Art & Artists in Grays Harbor Brochure in the amount of \$2,400.

**Forestry:**

**1. Request Approval, Award and approve contracts for West Fork Stevens Creek No. 1 with Sierra Pacific Industries \$865,378, Mavis Thinning with Chehalis Valley Timber, Inc., \$665,047, and Cedar Salvage 2016 with JBC Cedar, Inc. \$52,250:** A motion was made, seconded and passed to approve acceptance of the bids and contracts for West Form Stevens Creek No. 1 with Sierra Pacific Industries \$865,378, Mavis Thinning with Chehalis Valley Timber, Inc. in the amount of \$665,047, and Cedar Salvage 2016 with JBC Cedar, Inc. in the amount of \$52,250.

**Management Services:**

**1. Request Approval, Budget Transfer – Miscellaneous Fund Tax Title Management, \$330,000:** A motion was made, seconded and passed to approve **Resolution No. 2016-063 transferring items in the miscellaneous (dedicated) fund Tax Title Management in the amount of \$330,000.** This resolution increases the professional services budget for expenses relating to timber sales and log removal.

**2. Request Approval, Budget Transfer – Special Projects, \$13,950:** A motion was made, seconded and passed to approve **Resolution No. 2016-064 transferring items in the Miscellaneous (dedicated) fund Special Projects in the amount of \$13,950.** This resolution authorizes budget for professional services to prepare an assessment of the economic impact that dedicated biking trails have on tourism on Washington’s coast. This project is funded by a donation from Seabrook.

**3. Request Approval, Resolution, Updating the Use of Fund for Solid Waste Plan to include operations, facilities, equipment and properties for Solid Waste activities:** A motion was made, seconded and passed to approve **Resolution No. 2016-065, updating the use of fund for Solid Waste Plan to include operations, facilities, equipment and properties for Solid Waste activities.**

\*\*The Clerk of the Board announced the following item was added to the agenda:

**4. Request Approval, Accident Medical Insurance Policy Renewal, \$500:** A motion was made, seconded and passed to renew the Accident Medical Insurance policy for Grays Harbor County Sheriff’s Department. This is an insurance policy that covers jail trustees when they are at work. The cost for the renewal is \$500.00.

**Public Health & Social Services:**

**1. Request Approval, Amendment A to Homeless Housing Services Consolidated Homeless Grant agreement with the Department of Commerce, term of contract April 15, 2016 through June 30, 2017 increasing in the amount of \$92,633:** A motion was made, seconded and passed to approve Amendment A to Homeless Housing Services Consolidated

Homeless Grant agreement with the Department of Commerce. This amendment increases our award by \$92,633 of Consolidated Housing Grant Funds and \$1,042,410 of Housing and Essential Need (HEN) funding for emergency shelter, rental assistance, and case management for individuals experiencing homelessness or at imminent risk of becoming homeless. This amendment has a start date of April 15 2016 and an ending date of June 30, 2017. The total amendment adds \$1,135,043 to the existing contract. The new grant total is \$2,020,402. No matching funds are required.

**2. Request Approval, Amendment 7 of the Consolidated Contract with Washington State Department of Health decreasing Child Profile and WIC programs in the amount of \$5,200:** A motion was made, seconded and passed to approve Amendment 7 of the Consolidated Contract with Washington State Department of Health. This amendment revises the statement work for Office of Immunization and Child Profile and WIC programs and decreases the contract by \$5,200.

**Public Services:**

**1. Request Approval, Contract for Consultant Services with Kevin Varness for Illahee/Oyehut Sewer System Project, term of contract June 1, 2016 through June 1, 2017 in the amount of \$75/hr:** A motion was made, seconded and passed to approve the contract for consultant services with Kevin Varness for Illahee/Oyehut Sewer System project. This agreement will allow Mr. Varness to continue to assist the County with the project he started before his retirement in February 2016. Mr. Varness served as the project designer and his knowledge of the funding mechanisms, the grant processes, and the construction requirements are crucial to the success of the project. This agreement is for the period of June 1, 2016 through June 1, 2017 in the amount of \$75/hr.

**2. Request Approval, Resolution - 2016 Water and Sewer Rates for the Illahee/Oyehut Sewer Collection System:** A motion was made, seconded and passed to approve **Resolution No. 2016-066 for the 2016 Water and Sewer Rates for the Illahee/Oyehut Sewer Collection System.** These rates will establish revenue to pay for discharge of sewage to the City of Ocean Shores and provide for operation, maintenance and administration cost. The resolution provides a two percent adjustment to be provided annually to keep up with rising maintenance and replacement cost and regulatory requirements. The revised rate will generally have no effect on the average water user.

**ANNOUNCEMENTS:**

None

**PUBLIC COMMENT:**

Al Smith, Montesano, asked if the Illahee-Oyehut rate Resolution was available for the public to review. He also asked for an accounting of funds for the Wishkah Road Flood Wall Project. Commissioner Raines stated the Resolution is available to the public and she would ask the Flood Authority for information on the Flood Wall Project.

Ray Brown, Westport, asked for an overview of the discussion with XNG during the morning meeting. Commissioner Raines stated it was a long conversation but ultimately it was regarding permits and she believes an alternative was found.

Commissioner Raines announced a recess at 6:18 p.m. to move to Conference Room No. 1 for the Media Session.

**Media Session:**

Commissioner Raines reopened the meeting at 6:20 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Wes Cormier and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 6:35 p.m. Commissioner Raines adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND  
INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

- |                     |   |
|---------------------|---|
| <b>No. 2016-062</b> | <b>Amending Resolution 2003-155 and rescinding Resolution 2012-050, regarding the appointment of rural counties economic development advisory committee members, amending policies and procedures for the committee, and renaming the advisory committee the .09 Advisory Committee</b> |
| <b>No. 2016-063</b> | <b>Transferring items in the miscellaneous (dedicated) fund Tax Title Management in the amount of \$330,000</b>   |
| <b>No. 2016-064</b> | <b>Transferring items in the Miscellaneous (dedicated) fund Special Projects in the amount of \$13,950</b>  |
| <b>No. 2016-065</b> | <b>Updating the use of fund for Solid Waste Plan to include operations, facilities, equipment and properties for Solid Waste activities</b>   |
| <b>No. 2016-066</b> | <b>2016 Water and Sewer Rates for the Illahee/Oyehut Sewer Collection System</b>  |

**ORDINANCES:**

**No. 428**

**Adding two new chapters to Grays Harbor County Code Title 13, Public Services, regulating sewage works owned and operated by Grays Harbor County, either in its sole capacity or through interlocal agreements with other public entities; and providing for rate charges for water and sewer usage**

**INTERGOVERNMENTAL AGREEMENTS:**

None

The meeting adjourned at 6:35 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
VICKIE L. RAINES, Chairman, District 3

\_\_\_\_\_  
WES CORMIER Commissioner, District 1

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

ATTEST:

\_\_\_\_\_  
Jenna Amsbury, Clerk of the Board