

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
May 9, 2016

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 9, 2016, at 2:00 p.m. Commissioners present were Frank Gordon, Vickie Raines and Wes Cormier. Lori Weiss, Deputy Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson and Prosecutor Katie Svoboda were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Proposition to Voters for a Sales and Use Tax of 0.3% for Criminal Justice

Purposes: A public hearing was held on May 9, 2016 to consider an authorization for a proposition to Voters for a sales and use tax of 0.3% for Criminal Justice. Notice of this hearing was published in the Montesano Vidette on April 28 and May 5, 2016. Commissioner Raines stated this resolution would be fund retention, maintenance and improvements of some public services jeopardized by budget cuts.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-053 authorizing the County Auditor to place on the August 2, 2016, primary election ballot for the voters' consideration the imposition of a three-tenths of one percent sales tax to fund public safety services.

2. Vacating a Portion of McKnight Road between mileposts 0.19 and 0.26: A public hearing was held on May 9, 2016 to consider vacating a portion of McKnight Road between mileposts .19 and .26. Notice of this hearing was published in the Montesano Vidette on April 28 and May 5, 2016. Commissioner Raines asked for a staff report. Tom Gray, County Surveyor, stated this resolution will lessen the public's obligation for maintenance and liability. He stated the Engineer recommends approval.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-054 authorizing vacation of a portion of McKnight Road between mileposts 0.19 and 0.26.

3. Supplemental Budget Reduction – Cumulative Reserve for Construction, \$105,000:

A public hearing was held on May 9, 2016 to consider a supplemental budget in the Cumulative Reserve for Construction Fund in the amount of \$190,736. Notice of this hearing was published in the Montesano Vidette on April 28 and May 5, 2016. Commissioner Raines asked for a staff report. Brenda Sherman, Budget Director, stated this resolution decreases rental revenue on the maintenance facility collected from the Equipment Rental and Revolving Fund. Ending cash will also be decreased by the same amount. She stated the Commissioners reviewed this item had decided to wait to make the change until 2017.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to deny the Supplemental Budget and revisit the issues during the 2017 budget process.

4. Supplemental Budget – Cowlitz County Mental Health Fund - \$1,745,610: A public hearing was held on May 9, 2016 to consider a supplemental budget in the Cowlitz County Mental Health Fund in the amount of \$1,745,610. Notice of this hearing was published in the Montesano Vidette on April 28 and May 5, 2016. Commissioner Raines asked for a staff report. Brenda Sherman, Budget Director, stated this resolution records additional revenue collected year to date and appropriates the balance.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-055 authorizing a supplemental budget in the Cowlitz County Mental Health Fund in the amount of \$1,745,610.

5. Supplemental Budget – Park and Vegetation Management, \$45,300: A public hearing was held on May 9, 2016 to consider a supplemental budget in the General Fund Park & Vegetation Management. Notice of this hearing was published in the Montesano Vidette on April 28 and May 5, 2016. Commissioner Raines asked for a staff report. Brenda Sherman, Budget Director, stated this resolution increases appropriations for improvements, equipment, repairs and operation of Twin Bridges and Vance Creek Parks through the end of the year. These expenses are funded by a transfer in from the Stadium Fund.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-056 authorizing a supplemental budget in the General Fund Park & Vegetation Management in the amount of \$45,300.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular Meetings: May 2, 2016 – Special Meeting: April 21, 2016

Auditor:

Month End for April - Claims: \$5,355,816.99 Salary - \$2,483,078.59

Coroner:

Monthly Summary for April

Fair:

Reappointments to Fair Board – Lillie Savage, Teresa Olson, Linda Ellis for terms ending December 31, 2018

Facility Use – Mitchell Wedding, Pacific Rim Arabian Horse Show, Double T Productions LLC

Public Services:

Set Bid Date: *June 13, 2016* – 2016 Traffic Safety Control Devices Stockpiling Contract
Resolution No. 2015-057 authorizing Vacation by Operation of Law – Clinton and Jennifer Osina – lots five through 15 in Block 13 of Mavis Street

Correspondence:

WSLCB – Brooklyn Tavern

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

PRESENTATION:

1. Certificate of Good Practice from the County Road Administration Board– County Engineering Department: Commissioner Raines presented Russ Esses, County Engineer, and the Engineering staff with a Certificate of Good Practice from the County Road Administration Board.

COMMISSIONERS:

1. Purchase and Sale Agreement with John Shultz for property located on the Wishkah Road to be used for the Flood Wall Retention Flood Reduction Project: A motion was made, seconded and passed to approve the Purchase and Sale Agreement with John Shultz for property located on the Wishkah Road to be used for the Flood Wall Retention Flood Reduction Plan. This property is located at 3134 Wishkah Road in Aberdeen, Parcel No. 180933210010.

DEPARTMENTS:

Management Services:

1. **Request Approval, Resolution - Budget Transfer – Stadium Fund, \$45,300:** A motion was made, seconded and passed to approve **Resolution No. 2016-058 for a budget transfer in the miscellaneous (dedicated) fund Stadium in the amount of \$45,300.** This resolution will authorize the transfer of funds to Park and Vegetation Management for expenses associated with Twin Bridges and Vance Creek Parks. Adequate funds are available in the ending cash balance to allow this transfer.

Public Health and Social Services:

1. **Contract Amendment with Department of Social and Health Services – Working Advance Program – extends contract to June 30, 2017:** A motion was made, seconded and passed to approve the Amendment with the Department of Social and Health Services – Working Advance Program, contract extends to June 30, 2017. This amendment extends the term of the contract and updates the contact information.

2. **Contract with Oregon State University for climate change study – grant for \$14,300 through August 2018:** A motion was made seconded and passed by Commissioner Raines and Commissioner Gordon to contract with Oregon State University for a climate change study, grant amount for \$14,300 through August 2018. Commissioner Cormier voted against the motion. The purpose of contract is to provide basic community data and local information to the OSU researchers as they conduct their climate impact assessments, comment on their findings and provide guidance on stakeholder communications. The grant will pay \$14,300 over three years and funds will be divided evenly between Environmental Health and Public Health. This contract will be in place through August 2018.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Raines announced a recess at 2:20 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Raines reopened the meeting at 2:22 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Wes Cormier and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:40 p.m. Commissioner Raines adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- No. 2016-053** Authorizing the County Auditor to place on the August 2, 2016, the primary election ballot for the voters' consideration the imposition of a three-tenths of one percent sales tax to fund public safety services
- No. 2016-054** Authorizing vacation of a portion of McKnight Road between mileposts 0.19 and 0.26
- No. 2016-055** Authorizing a supplemental budget in the Cowlitz County Mental Health Fund in the amount of \$1,745,610
- No. 2016-056** Authorizing a supplemental budget in the General Fund Park & Vegetation Management in the amount of \$45,300
- No. 2015-057** Authorizing Vacation by Operation of Law – Clinton and Jennifer Osina – lots five through 15 in Block 13 of Mavis Street
- No. 2016-058** Transferring items in the miscellaneous (dedicated) fund Stadium in the amount of \$45,300

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:40 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Jenna Amsbury, Clerk of the Board