

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

April 25, 2016

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 25, 2016, at 2:00 p.m. Commissioners present were Frank Gordon, Vickie Raines and Wes Cormier. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson and Prosecutor Katie Svoboda were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Vacation of a Portion of the alleyway adjacent to Tracts 83 and 85 and north half of 87 within the Plat of Glen Grayland, applicant Mike Hardman: A public hearing was held on April 25, 2016 to consider vacation of a portion of the alleyway adjacent to Tracts 83 and 85 and north half of 87 within the Plant of Glen Grayland from Mike Hardman. Notice of this hearing was published in the Montesano Vidette on April 14 and April 21, 2016. Commissioner Raines asked for a staff report. Tom Gray, County Surveyor, read the Engineer's report, stating the department recommends approval of the vacation. He stated the applicant has paid the fee for the property and the surrounding property owners had no objections.

Commissioner Raines called for public comment.

Mike Hardman, property owner, stated he requested the vacation so he could put in a retaining wall to level his property to allow a shop to be built.

There was no further comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-040 authorizing vacation of a portion of the alleyway adjacent to Tracts 83 and 85 and north half of 87 within the Plat of Glen Grayland from Mike Hardman.

2. USDA Rural Development Loan for \$1.4 million, Fairgrounds Roof and HVAC Replacement: A public hearing was held on April 25, 2016 to consider a USDA Rural Development Loan for \$1.4 million for Fairgrounds Roof and HVAC replacement. Notice of this hearing was published in the Montesano Vidette on April 14, 2016. Commissioner Raines asked for a staff report. Mark Cox, Interim Facility and Utility Supervisor, reported this loan is to repair a failing roof and HVAC system at the Grays Harbor County Fairgrounds Pavilion. The

County is requesting \$1,400,000 from USDA Rural Development. The County has secured additional grants and funding to complete the \$1,825,000 project.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

There was no action necessary for this hearing.

3. Supplemental Budget, Mental Health RSN Risk Reserve Fund, \$483: A public hearing was held on April 25, 2016 to consider supplemental budget in the Mental Health RSN Risk Reserve Fund in the amount of \$483. Notice of this hearing was published in the Montesano Vidette on April 14 and April 21, 2016. This Resolution adjusts the budget to actual amounts at the time of transfer to the Great Rivers Behavioral Health Organization.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-041 authorizing a Supplemental Budget in the Mental Health RSN Risk Reserve Fund in the amount of \$483.

4. Supplemental Budget, Mental Health Inpatient Fund, \$123: A public hearing was held on April 25, 2016 to consider supplemental budget in the Mental Health Inpatient Fund in the amount of \$123. Notice of this hearing was published in the Montesano Vidette on April 14 and April 21, 2016. This Resolution adjusts the budget to actual amounts at the time of transfer to the Great Rivers Behavioral Health Organization.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-042 authorizing a Supplemental Budget in the Mental Health Inpatient Fund in the amount of \$123.

5. Supplemental Budget, Mental Health Operating Reserve Fund, \$1,520: A public hearing was held on April 25, 2016 to consider supplemental budget in the Mental Health Operating Reserve Fund in the amount of \$1,520. Notice of this hearing was published in the Montesano Vidette on April 14 and April 21, 2016. This Resolution adjusts the budget to actual amounts at the time of transfer to the Great Rivers Behavioral Health Organization.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-043 authorizing a Supplemental Budget in the Mental Health Operating Reserve Fund in the amount of \$1,520.

6. Supplemental Budget, Mental Health Inpatient Reserve Cowlitz County Fund, \$580: A public hearing was held on April 25, 2016 to consider supplemental budget in the Mental Health Inpatient Reserve Cowlitz County Fund in the amount of \$580. Notice of this hearing was published in the Montesano Vidette on April 14 and April 21, 2016. This Resolution adjusts the budget to actual amounts at the time of transfer to the Great Rivers Behavioral Health Organization.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-044 authorizing a Supplemental Budget in the Mental Health Inpatient Reserve Cowlitz County Fund in the amount of \$580.

7. Supplemental Budget, Mental Health Operating Reserve Cowlitz County Fund, \$900: A public hearing was held on April 25, 2016 to consider supplemental budget in the Mental Health Operating Reserve Cowlitz County Fund in the amount of \$900. Notice of this hearing was published in the Montesano Vidette on April 14 and April 21, 2016. Commissioner Raines asked for a staff report. This Resolution adjusts the budget to actual amounts at the time of transfer to the Great Rivers Behavioral Health Organization.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-045 authorizing a Supplemental Budget in the Mental Health Operating Reserve Cowlitz County Fund in the amount of \$900.

8. Supplemental Budget, Mental Health Encumbered Reserve Cowlitz County Fund, \$1,175: A public hearing was held on April 25, 2016 to consider supplemental budget in the Mental Health Encumbered Reserve Cowlitz County Fund in the amount of \$1,175. Notice of this hearing was published in the Montesano Vidette on April 14 and April 21, 2016. This Resolution adjusts the budget to actual amounts at the time of transfer to the Great Rivers Behavioral Health Organization.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-046 authorizing a Supplemental Budget in the Mental Health Encumbered Reserve Cowlitz County Fund in the amount of \$1,175.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular Meetings: April 18, 2016

Commissioners:

Set Hearing Date: *May 9, 2016* – 3/10 of 1% Public Safety Sales Tax – Proposition for the August 2, 2016 Primary Election

WSLCB: 61 Main Street Café, Pacific Beach

Management Services:

Set Hearing Date: *May 9, 2016* – Supplemental Budget, General Fund Park and Vegetation Management, \$45,300

Set Hearing Date: *May 9, 2016* – Supplemental Budget Cowlitz County Mental Health Fund, \$1,745,610

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

COMMISSIONERS:

1. **Resolution, Establishing a trial period for evening Board meetings:** A motion was made, seconded and passed to approve **Resolution No. 2016-047 establishing a trial period for evening Board meetings.** Beginning June 6, 2016, and each first Monday of the month thereafter for six (6) consecutive months, ending November 7, 2016, the Board of Commissioners shall hold an evening meeting beginning at 6:00 p.m. in the Commissioners' Large Meeting Room.

2. **Resolution – Amending Resolution 2015-034, allowing elected officials and department heads to designate employees to hold and use County credit cards:** A motion was made, seconded and passed to approve **Resolution No. 2016-048 amending Resolution 2015-034, allowing elected officials and department heads to designate employees to hold and use County credit cards.**

3. **Application for LOCAL financing through the State of Washington – Byles House reimbursement loan:** A motion was made, seconded and passed to approve the Notice of Intent for the application for LOCAL financing through the state of Washington for the Byles House reimbursement loan in the amount of \$190,735.85.

**The Clerk of the Board announced the following items were added to the agenda:

4. **ORV Park Lease Extension with Promoto LLC:** A motion was made, seconded and passed to approve the Lease Extension with Promoto LLC for the ORV Park through September 30, 2016.
5. **Separation and General Release with Mike Ferry:** A motion was made, seconded and passed to approve the Separation and General Release with Mike Ferry. His retirement will be effective May 31, 2016.

DEPARTMENTS:

Management Services:

1. **Request Approval, Budget Transfer – Management Services, \$35,600:** A motion was made, seconded and passed to approve **Resolution No. 2016-049 transferring items in the miscellaneous (dedicated) fund Management Services in the amount of \$35,600.** This resolution increases the budget for salary and benefits for the new payroll clerk position.
2. **Request Approval, Budget Transfer – Mental Health Fund, \$127,899:** A motion was made, seconded and passed to approve **Resolution No. 2016-050 transferring items in the miscellaneous (dedicated) fund Mental Health in the amount of \$127,899.** This resolution will move budget from transfers out to ending cash.
3. **Request Approval, Budget Transfer – Cowlitz County Mental Health Fund, \$803,359:** A motion was made, seconded and passed to approve **Resolution No. 2016-051 transferring items in the miscellaneous (dedicated) fund Cowlitz County Mental Health in the amount of \$803,359.** This resolution will move budget from transfers out to ending cash.

Public Health and Services:

1. **Request Approval, Contract with CHOICE Regional Health Network for Youth Marijuana Prevention and Education Services, term of contract is April 2016 through June 2016 in the amount of \$4,000:** A motion was made, seconded and passed to approve the contract with CHOICE Regional Health Network for Youth Marijuana Prevention and Education, term of contract April 2016 through June 2016 in the amount of \$4,000. The purpose of this contract is to coordinate and provide youth marijuana prevention and education services.
2. **Request Approval, Amendment 2 of the Chemical Dependency Contract with DSHS/DBHR to add funding in the amount of \$30,000:** A motion was made, seconded and passed to approve Amendment No. 2 of the Chemical Dependency Contract with DSHS/DBHR to add funding in the amount of \$30,000. The purpose of this amendment adds funding to provide for treatment services, outreach, and staff continuing education and training expenses incurred by our providers.

Public Services:

- 1. Request Approval, Award of Bid for (1) One Force Feed Loader to Pape Machinery \$258,664:** A motion was made, seconded and passed to approve award of bid for (1) One Force Feed Loader to Pape Machinery in the amount of \$258,664.

- 2. Request Approval, Award of Bid for 2016-2018 County Beach Approach Drift Sand Removal Project to Brumfield Construction for item #1 (\$375) and Coastline Development for item #2 (\$2,680):** A motion was made, seconded and passed to approve award of bid for 2016-2018 County Beach Approach Drift Sand Removal Project to Brumfield Construction for item #1 (\$375) and Coastline Development for item #2 (\$2,680).

- 3. Request Approval, Personal Services Contract with Streamworks, LLC for consultation with culvert replacements, \$20,000:** A motion was made, seconded and passed to approve Personal Services Contract with Streamworks, LLC for consultation with culvert replacements in the amount of \$20,000. Streamworks LLC provides assistance with environmental permitting, funding and construction expertise for various culvert replacements and fish passage barrier removal projects.

- 4. Request Approval, Contract for 2016 Wide Stockpiling Contract item #3 Quigg Bros. Inc. - \$16,980.25:** A motion was made, seconded and passed to approve the contract for 2016 wide stockpiling contract item #3 with Quigg Bros., Inc., in the amount of \$16,980.25.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Raines announced a recess at 2:25 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Raines reopened the meeting at 2:28 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:37 p.m. Commissioner Raines adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- No. 2016-040** Authorizing vacation of a portion of the alleyway adjacent to Tracts 83 and 85 and north half of 87 within the Plat of Glen Grayland from Mike Hardman
- No. 2016-041** Authorizing a Supplemental Budget, Mental Health RSN Risk Reserve Fund in the amount of \$483
- No. 2016-042** Authorizing a Supplemental Budget, Mental Health Inpatient Fund in the amount of \$123
- No. 2016-043** Authorizing a Supplemental Budget, Mental Health Operating Reserve Fund in the amount of \$1,520
- No. 2016-044** Authorizing a Supplemental Budget, Mental Health Inpatient Reserve Cowlitz County Fund in the amount of \$580
- No. 2016-045** Authorizing a Supplemental Budget, Mental Health Operating Reserve Cowlitz County Fund in the amount of \$900
- No. 2016-046** Authorizing a Supplemental Budget, Mental Health Encumbered Reserve Cowlitz County Fund in the amount of \$1,175
- No. 2016-047** Establishing a trial period for evening Board meetings
- No. 2016-048** Allowing elected officials and department heads to designate employees to hold and use County credit cards
- No. 2016-049** Transferring items in the miscellaneous (dedicated) fund Management Services in the amount of \$35,600

No. 2016-050

Transferring items in the miscellaneous (dedicated) fund Mental Health in the amount of \$127,899

No. 2016-051

Transferring items in the miscellaneous (dedicated) fund Cowlitz County Mental Health in the amount of \$803,359

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:37 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Jenna Amsbury, Clerk of the Board