

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**April 4, 2016**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 4, 2016, at 2:00 p.m. Commissioners present were Frank Gordon and Wes Cormier. Lori Weiss, Deputy Clerk of the Board, and Jenna Amsbury, Clerk of the Board, were present to record the meeting. Deputy Prosecutor Norma Tillotson was also present.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

A motion was made, seconded and passed to excuse Commissioner Raines from the meeting.

**BIDS:**

None

**HEARINGS:**

**1. Supplemental Budget – Miscellaneous Fund Special Projects Fund, \$500,000:** A public hearing was held on April 4, 2016 to consider supplemental budget in the miscellaneous Fund Special Projects in the amount of \$500,000. This resolution authorizes supplemental appropriations from unanticipated County, State or Federal funds. Notice of this hearing was published in the Montesano Vidette on March 24 and 31, 2016. Commissioner Gordon asked if there was a staff report. There was no staff report.

Commissioner Gordon called for public comment, hearing none, the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-030 authorizing a Supplemental Budget in the Miscellaneous Fund Special Projects in the amount of \$500,000.**

**PUBLIC COMMENT:**

None

**CONSENT AGENDA:**

Minutes:

Morning/Regular Meetings: March 28, 2016

Special Meetings: March 30, 2016

Fair & Events:

Use Agreement: Howell Rodeo Company

Public Services:

Reset Bid Date to April 11, 2016 for (1) Force Feed Loader

Set Hearing Date – April 25, 2016 – Vacation of a portion of the alley within the plat of Glen Grayland, applicant Mike Hardman

Correspondence:

WSLCB: Knights of Columbus

Letter of No Objection for Total Trends and Friends Event on April 9, 2016

**ACTION:** A motion was made, seconded and passed to approve the consent agenda, as listed.

**COMMISSIONERS:**

1. **Award County Printing of Official Publications Contract to The Vidette, Montesano:** A motion was made, seconded and passed to approve the recommendation to award The Vidette for publication services that include official notices, advertisements and proceedings of the County for a period of one year from July 1, 2016 to June 30, 2017.

\*\*Added Agenda item:

2. **Memorandum of Understanding (MOU) with AFSCME – Courthouse Division – Interim Juvenile Detention Director for 30 days:** A motion was made, seconded and passed to approve a Memorandum of Understanding (MOU) with AFSCME for the purpose of appointing a bargaining unit member as an interim Detention Director for 30 days beginning April 4, 2016 through May 1, 2016 during the absence of the current Detention Director.

**DEPARTMENTS:**

**Fair, Events and Tourism:**

1. **Request Approval, Authorization to for the Fair, Events and Tourism Manager to sign the 2016 Grays Harbor County Tourism Contract with Appetite for Deception (Guns & Roses Tribute Band), \$6,500:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign the 2016 Grays Harbor County Tourism Contract with Appetite for Deception (Guns & Roses Tribute Band), \$6,500.00.

2. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign the 2016 Public Relations and Creative Services Agreement with Friendly Voice, Inc., \$42,000:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign the 2016 Public Relations and Creative Services Agreement with Friendly Voice, Inc., in the amount of \$42,000.

3. **Request Approval, Authorization for the Fairgrounds and Tourism Manager to execute the 2016 Purchase Agreement with Washington Tractor for a John Deere X590 Mower, Bushel Hopper, Powerflow Chute and Powerflow system, \$8,268.92:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign the 2016 Purchase Agreement with Washington Tractor for a John Deere X590 mower, bushel hopper,

powerflow chute and powerflow in the amount of \$8,268.92. The Grays Harbor Fairgrounds will be financing the purchase below for 12 months at an APR of 0% interest. The Fairgrounds will make payments 9 payments in the amount of \$400.00 each in 2016, repaying \$3,600.00 of the purchase amount, and will pay off the remaining balance of \$4,668.92 by April of 2017.

**Public Health and Services:**

- 1. Request Approval, Amendment No. 1 of the 2015-2016 Chemical Dependency contract with Educational Service District 113/True North to better reflect expenditures for term of July 1, 2015 through March 31, 2016 in the amount of \$94,412:** A motion was made, seconded and passed to approve Amendment No. 1 of the 2015-2016 Chemical Dependency contract with Educational Service District 113/True North. This amendment reduces the funding amount to better reflect expenditures for the duration of the contract. This contract provides funding for youth outpatient chemical dependency treatment and outreach services for the period beginning July 1, 2015 through March 31, 2016. The contract amount is \$94,412.00.
- 2. Request Approval, Amendment to the 2015-2016 Chemical Dependency Treatment Services contract with SeaMar Behavioral Health to better reflect expenditures for term of July 1, 2015 through March 31, 2016 in the amount of \$101,322:** A motion was made, seconded and passed to approve the Amendment to the 2015-2016 Chemical Dependency Treatment Services contract with SeaMar Behavioral Health. This amendment adjusts the funding to better reflect expenditures for the duration of this contract. The purpose of this contract is to provide funding for the 2015-2016 fiscal year for adult outpatient chemical dependency treatment services. The contract is in the amount of \$101,322.00 and is for services provided July 1, 2015 – March 31, 2016.
- 3. Request Approval, HMIS Data Sharing Agreement with Department of Commerce for coordinated services (no cost):** A motion was made, seconded and passed to approve HMIS Data Sharing Agreement with Department of Commerce. Department of Commerce recently changed vendors and we are required to sign an updated agreement. This agreement will allow coordination of services, monitor utilization and planning for future services by sharing client level information electronically through Washington State HMIS and does not pertain to client level information that has not been entered into HMIS.
- 4. Request Approval, Contract with Thrive by Five for the Parents as Teachers (PAT) Home Visiting Program for in-home parenting support, term of contract January 1, 2016 through December 31, 2016, \$200,000 federal funding:** A motion was made, seconded and passed to approve the contract with Thrive by Five for the Parents as Teachers (PAT) Home Visiting Program. The identified outcomes of PAT include (1) increase in healthy pregnancies and improved outcomes (when services are delivered prenatally); (2) increase in parents' knowledge of child development; (3) improved parenting practices, and parent-child relationships; (4) early detection of developmental delays and health issues; (5) and improved family health and functioning.

The duration of this contract is from January 1, 2016 through December 31, 2016. The ARRA grant amount is \$200,000.00 and 100% federally funded. This grant will be administered by Thrive by Five.

**Public Services:**

1. **Request Approval, Road closures for culvert replacement:** A motion was made, seconded and passed to approve as follows:

Road	Start Date	End Date
Boyer	July 11, 2016	July 22, 2016
Polson Camp (Big Cr.)	Sept. 5, 2016	Sept. 16, 2016
Mox Chehalis Branch	Sept. 19, 2016	Sept. 30, 2016
Johns River (Ballon Cr.)	July 25, 2016	Aug. 26, 2016

The Chehalis Basin Fisheries Task Force will be replacing several culverts on county roads that are fish passage barriers. These projects will require the county roads to be closed during construction. Pedestrian bridges will be provided at sites that do not have detour roads available. These dates may change due to permitting requirements, weather conditions and material delivery schedules.

2. **Request Approval, Contract for the 2014 County Guardrail Project with Frank Gurney, Inc., Spokane Valley, Washington:** A motion was made, seconded and passed to approve the contract for the 2014 County Guardrail Project to the low bidder Frank Gurney, Inc., Spokane Valley, Washington.

**Sheriff:**

1. **Request Approval, Professional Services Contract with Dr. Yong Ki Shin for health care services in the jail - \$189,900 for year one and \$185,160 for year two and thereafter, funded through Mental Health Sales Tax:** A motion was made, seconded and passed to approve the Professional Services Contract with Dr. Yong Ki Shin for health care services to the inmates in the County jail. The jail will have 24 hour phone triage and consult. Response time will be within 20 minutes following the facility's call. Medication distribution/administration to inmates will take place 7 days a week as prescribed by Medical Provider.

**Treasurer:**

1. **Request Approval, Resolution – Setting Time and Date for 2016 Tax Foreclosure Sale, December 9, 2016:** A motion was made, seconded and passed to approve **Resolution No. 2016-031 setting time and date for the sale of real property pursuant to the real estate tax foreclosure.** The Grays Harbor Treasurer is directed to sell real properties between the hours of 9:00 a.m. and 4:00 p.m. on Friday, December 9, 2016 at a location determined by the Treasurer.

**ANNOUNCEMENTS:**

None

**PUBLIC COMMENT:**

Commissioner Gordon announced a recess at 2:12 p.m. to move to Conference Room No. 1 for the Media Session.

**Media Session:**

Commissioner Gordon reopened the meeting at 2:15 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:25 p.m. Commissioner Raines adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND  
INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

**No. 2016-030**

**Authorizing a Supplemental  
Budget in the Miscellaneous  
Special Projects Fund in the  
amount of \$500,000**

**No. 2016-031**

**Setting time and date for the sale  
of real property pursuant to the  
real estate tax foreclosure**

**ORDINANCES:**

None

**INTERGOVERNMENTAL AGREEMENTS:**

None

The meeting adjourned at 2:25 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
VICKIE L. RAINES, Chairman, District 3

\_\_\_\_\_  
WES CORMIER Commissioner, District 1

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

ATTEST:

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Jenna Amsbury, Clerk of the Board