

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

March 28, 2016

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 28, 2016, at 2:00 p.m. Commissioners present were Vickie Raines and Frank Gordon. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson and Prosecutor Katie Svoboda were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

1. Grays Harbor County Printing of Official Publications: Bids were accepted for the Grays Harbor County legal publications contract for printing and publication of Commissioners' proceedings, legal notices, and all other advertising of Grays Harbor County, as required by law to be published in the official newspaper of the County, from July 1, 2016, through June 30, 2017. It was advertised February 18 and 25, 2016, in the *Montesano Vidette*, that sealed bids would be received by the Clerk of the Board of Commissioners, at the Commissioner's Office at 100 W. Broadway, Suite 1, Montesano, WA 98563.

The following bid was received from the *Montesano Vidette*:

- Six Point type, full width column: \$10.00 per column inch for first run
 \$ 9.50 per column inch for consecutive runs

- Electronic Discount: \$9.15 per column inch for first run
 \$8.25 per column inch for consecutive runs

- Eight-point type, full-width column: \$7.60 per column inch for first run
 \$6.75 per column inch for consecutive runs

- Electronic Discount: \$6.60 per column inch for first run
 \$6.35 per column inch for consecutive runs

The bids will be reviewed by the Clerk of the Board for recommendation at the next meeting.

HEARINGS:

1. Department of Commerce CDBG Public Services Grant in coordination with Coastal Community Action Program for core administrative support for community projects, \$108,170: A public hearing was held on March 28, 2016 to consider a Department of Commerce CDBG Public Services Grant in coordination with Coastal Community Action Program for core administrative support for community projects in the amount of \$108,170.

Notice of this hearing was published in the Montesano Vidette on March 17, 2016. Handouts were available in English and Spanish for the audience.

Commissioner Raines called for a staff report. Lucy Machowek, Coastal Community Action Program, stated the following programs will be funded through the grant:

- The Senior Nutrition Program consists of both Congregate and Home-Delivered Nutrition Services. The client base is senior citizens over 60. Hot meals are served from five centers, five days a week (Aberdeen, Hoquiam, Elma, Raymond, Ilwaco). Home Delivered meals are delivered three days a week with a hot meal and a frozen meal.
- CCAP In-Home Care assists the elderly and disabled to remain in their homes with help in housework, personal care, meal preparation, transportation and at times 24-hour care. The majority of our clients are state funded for In Home Care services. CCAP is also a distributor for Philips LIFELINE services.
- Community Development Block Grant funding assists individuals and families with personal hygiene items. The demand is so great in our community that an individual is eligible every six months to receive these items. Hygiene Packs include a toothbrush, toothpaste, shampoo, soap, laundry soap, and toilet paper.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-029 approving the Department of Commerce CDBG Public Services Grant in coordination with Coastal Community Action Program for core administrative support for community projects in the amount of \$108,170.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular Meetings: March 21, 2016

Commissioners:

Appointment: Stephen Wolfe, Planning Commission District 1, term expiring

Appointment to the Building Codes Advisory Committee – Aaron Olson, District 1 for term ending Feb. 2020

Management Services:

Set Hearing - *April 11, 2016* – Supplemental Budget - General Fund Non-Departmental, \$56,200

Set Hearing - *April 11, 2016* – Supplemental Budget - Miscellaneous Facilities Capital Fund, \$35,700

Set Hearing – *April 11, 2016* – Supplemental Budget -Software Replacement Reserve Fund, \$20,500

Public Services:

Set Bid Date - *April 18, 2016* – 2016 Pavement Striping Contract, and Special Maintenance **Resolution No. 2016-026 Special Maintenance Resolution for the 2016 County Paving Project**

Set Hearing Date – *April 18, 2016* – Vacation of a Portion of McKnight Road Right-of-Way

McKnight Road Paving Project, CRP Resolution (No Closures)

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

COMMISSIONERS:

None

DEPARTMENTS:

**Added Item:

Fair, Events and Tourism:

1. **Request Approval, Application for Tourism Promotion Grant through Port of Seattle Cooperative Promotional Program:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Department to apply for \$5,000 grant to market with the Port of Seattle and Sea-Tac Airport. Grays Harbor Tourism is partnering with Greater Grays Harbor, Inc. to apply for funding to be used to promote Grays Harbor tourism assets to the greater Port of Seattle and Seattle-Tacoma International Airport regions. Grays Harbor Tourism has matching funds of \$5,000 available within the departmental operations budget. By marketing within the Port of Seattle and Seattle-Tacoma International Airport target areas, Grays Harbor Tourism hopes to attract new travelers to our area who are already in the greater Seattle area.

Management Services:

1. **Request Approval, Resolution – Authorizing reimbursement to Fund 307 from financing received from the St. of WA, \$190,735.85:** A motion was made, seconded and passed to approve **Resolution No. 2016-027 authorizing reimbursement to Fund 307 from financing received from the State of Washington in the amount of \$190,735.85.** The first step in financing the acquisition of the property located at 121 West Broadway is to adopt a reimbursement resolution. The County Treasurer will forward this resolution to the Washington State Treasurer's Office to initiate the process.

Public Health and Services:

1. **Request Approval, Amendment No. 1 to the 2015-2016 Chemical Dependency Contract with DSHS/DBHR for treatment services, term of contract July 2015 through March 2016 in the amount of \$424,993:** A motion was made, seconded and passed to approve

Amendment No. 1 to the 2015-2016 Chemical Dependency contract with DSHS/DBHR. This amendment clarifies language definitions and allows for incentive payments to providers for meeting treatment goals. There is no change to the contract amount. The purpose of the contract is to provide chemical dependency treatment services. The maximum consideration is \$424,993 for the period of July 2015 – March 2016.

2. Request Approval, Memorandum of Understanding (MOU) with Washington Dental Services Foundation for the ABCD Latino Children’s Oral Health Collaborative for services through October 2016 in the amount of \$8,000: A motion was made, seconded and passed to approve the Memorandum of Understanding (MOU) with Washington Dental Services Foundation for the ABCD Latino Children’s Oral Health Collaborative for services through October 2016 in the amount of \$8,000. The purpose of this agreement is to provide funding for local dental care coordination to improve access to oral health care for Latino children between the ages of 0-5 who are on Medicaid and where English is not the primary language used. The funding amount, provided by Washington Dental Services Foundation, is for services through October, 2016.

3. Request Approval, Amendment to the Provider Agreement Contract with PeaceHealth Southwest Medical Center for the Breast, Cervical and Colon Health Program (BCCHP): A motion was made, seconded and passed to approve the Amendment to the Provider Agreement Contract with PeaceHealth Southwest Medical Center for the Breast, Cervical and Colon Health Program (BCCHP). This amendment adds language to prevent the use of federal funds for lobbying purposes. This contract between the county and PeaceHealth will allow reimbursement for services provided to clients enrolled in BCCHP.

Public Services:

1. Request Approval, Reclassification to Current Use Open Space - Carl Powers and Luann Graydon, parcel 160434120020, 41.5 acres: A motion was made, seconded and passed to approve the reclassification to Current Use Farm and Agricultural Conservation for Carl Powers and Luann Graydon, parcel 160434120020, 41.5 acres. On February 2, 2016, the Grays Harbor County Planning Commission heard the application for reclassification. The Planning Commission voted unanimously to recommend approval.

2. Request Approval, Resolution – Imposing Rates and Charges for Small Quantity Generators of Hazardous Waste: A motion was made, seconded and passed to approve **Resolution No. 2016-028 establishing rates at the Grays Harbor County Household Hazardous Waste Facility for the disposal of business generated waste from Small Quantity Generators.** Small Quantity Generators (SQGs) are businesses in Washington that generate less than 220 pounds of dangerous waste, or less than 2.2 pounds of certain kinds of highly toxic waste, in any month. SQGs may accumulate up to 2,200 pounds (or up to 2.2 pounds for wastes regulated at the 2.2-pound limit). The rates established in this resolution cover the actual disposal costs incurred by the County.

**Added Item:

3. Request Approval, Project Completion Amendment for Pacific Beach Sewer Loan with Department of Commerce: A motion was made, seconded and passed to approve the project completion amendment for the Pacific Beach Sewer Loan with the Department of Commerce. This finalizes the construction phase for the Pacific Beach Sewer Treatment Facility.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

Gordon Broadbent, City of Ocean Shores Councilman, stated he was appointed to be the City liaison with the County. He stated he will start attending Commission meetings.

Commissioner Raines announced a recess at 2:11 p.m. to move to Conference Room No. 2 for the Media Session.

Media Session:

Commissioner Raines reopened the meeting at 2:15 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Wes Cormier and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:25 p.m. Commissioner Raines adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2016-026

**Special Maintenance Resolution
for the 2016 County Paving
Project**

No. 2016-027

**Authorizing reimbursement to
Fund 307 from financing received
from the State of Washington in
the amount of \$190,735.85**

No. 2016-028

**Establishing rates at the Grays Harbor
County Household Hazardous Waste
Facility for the disposal of business
generated waste from Small Quantity
Generators**

No. 2016-029

**Approving the Department of Commerce
CDBG Public Services Grant in
coordination with Coastal Community
Action Program for core administrative
support for community projects in the
amount of \$108,170**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:25 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Jenna Amsbury, Clerk of the Board