

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

February 29, 2016

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 29, 2016, at 2:00 p.m. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Prosecutor Katie Svoboda and Deputy Prosecutor Norma Tillotson were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

1. Bids for (2) SUV vehicles, (2) pickup trucks, (3) pool cars: Notice was published in The Montesano Vidette that sealed bids would be received on February 29, 2016 for (2) SUV vehicles, (2) pickup trucks, (3) pool cars. The Clerk of the Board announced the following bids were received with bond attached as follows:

Bidder	Location	Bid Amount		
		(2) Pick-ups	(1) SUV	(3) Pool Cars
Five Star	Aberdeen, WA	\$56,035.78	\$28,778.22	\$61,667.37
Whitney's	Montesano, WA		\$46,446.72	\$59,737.73

The bids will be forwarded to the ER&R Department.

2. 2014 County Guardrail Project: Notice was published in The Montesano Vidette that sealed bids would be received on February 29, 2016 for 2014 Guardrail Project. The Clerk of the Board Announced the following bids were received with bond attached as follows:

Bidder	Location	Bid Amount
Frank Gurney, Inc.	Spokane Valley, WA	776,345.00
Dirt & Aggregate Interchange, Inc.	Fairview, OR	829,950.00
Columbia River Contractors, Inc.	Clackamas, OR	867,173.13
Petersen Brothers, Inc.	Sumner, WA	798,156.32
Coral Construction Company	Wilsonville, WA	855,777.00

The bids will be forwarded to the Road Department.

HEARINGS:

None

PUBLIC COMMENT:

There was no public comment.

CONSENT AGENDA:

Minutes:

Morning/Regular Meetings: February 22, 2016

Special Meetings:

Commissioners:

Appointment: Brian Zylstra, Timberland Library (Lewis County), 7-year term

Fair:

Facility Use Agreements - Strickland Wedding, Elma VFW Easter Egg Hunt

Public Services:

Set Bid Date – *April 1, 2016* – One (1) Force Feed Loader

Request to Sell Surplus Vehicles and equipment setting minimum bids

Request to hire Schommer & Sons for installation of Antennas on Saddle Mt. Tower – \$7,488.67

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

COMMISSIONERS:

** The Clerk of the Board announced the following item was added to the agenda:

1. Settlement and Release Agreement between Grays Harbor County and Washington Forest Protection Association (WFPA) in regards to Ordinance 412: A motion was made, seconded and passed by Commissioner Raines and Commissioner Gordon to approve the Settlement and Release agreement with the WFPA in regards to the lawsuit filed against Ordinance 412. Commissioner Cormier voted against the motion. The settlement agrees to the following:

- 1) The County will repeal/amend Ordinance 412 to strike the provisions of Sections 1, 2 and 3.03 concerning fee for access.
- 2) The County Commissioners will hold a public hearing to approve this settlement and accomplish the amendment or repeal of Ordinance No. 412 set forth above not later than February 6, 2016.
- 3) The County agrees to pay \$5,000 in full settlement of this matter.
- 4) The parties agree that this settlement resolves disputed legal claims and is made without admission of any kind by any party.
- 5) The parties acknowledge that this settlement is not confidential.

DEPARTMENTS:

Fair, Events and Tourism:

1. Request Approval, Resolution – Establishing a 2016 Fee and Rental Rate Schedule for the Grays Harbor County Fairgrounds and Event Center: A motion was made, seconded and passed to approve **Resolution No. 2016-022 establishing a 2016 Fee and Rental Rate Schedule for the Grays Harbor County Fairgrounds and Event Center.** The proposed rate adjustments are being recommended to in order to stay consistent with industry standards for similar facilities, as well as other considerations. The changes are as follow:

- An increase in the refundable event deposit from \$200 to \$250 for the Indoor Arena, Exhibit Hall, Meeting Room, Borden-Seabert Hall, and Agriculture Building.
- Borden- Seabert Hall rental rate increase from \$300 to \$350/day; and from \$70 to \$75/hour.
- Agriculture Building rental rate increase from \$200 to \$300/day; and from \$45 to \$65/hour.
- Crafts and Hobbies Building rental rate increase from \$200 to \$225/day; and from \$45 to \$50/hour.
- 4H Food Booth daily rental rates change from \$100/day, to \$100/day for the Building and \$100/day for the Kitchen Equipment.
- Chair rental increase from \$.50/chair to \$1.00/chair per event (new chairs).
- Picnic Tables were added to the list of rentable equipment at \$5.00/table.
- Utility rates for heating increase from \$15/hour to \$25/hour in the Pavilion Meeting Room; and Increase from \$20/hour to \$25/hour in the Pavilion Exhibit Hall.

2. Request Approval, 2016 Grays Harbor County Tourism Contract with Westcoast Jetsports Foundation/Grayland Open TV Production/Airing for advertising, publicizing and promotion of events, \$15,000: A motion was made, seconded and passed to approve the 2016 Grays Harbor County tourism Contract with Westcoast Jetsports Foundation/Grayland Open TV Production Airing for advertising, publicizing and promotion of events in the amount of \$15,000. The Grays Harbor County Lodging Tax Advisory Committee voted at the January 14, 2016 meeting to support the allocation.

3. Request Approval, 2016 Grays Harbor Tourism Festival and Event Grant Request with 7th Street Theatre Association/Event Advertising, \$1,500: A motion was made, seconded and passed to approve the 2016 Grays Harbor Tourism Festival and Event Grant Request with 7th Street Theatre Association/Event Advertising in the amount of \$1,500.

4. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign and execute Second Amendment to Public Relations and Creative Services Agreement between Grays Harbor County and Friendly Voice, Inc., extending termination date from February 28, 2016 to March 31, 2016: A motion was made, seconded and passed to approve the Fair, Events and Tourism Manager to sign and execute Second Amendment to Public Relations and Creative Services Agreement between Grays Harbor County and Friendly Voice, Inc. extending termination date from February 28, 2016 to March 31, 2016. The extension will allow time for the 2016 Grays Harbor Tourism Public Relations and Creative Services

Agreement with Friendly Voice to be finalized without interruption of critical marketing and public relations services provided to Grays Harbor Tourism by Friendly Voice, Inc.

Juvenile:

1. **Request Approval, Professional Services Contract between Grays Harbor County and Newton & Associates for SSODA counseling and evaluations, contract term February 1, 2016 through June 30, 2017, not to exceed \$30,000:** A motion was made, seconded and passed to approve the Professional Services Contract between Grays Harbor County and Newton & Associates for SSODA counseling and evaluations with a contract term of February 1, 2016 through June 30, 2017.

Management Services:

1. **Request Approval, 2016 Municipal Services Agreement between Grays Harbor County and the Chehalis Basin Fisheries Task Force, \$6,500:** A motion was made, seconded and passed to approve the 2016 Municipal Services Agreement between Grays Harbor County and the Chehalis Basin Fisheries Task Force in the amount of \$6,500. The money will be provided to the Task Force to provide a cooperative effort toward enhancement of fisheries in the production of salmon, steelhead and trout on all waters affecting Grays Harbor County within the Chehalis Basin.

2. **Request Approval, Memorandum of Understanding (MOU) between Grays Harbor County and AFSCME Local #275 Master Working Agreement for providing \$50 stipend to Juvenile Detention Officers:** A motion was made, seconded and passed to approve the Memorandum of Understanding (MOU) between Grays Harbor County and AFSCME Local #275 Master Working Agreement for providing \$50 stipend to Juvenile Detention Officers in order to be compensated for the additional duties of serving meals and doing laundry due to the elimination of the Juvenile kitchen staff.

Public Services:

1. **Request Approval, Interagency Agreement with Washington State Recreation and Conservation Office (RCO) for funding for designing a flood wall and to purchase two properties between M.P. 2.2 and M.P. 2.7, \$650,000:** A motion was made, seconded and passed to approve the Interagency Agreement with Washington State Recreation and Conservation Office (RCO) for funding for designing a flood wall and to purchase two properties along the Wishkah Road between M.P. 2.2 and M.P. 2.7 in the amount of \$650,000. Commissioner Cormier voted nay.

2. **Request Approval, Grant of Easement between Grays Harbor County and Grays Harbor PUD for easement across County property located at 906 East Main Street, Elma, Washington:** A motion was made, seconded and passed to approve the Easement between Grays Harbor County and Grays Harbor PUD for easement across County property located at

906 East Main Street in Elma. The PUD recently learned that their facilities are not within the right-of-way adjacent to the County shop property.

3. Request Approval, Recommendation to award contract – 2016 Emulsified Asphalt Supply Contract, Husky Marketing and Supply Co., bid total \$575,484: A motion was made, seconded and passed to approve the recommendation to award the 2016 Emulsified Asphalt Supply Contract to Husky Marketing and Supply Co., with bid total \$575,484. This bid is 28% below the Engineer's estimate.

PUBLIC COMMENT:

None

Commissioner Raines announced a recess at 2:18 p.m. to move to Conference Room No. 2 for the Media Session.

Media Session:

Commissioner Raines reopened the meeting at 2:20 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:24 p.m. Commissioner Raines adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2015-022

**Establishing a 2016 Fee and Rental Rate
Schedule for the Grays Harbor County
Fairgrounds and Event Center**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:20 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Jenna Amsbury, Clerk of the Board