

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

February 22, 2016

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 22, 2016, at 2:00 p.m. Commissioners present were Wes Cormier and Frank Gordon. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A motion was made, seconded and passed to excuse Commissioner Raines from the meeting.

BIDS:

1. **2016 Emulsified Asphalt Supply Contract:** Notice was published in The Montesano Vidette that sealed bids would be received on February 22, 2016 for 2016 Emulsified Asphalt Supply contract. The Clerk of the Board announced two bids were received with bond attached as follows:

Bidder	Location	Bid Amount
Albina Asphalt	Vancouver, WA	\$634,725.00
Husky Marketing & Supply	Dublin, OH	\$575,484.00

The bids will be forwarded to the Road Department.

HEARINGS:

1. **Supplemental Budget – Special Projects Funds - \$316,300:** A public hearing was held on February 22, 2016 to consider supplemental budget in the miscellaneous (dedicated) fund Special Projects. This resolution will authorize budget for grant funding to purchase equipment to support the statewide coordination and management of the 911 system in the amount of \$316,300 and Title III for the Firewise Communities Program of \$8,472 carried over from 2015.

Commissioner Gordon called for public comment, hearing none, the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-016 authorizing a Supplemental Budget in the Special Projects Fund in the amount of \$316,300.

PUBLIC COMMENT:

There was no public comment.

CONSENT AGENDA:

Minutes:

Morning/Regular Meetings: February 8, 2016
Special Meetings: January 19, 2016, February 2, 2016 and February 16, 2016

Coroner:

Monthly Report for January 2016

Fair:

Facility Use Agreements with 4-H Horse Council, Grays Harbor 4-H, and Grays Harbor County Sheriff's Department

Public Health:

Facility Use Agreement – March 23, 2016, Grays Harbor College

Public Services:

Set Bid Date – *April 18, 2016* –County Beach Approach Sand Removal Project 2016 through 2018

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

COMMISSIONERS:

None

DEPARTMENTS:

Fair, Events and Tourism:

- 1. Request Approval, Authorization for Fair, Events and Tourism Manager to sign and execute 2016 Grays Harbor Tourism Advertising Agreement for 2016 Scenic Washington State Scenic Byways Guide and Map, \$5,750:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign and execute the 2016 Grays Harbor Tourism Advertising Agreement for 2016 Scenic Washington State Scenic Byways Guide and Map in the amount of \$5,750. The purchase of print advertising in this publication automatically qualifies Grays Harbor Tourism for an integrated email marketing campaign, interactive and print map campaign, and website advertising campaign at no additional cost.
- 2. Request Approval, 2016 Grays Harbor County Tourism Advertising Agreement with Grays Harbor Talk for Integrated Marketing Campaign – \$21,430:** A motion was made, seconded and passed to approve 2016 Grays Harbor County Tourism Advertising Agreement with Grays Harbor Talk for Integrated Marketing Campaign in the amount of \$21,430. The Grays Harbor Lodging Tax Advisory Committee voted at the January 14, 2016 Lodging Tax Advisory Meeting to support the allocation, and the Board of County Commissioners confirmed the funding allocation on January 25, 2016.

Forestry:

1. **Request Approval, Accept contract as complete for the Saddle Hill No. 3 Cedar Salvage with JBC Cedar LLC:** A motion was made, seconded and passed to accept the contract as complete for the Saddle Hill No. 3 Salvage with JBC Cedar LLC and release the performance bond as posted for this sale.

Management Services:

1. **Request Approval, Resolution – Changing Custodian for the Flexible Spending Account to Management Services:** A motion was made, seconded and passed to approve Resolution No. 2016-017 amending a prior resolution and changing the custodian for the County's flexible spending account to Management Services. Effective February 29, 2016 the County Auditor will no longer act as the custodian.

2. **Request Approval, Resolution – Budget Transfer – Public Health and Social Services - \$150,000:** A motion was made, seconded and passed to approve Resolution No. 2016-018 for budget transfer in the miscellaneous (dedicated) fund Public Health and Social Services in the amount of \$150,000. This resolution authorizes an appropriation for the repayment of funding from DSHS due to a change in billing formula.

3. **Request Approval, Letter of Agreement with Paul Dunn to provide Chehalis Basin Lead Entity with a series of articles with photography of people implementing salmon habitat restoration, not to exceed \$1,000 plus mileage:** A motion was made, seconded and passed to approve Letter of Agreement between Grays Harbor County and Paul Dunn, Consultant. Paul Dunn will provide the Chehalis Basin Lead Entity with a series of articles with photography highlighting some of the people implementing salmon habitat restoration projects in the Chehalis Basin. The County will reimburse Mr. Dunn through the RCO Lead Entity grant funding an amount not to exceed \$1,000 plus mileage.

Public Health & Services:

1. **Request Approval, Amendment No. 2 to State Mental Health contract with DBHR funding increase of \$17,757 for administration of state funded mental health treatment - total contract amount of \$2,063,505 for Grays Harbor and Cowlitz County:** A motion was made, seconded and passed to approve Amendment No. 2 to State Mental Health contract with DBHR funding increase of \$17,757 for administration of state funded mental health treatment including crisis services and inpatient services for Grays Harbor and Cowlitz County in the amount of \$2,063,505.

2. **Request Approval, Contract with the Domestic Violence Center of Grays Harbor to expand contract for a pilot housing program for domestic violence survivors, \$122,185 for January 1, 2016 through December 31, 2016:** A motion was made, seconded and passed to approve the contract with the Domestic Violence Center of Grays Harbor for use of document

recording fees. Members of the Health and Human Services Advisory Board (HHSAB) reviewed proposals and met with agencies offering to provide housing services in 2016. Based on their review, the HHSAB recommends that the Grays Harbor County contract with the DVC of Grays Harbor to support survivors of domestic violence with emergency shelter and a pilot supportive housing project in the amount of \$122,185. The County has previously contracted with the Domestic Violence Center to provide emergency shelter services, and this contract expands their scope of work to include a pilot supportive housing program for domestic violence survivors.

3. Request Approval, Agreement with The Dispute Resolution Center of Grays Harbor and Pacific Counties for funding communication and skill building classes for youth and families impacted by mental illness and/or substance use disorders, term of contract March 1, 2016 through December 31, 2016, \$28,560: A motion was made, seconded and passed to approve the Agreement with The Dispute Resolution Center of Grays Harbor and Pacific Counties. The agreement funds communication and skill building classes for youth and families impacted by mental illness and/or substance use disorders. The services provided under this agreement have been identified by a steering committee in Grays Harbor working to develop a comprehensive system of care for youth and families affected by mental illness and/or substance use disorders. Lack of educational programs like this one has been identified as a barrier to the recovery and stability for area families. The agreement is for the period March 1, 2016 through December 31, 2016. The total amount of this agreement is up to \$28,560, and is funded by Treatment Sales Tax dollars.

4. Request Approval, Professional Services Agreement with Dr. Timothy Miller of TDM Evaluation and Research for a system of care for youth in Grays Harbor, term of contract March 1, 2016 through December 31, 2016 in the amount of \$37,500: A motion was made, seconded and passed to approve the Professional Services Agreement with Dr. Timothy Miller of TDM Evaluation and Research. The agreement provides technical assistance, program evaluation services and strategic implementation recommendations for a system of care for youth in Grays Harbor County. In addition, the agreement provides program evaluation and data gathering recommendations for the new Treatment Sales Tax funded pilot projects. The agreement is in effect from March 1, 2016 through December 31, 2016. The budget for these services is \$37,500. There is no matching requirement for the County for this agreement.

5. Request Approval, Housing Contract with Coastal Community Action Program for resources to address the needs of at-risk homeless individuals, \$569,401 funded by the Department of Commerce and \$447,407 is matched by Grays Harbor County Document Recording fees for a total of \$1,016,808: A motion was made, seconded and passed to approve the housing contract with Coastal Community Action Program. This contract provides resources to address the needs of homeless individuals or for those who are at risk of homelessness and is associated with the housing services of the Department of Commerce. Funding must be matched by the County's Document Recording fees in accordance with RCW 43.185. CCAP is awarded \$569,401.00 as part of the Department of Commerce contract and the balance, \$447,407.00 is matched by Grays Harbor County Document Recording fees for a total award of \$1,016,808.00.

Public Services:

- 1. Request Approval, Memorandum of Understanding with the Confederated Tribes of Chehalis Reservation for a multi-use trail between Oakville and Vasper Subdivision:** A motion was made, seconded and passed to approve the Memorandum of Understanding with the Confederated Tribes of Chehalis Reservation for developing, constructing and maintaining a multiuse trail between Oakville and the Vasper subdivision along the east side of South Bank Road. This trail will be built by the Tribe and funded by the Washington State Recreation and Conservation Office (RCO). This MOU will serve as one of the necessary documents required by RCO to assure that all land needed for the trail has been acquired through ownership, lease, easement, or use agreements.
- 2. Request Approval, Interagency Agreement with Timberland Regional Library for Amanda Park Library Branch Accessibility Improvement Project - \$250,000, funded through economic development (.09 funds):** A motion was made, seconded and passed to approve the Interagency Agreement with Timberland Regional Library for Amanda Park Library Branch Accessibility Improvement Project in the amount of \$250,000. This project will provide the required ADA accessible restrooms and ramps, structural improvements, and resolve issues with access to the building. The Economic Development funds will be used to supplement Library funds already committed to the project. The total cost of this project is approximately \$450,000.
- 3. Request Approval, Architectural and Engineering Agreement with Lundgren Street and Foster for completion of design, engineering, and construction phase services for Law Library alterations to create a Third Superior Courtroom, \$90,000:** A motion was made, seconded and passed to approve the Architectural and Engineering Agreement with Lundgren Street and Foster in the amount of \$90,000 for completion of design, engineering and construction phase services for Law Library alterations to create a Third Superior Courtroom.
- 4. Request Approval, Interagency Agreement with Washington State Recreation and Conservation Office (RCO) for funding to perform hydraulic modeling and analysis for the Wishkah Road from M.P. 2.2 to M.P. 7.6, \$500,000:** A motion was made, seconded and passed to approve the interagency agreement with Washington State Recreation and Conservation Office. This agreement provides \$500,000 of State funds to perform hydraulic modeling and alternative analysis for the Wishkah Road from milepost 2.2 to milepost 7.6 to see if there are feasible projects to reduce road flooding and closures.
- 5. Request Approval, Interagency Agreement with Washington State Recreation and Conservation Office (RCO) for funding for designing a flood wall and to purchase two properties between M.P. 2.2 and M.P. 2.7, \$650,000:** This item was postponed one week to allow Commissioner Raines to be present at the meeting.

6. **Request Approval, Resolutions – adoption of Harmony Court as part of the County Public Road System and change the speed limit from 50 mph to 25 mph:** A motion was made, seconded and passed to approve **Resolution No. 2016-019 adopting Harmony Court as part of the County Public Road System and Resolution No. 2016-020 setting the speed limit for Harmony Court at 25 mph.** Harmony Court is a portion of a pre-existing county road that was bypassed by new construction. It accesses several river front lots.

7. **Request Approval, Resolution –to change the speed limit on the paved section of Brooklyn Road from 25 mph to 30 mph for milepost 0.000 to 3.160:** A motion was made, seconded and passed to approve **Resolution No. 2016-021 to change the speed limit on the paved section of Brooklyn Road from 25 mph to 30 mph from mile post 0.000 to mile post 3.160.** The speed limit increase is due to the correct of two substandard curves.

**Added Item:

8. **Request Approval, Interlocal Agreement with the City of Aberdeen for Economic Development Funding for the Timber Works Project:** A motion was made, seconded and passed to approve the Interlocal Agreement with the City of Aberdeen for Economic Development Funding from the #310 Fund for the Timber Works Vision Master Plan in the amount of \$250,000. The Master Plan is the first step in the development of publically owned flood control structures that will be designed, permitted, and constructed to protect the economic cores of both Aberdeen and Hoquiam. The project will protect/retain hundreds of existing jobs and promote economic development by reducing flood risk, reducing flood insurance premiums, and help avoid business disruption.

ANNOUNCEMENTS:

PUBLIC COMMENT:

Al Smith, Montesano, thanked the Commissioners for approving the Wishkah Road Flood Study and moving forward with the 3rd Courtroom planning.

There was no media session.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

No. 2016-016

Authorizing a Supplemental Budget in the Special Projects Fund in the amount of \$316,300

No. 2016-017	Amending a prior resolution and changing the custodian for the County's flexible spending account to Management Services
No. 2016-018	Budget transfer in the miscellaneous (dedicated) fund Public Health and Social Services in the amount of \$150,000
No. 2016-019	Adopting Harmony Court as part of the County Public Road System
No. 2016-020	Setting the speed limit for Harmony Court at 25 mph
No. 2016-021	Change the speed limit on the paved section of Brooklyn Road from 25 mph to 30 mph from mile post 0.000 to mile post 3.160

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Confederated Tribes of the Chehalis Reservation - Vasper Trail MOU
- Interagency Agreement with Timberland Regional Library for Amanda Park Branch Accessibility Improvement Project
- Interlocal Agreement with the City of Aberdeen for Economic Development Funding

The meeting adjourned at 2:22 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Jenna Amsbury, Clerk of the Board