

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

February 8, 2016

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 8, 2016, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Prosecutor Katie Svoboda and Deputy Prosecutor Norma Tillotson were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Ordinance -Zoning Code Text Amendment to Grays Harbor County Code Chapter 17.42 entitled Lake Quinault District (LQ) to add Mini-Storage Buildings including RV

and Boat Storage: A public hearing was held on February 8, 2016 to consider a zoning code test amendment to Grays Harbor County Code Chapter 17.42 entitled Lake Quinault District (LQ) to add Mini-Storage Building including RV and Boat Storage. Notice of this hearing was published in the Montesano Vidette on January 28, 2016. Commissioner Raines called for a staff report. Jane Hewitt, Senior Planner, reported the Grays Harbor County Planning Commission conducted a public hearing on January 5, 2016 and recommended approval of Case 2015-0959. She entered the staff report into the record and explained the change to Section 17.42.020 (Ord. 265, 1999; Ord. 264, 1999) of Grays Harbor County Code Title 17, Chapter 17.42, is amended to read as follows:

Section 17.42.020 Permitted uses and structures.

The following are uses or activities permitted in the district:

- A. Single family and two-family dwellings;
- B. One attached accessory dwelling for each single-family dwelling;
- C. Accessory structures and uses;
- D. Home occupations;
- E. Bed and breakfast inns;
- F. Public and semi-public uses and structures;
- G. Agriculture;
- H. The growing and harvesting of forest products;
- I. Parking, repairing, and maintaining one heavy truck as an accessory use to a residence;
- J. Home day cares;
- K. Adult family homes;
- L. Utilities and utility structures under thirty-five feet in height, provided all transmission lines are underground;

- M. Temporary fireworks stands regulated under RCW 70.77 and WAC 122-17;
- N. Game and fish rearing and management(-);
- O. Mini-storage building(s) including covered RV and boat storage when each of the following criteria is met:
 - 1. The site must conform to minimum lot size;
 - 2. The site fronts on a minor collector, major collector, state or federal highway;
 - 3. Any light, glare, and signage shall be directed away from adjacent properties;
 - 4. An adequate stormwater drainage system will be developed.

Commissioner Raines called for public comment.

William Stewart, representative for the petitioner Mark Rice, stated the applicant is not requesting a text change for his property alone. He has requested a text change for the whole Lake Quinault District. This allows anyone that would like to have mini storage in the area to do so.

There was no further public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Ordinance No. 426 Zoning Code Text Amendment to Grays Harbor County Code Chapter 17.42 entitled Lake Quinault District (LQ) to add Mini-Storage Buildings including RV and Boat Storage.

PUBLIC COMMENT:

Dru Garson, Greater Grays Harbor Inc., thanked the Commissioners for their assistance with the Gateway Center Feasibility Study. He stated the feasibility study is now ready for review. He explained a group went to the Capital Friday to discuss the project. He is hoping to receive funding to be shovel ready in 2017 to 2018.

Alan Richrod, Aberdeen, stated he is drafting a letter from the Aberdeen City Council for support of the Gateway project.

CONSENT AGENDA:

Minutes:

Morning/Regular Meetings: February 1, 2016

Special Meetings: January 7, 2016, January 27, 2016, January 28, 2016 at 11:00 a.m. and 1:00 p.m.

Auditor:

Month-End Expenditures Jan.: Claims: \$4,884,825.75 Salaries: \$2,506,929.19

Commissioner:

WSLCB Special Occasion Grays Harbor County Mounted Posse, 2/25-27/16
Road Use Applications: South Sound Velo/CBC Cycling, April 10, 2016, May 1, 2016,
May 14, 2016 and July 30-31, 2016

Public Services:

2016 County-wide Aggregate Stockpiling Contract, Request to Advertise for Bid –
March 7, 2016

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

PRESENTATION:

1. Public Health and Social Services – 10 Year Plan to end Homelessness: Joan Brewster, Public Health and Social Services Department, thanked the Commissioners for allowing the Department to work on this plan. She thanked the stakeholders for their work on the plan and introduced Cassie Lentz, Housing Coordinator.

Cassie Lentz presented the 10 Year Plan to end Homelessness. She discussed the drafting process and stakeholders involved. The five priorities of the plan are as follows:

1. Fully develop coordinated entry system
2. Maintain and expand affordable housing resources
3. Invest in housing for vulnerable populations
4. Build capacity of housing system
5. Increase community awareness and discussion

COMMISSIONERS:

None

DEPARTMENTS:

Fair, Events and Tourism:

1. Request Approval, Authorization for the Fair, Events and Tourism Manager to execute the 2016 Tourism Professional Services Agreement for Comprehensive Media Advertising - Morris Media/Busby Media, \$251,000: A motion was made, seconded and passed to authorize the Fairgrounds and Tourism Manager to execute the 2016 Grays Harbor County Tourism Agreement for Professional Services with Morris Media/Busby Media in the amount of \$251,000. The Professional Services Agreement with Morris Media/Busby Media is a comprehensive media advertising plan. Morris Media/Busby Media has been successful in acquiring media grants and bonus air time which has consistently added a minimum of 50% in additional free media to the annual Grays Harbor Tourism media budget.

2. **Request Approval, 2016 Television Marketing Partnership Agreement with Horns and Hook, LLC - January 26, 2016 through January 25, 2017, \$55,000:** A motion was made, seconded and passed to approve 2016 Television Marketing Partnership Agreement with Horns and Hooks, LLC. This partnership will be funded out of the Grays Harbor Tourism Special Marketing Fund, and the funding allocation has been approved by both the LTAC at the January 14, 2016 Lodging Tax Advisory Committee meeting and by the Board of County Commissioners during the January 25, 2016 meeting.

3. **Request Approval, 2016 Tourism Hospitality and Special Projects Grants - Cranberry Heritage Group of Grayland/2016 Driftwood Show, \$1,000, City of Aberdeen/2016 Aberdeen Beautification Project, \$2,000, and Port of Grays Harbor/2016 Friends Landing Marketing Brochures, \$2,000:** A motion was made, seconded and passed to approve 2016 Grays Harbor Tourism Festival and Event Grant Requests and 2016 Grays Harbor Tourism Hospitality and Special Projects Grant Requests as follows:

<u>Sponsoring Entity and Event/Festival/Project</u>	<u>Grant Amount Awarded</u>
Cranberry Heritage Group of Grayland/2016 Driftwood Show	\$1,000.00
City of Aberdeen/2016 Aberdeen Beautification Project	\$2,000.00
Port of Grays Harbor/2016 Friends Landing Marketing Brochures	\$2,000.00

Forestry:

1. **Request Approval, Set March 11, 2016 at 10:00 a.m. as the date and time for Public Auction for Timber Sales – Conner Creek No. 1 and Copalis River No. 8:** A motion was made, seconded and passed to approve March 11, 2016 at 10:00 a.m. as the date and time for Public Auction for Timber Sales – Conner Creek No. 1 and Copalis River No. 8.

Management Services:

1. **Request Approval, Caretaker/Living Unit Agreement for Vance Creek Park – Levi and Rebecca Linne, 3 year agreement:** A motion was made, seconded and passed to approve Caretaker/Living Unit Agreement for Vance Creek Park. Levi and Rebecca Linne have agreed to be resident caretakers and provide maintenance and security services for the Vance Creek Park.

2. **Request Approval, Memorandum of Agreement – Grays Harbor County and Confederated Tribes of Chehalis Reservation for Chehalis Basin Partnership Watershed Coordinator, February 1, 2016 through January 31, 2017:** A motion was made, seconded and passed to approve Memorandum of Agreement between Grays Harbor County and the Chehalis Tribe. This agreement is to secure a Watershed Coordinator to assist the Chehalis Basin Partnership in the implementation of the Chehalis Basin Watershed Management Plan and to assist in the Grays Harbor/Chehalis Basin Lead Entity for Salmon Recovery. The Watershed Coordinator will be employed by the Chehalis Tribe and will be paid through donations and grant resources. The Agreement shall be effective February 1, 2016 and remain in force until January 31, 2017.

3. Request Approval, Resolution – Adjusting Budgeted Beginning Cash Balances, General and Miscellaneous (Dedicated) Funds: A motion was made, seconded and passed to approve **Resolution No. 2016-012 Adjusting Budgeted Beginning Cash Balances, General and Miscellaneous (Dedicated) Funds**. This resolution adjusts budgeted beginning cash balances to the actual amount as of January 1, 2016 in the general and miscellaneous funds. Each entry has a corresponding adjustment to ending cash.

4. Request Approval, Resolution – Budget Transfer – Distressed Area Capital, \$100,000: A motion was made, seconded and passed to approve **Resolution No. 2016-013 transferring items in the Miscellaneous Fund Distressed Area Capital in the amount of \$100,000**. This resolution moves budget from professional services to transfers out to the Pacific Beach Sewer Fund. This money will be used as a local match on the Sewer Plant Expansion Project at Pacific Beach.

5. Request Approval, Resolution – Budget Transfer – Special Projects, \$37,000: A motion was made, seconded and passed to approve **Resolution No. 2016-014 transferring items in the Miscellaneous (dedicated) Fund Special Projects in the amount of \$37,000**. This resolution authorizes budget for a transfer out to the Pacific Beach Sewer Fund. This money will be used as a local match on the Sewer Plant Expansion Project at Pacific Beach.

6. Request Approval, Resolution – Budget Transfer – Miscellaneous Fund ORV Park, \$100,000: A motion was made, seconded and passed to approve **Resolution No. 2016-015 transferring items in the Miscellaneous (dedicated) Fund ORV Park in the amount of \$100,000**. This resolution will authorize budget for a transfer out to the Stadium Fund to return cash provided for grant funding purposes. Funds are available in ending cash to allow the transfer.

Public Health & Services:

1. Request Approval, Amendment No. 1 to Professional Services Agreement with Dr. Timothy Miller – Agreement end date change to February 29, 2016, \$11,250: A motion was made, seconded and passed to approve Amendment No. 1 to Professional Services Agreement with Dr. Timothy Miller changing Agreement end date to February 29, 2016 in the amount of \$11,250. This agreement provides technical assistance, program evaluation services, strategic implementation recommendations and intersystem coordination design recommendations for a system of care for youth in Grays Harbor County.

2. Request Approval, Amendment No. 2 to Agreement with Columbia Wellness (Cowlitz County Agreement)– Correction to funding amount - \$7,568,520: A motion was made, seconded and passed to approve Amendment No. 2 with Columbia Wellness (Cowlitz County Agreement) correcting funding provisions in original Agreement. Total funding for this contract period is \$7,568,520. This increase passes additional funding received by the County from the State for services provided by the Agency to the Agency. There are no Grays Harbor

County funds or matching obligations with this contract. All of the funds for this contract have been transferred to Grays Harbor County from Southwest Washington Behavioral Health, the previous fiscal agent for public mental health in Cowlitz County.

3. Request Approval, 2015-2018 Contract with Educational Service District 113/True North for Washington State Youth Treatment Improvement Project Funded by SAMSHA grant, term of contract is November 15, 2015 through September 29, 2018, \$111,379:

A motion was made, seconded and passed to approve the 2015-2018 contract with Educational Service District 113/True North for Washington State Youth Treatment Improvement Project funded by SAMSHA grant for the purpose of providing recovery support, care coordination and evidence-based practices for youth and their families. This contract is for services provided November 15, 2015 through September 29 2018. Funding in the amount of \$111,379 is authorized for goods and services provided during the period of November 15, 2015 through September 29, 2016.

4. Request Approval, Business Associate Agreement with Timberlands Regional Support Network to define the terms for exchanging information in compliance with HIPPA:

A motion was made, seconded and passed to approve the Business Associate Agreement with Timberlands Regional Support Network to define the terms exchanging information in compliance with HIPPA.

5. Request Approval, 10-Year Plan to End Homelessness in Grays Harbor County (as presented):

A motion was made, seconded and passed to approve the 10-Year Plan to End Homelessness in Grays Harbor County. Over the past year a group of local housing providers formed an Executive Committee to create and support Grays Harbor's latest 10-Year Plan to End Homelessness update. This group will continue to meet to implement the plan they created which works to address identified local needs. The existence and adoption of this updated plan puts Grays Harbor in a stronger position to seek funding opportunities and leverage existing resources in a strategic way that aligns with the priorities outlined in the plan. To maximize impact of the final document, the stakeholder group guiding implementation will be expanded to include community partners like school districts, law enforcement, hospital, behavioral health, and faith community representatives.

Public Services:

1. Request Approval, Reclassification from Current Use Farm & Ag. to Farm Conservation for Dale and Nannette Underwood, parcel 180902220010, 19.94 acres:

A motion was made, seconded and passed to approve Reclassification from Current Use Farm & Ag to Farm Conservation for Dale and Nannette Underwood, parcel 180902220010, for 19.94 acres. On January 5, 2016, the Grays Harbor County Planning Commission heard the application for reclassification. The Planning Commission voted unanimously to recommend approval.

The Clerk of the Board announced the following items were added to the agenda:

2. **Request Approval, Three Year Park Host Agreement for Twin Bridges Park:** A motion was made, seconded and passed to approve the three-year park host agreement with Richard and Janet Ogden for maintenance and security services as Twin Bridge Park.
3. **Request Approval, Emergency Closure of South Bank Road:** A motion was made, seconded and passed to approve the emergency closure of South Bank Road for approximately two weeks starting February 16, 2016.

Sheriff:

1. **Request Approval, Interagency Contract with Department of Corrections for Housing Inmates in the County Jail– through December 31, 2018, including three percent annual increases to fees:** A motion was made, seconded and passed to approve Interagency Contract with Department of Corrections for Housing Inmates in the County Jail through December 31, 2018 including three percent annual increases to fees.

ANNOUNCEMENTS:

Commissioner Raines announced the Blue Slough Road would open later this afternoon.

The Clerk of the Board announced there would be no meeting next Monday, February 15, 2016 due to the President's Day Holiday.

PUBLIC COMMENT:

None

Commissioner Raines announced a recess at 2:17 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Raines reopened the meeting at 2:20 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 3:02 p.m. Commissioner Raines adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|---------------------|--|
| No. 2016-012 | Adjusting Budgeted Beginning Cash Balances, General and Miscellaneous (Dedicated) Funds |
| No. 2016-013 | Transferring items in the Miscellaneous Fund Distressed Area Capital in the amount of \$100,000 |
| No. 2016-014 | Transferring items in the Miscellaneous (dedicated) Fund Special Projects in the amount of \$37,000 |
| No. 2016-015 | Transferring items in the Miscellaneous (dedicated) Fund ORV Park in the amount of \$100,000 |

ORDINANCES:

- | | |
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| No. 426 | Zoning Code Text Amendment to Grays Harbor County Code Chapter 17.42 entitled Lake Quinault District (LQ) to add Mini-Storage Buildings including RV and Boat Storage |
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INTERGOVERNMENTAL AGREEMENTS:

- Grays Harbor County and Confederated Tribes of Chehalis Reservation for Chehalis Basin Partnership Watershed Coordinator
- 2015-2018 Contract With Educational Service District 113/True North for Washington State Youth Treatment Improvement Project

The meeting adjourned at 3:02 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Jenna Amsbury, Clerk of the Board