

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

February 1, 2016

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 1, 2016, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Prosecutor Katie Svoboda and Deputy Prosecutor Norma Tillotson were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Closed Hearing, Decision Only - Clayton Homes 6-lot long subdivision along Mox Chehalis Road: A public hearing was held on December 14, 2015 and January 25, 2016 to consider a proposal by Clayton Homes for a 6-lot long subdivision pursuant to Grays Harbor County Code (GHCC) Title 16. Notice of this hearing was published in the Montesano Vidette on December 3, 2015 and December 10, 2015. The hearing was closed on January 25, 2016 and was continued to today, February 1, 2016 for decision.

ACTION: A motion was made, seconded and passed to approve Clayton Homes 6-lot long subdivision along Mox Chehalis Road.

PUBLIC COMMENT:

Teri Franklin, Elma, commented that she would be filing a lawsuit based on their decision on the long plat hearing.

CONSENT AGENDA:

Minutes:

Morning/Regular Meetings: January 25, 2016

Commissioner's:

Facility Use Permit: West Coast Jetsports Foundation – Vance Creek 4/15-4/17/16, Elma Game Association – Vance Creek 4/23/16

Reappointments: Lodging Tax Advisory Committee – User #3 Moraya Wilson, Collector #5 Ivo Andov, Collector #2 Heidi Olson, 2-year terms

Reappointment: Olympic Area on Aging Council – Betty Wolfe, 3-year term

Management Services:

Set Hearing Date - *February 22, 2016* – Supplemental Budget, Special Projects Fund, \$316,300

Public Services:

Reset Bid Date: Approved January 25, 2016, bid date *February 1, 2016* – reschedule to *February 29, 2016* for (2) SUV vehicles, (2) pickup trucks, (3) pool cars

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

PRESENTATION:

1. **Port of Grays Harbor – Annual Report:** Port Commissioner Jack Thompson introduced Kayla Dunlap, Public Affairs Manager. Ms. Dunlap read the Port’s Mission Statement. She explained there are currently 120 tenants with the Port and three new tenants at the Satsop Development Park. She provided information on Friends/Sterling Landing. There was discussion on Business Development, Public infrastructure, Leveraging private investments, Rail dependent cargo—with exporting, Maine terminals, Bowerman Field and Cargo. She detailed their success measurements: Jobs, Private investment, Vessel calls, Cargo volumes, Boaters and Seafood landings. She noted they have a draft Recreational Lands/Facility Plan open for comments.

COMMISSIONERS:

1. **Set Hearing Date – February 16, 2016 2:00 p.m. - to consider an ordinance repealing portions of Ordinance 412, prohibiting commercial recreation fees for access to designated forest land:** A motion was made, seconded and passed by Commissioners Raines and Gordon to approve hearing date for February 15, 2016 at 2:00 p.m. to consider an ordinance repealing portions of Ordinance 412 prohibiting commercial recreation fees for access to designated forest land. Commissioner Cormier voted against the motion. Commissioner Raines noted the details of the hearing will not be discussed prior to the hearing.

DEPARTMENTS:

Fair, Events and Tourism:

1. **Authorization for the Fair, Events and Tourism Manager to sign and execute the following 2016 fair entertainment contracts: The Brothers Osborne, \$20,000, Tanya Tucker, \$35,000:** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign and execute the 2016 fair entertainment contracts for The Brothers Osborne, \$20,000 and Tanya Tucker, \$35,000.

2. **Authorization for the Fair, Events and Tourism Manager to sign and execute the following 2016/2017 Print Marketing Agreement with Professional Sports Publications, \$6,500:** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign and execute the 2015/2017 Print Marketing Agreement with Professional Sports Publications, \$6,500. The Professional Sports Publications is producing the 2016/2017 Seattle Seahawks Yearbook. The Yearbook is the official Yearbook for the

2016/2017 Seattle Seahawks, and this souvenir publication is a collectable that is taken home and used as a reference piece, providing repeat exposure for our advertising message. The exposure that we received through advertising in this publication in 2014 and 2015 has proven lucrative for tourism in Grays Harbor County by generating interest regarding Grays Harbor's vast and diverse tourism assets, and thus increasing overnight stays. Further, as a bonus, the Grays Harbor Fairgrounds and Tourism Department will receive two Seahawks Tickets which will be raffled off during the 2016 Grays Harbor County Fair.

Management Services:

1. **Non-Discrimination Agreement with Washington State Department of Transportation:** A motion was made, seconded and passed to approve Non-Discrimination Agreement with Washington State Department of Transportation.
2. **Resolution – Budget Transfer – Homeless Housing, \$10,000:** A motion was made, seconded and passed to approve **Resolution No. 2016-007 transferring items in the miscellaneous (dedicated) fund Homeless Housing in the amount of \$10,000.** This resolution will move appropriations for public housing to new BARS codes established by the State Auditor's Office.
3. **Resolution – Budget Transfer – Affordable Housing, \$53,000:** A motion was made, seconded and passed to approve **Resolution No. 2016-008 transferring items in the miscellaneous (dedicated) fund Affordable Housing in the amount of \$53,000.** This resolution will move appropriations for public housing to new BARS codes established by the State Auditor's Office.
4. **Resolution – Budget Transfer – Management Services, \$995,092:** A motion was made, seconded and passed to approve **Resolution No. 2016-009 transferring items in the miscellaneous (dedicated) fund Management Services in the amount of \$995,902.** This resolution will move appropriations for risk management to new BARS codes established by the State Auditor's Office.
5. **Resolution – Budget Transfer – Cumulative Reserve for Construction, \$215,000:** A motion was made, seconded and passed to approve **Resolution No. 2016-010 transferring items in the miscellaneous (dedicated) fund Cumulative Reserve for Construction in the amount of \$215,000.** This resolution authorizes budget to purchase property located at 121 West Broadway. This amount will be reimbursed by LOCAL program financing.

Public Services:

1. **Reclassification to Current Use Open Space for James Banas, parcel 150710310020, 27.23 acres:** A motion was made, seconded and passed to approve the Reclassification to Current Use Open Space for James Banas, parcel 150710310020, 27.23 acres.

2. Personal Services Agreement with Ecolution for Youmans Road Culvert

Replacement - \$12,000: A motion was made, seconded and passed to approve Personal Services Agreement with Ecolution for Youmans Road Culvert Replacement in the amount of \$12,000. Ecolution was selected after reviewing proposals received from them and Herrera Environmental Consultants. The selection was made based on their expertise in performing the work and their cost estimate. The scope of work to be performed under this contract includes all environmental permitting required to complete the project. WSDOT is funding 86.5% through the emergency relief program.

3. Federal Grant Application, 2016 Washington Federal Lands Access Program (FLAP), Wynoochee Road Muhlhauser Curve Realignment, \$2,200,000:

A motion was made, seconded and passed to approve Federal Grant Application, 2016 Washington Federal Lands Access Program (FLAP) to rebuild 0.5-mile of the Wynoochee Road in the amount of \$2,200,000. This project would eliminate several substandard curves and widen the roadway in accordance with Federal Standards.

4. Request to Advertise for Consultant Services – Wishkah Road, Flood Study M.P.

2.2 to M.P. 7.6: A motion was made, seconded and passed to approve advertising for consultant services for Wishkah Road, Flood Study M.P. 2.2 to M.P. 7.6. The State has \$500,000 available for this work.

5. Request to Advertise for Consultant Services – Wishkah Road Flood Wall Design

M.P. 2.2 to M.P. 2.7: A motion was made, seconded and passed by Commissioners Raines and Gordon to approve advertising for consultant services for Wishkah Road Flood Wall Design M.P. 2.2 to M. P. 2.7. The State has \$450,000 available for this work.

Treasurer:

1. Request Approval, Resolution – Cancellation of Personal Property Taxes: A motion was made, seconded and passed to approve **Resolution No. 2016-011 cancelling personal property taxes pursuant to RCW 84.56.240.**

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

Dan Boeholt, Aberdeen, asked if the Fee Access court date of February 12 had been stricken. Commissioner Cormier noted that it has been stricken from the calendar. Mr. Boeholt stated big timber has notified people that the settlement it is a done deal. He stated he understands there are costs involved in the lawsuit. Hunters pay tons of fees. There is a cost to fee access. Businesses and people have lost money. He asked if there was any chance to still have a court date on the matter.

Commissioner Raines stated the matter will be discussed at the hearing on February 16.

Charles Laeir, Aberdeen, stated he worked for Weyerhaeuser and feels the fee for access is wrong. The Commissioners have been elected to serve the public. He stated he wishes hunters had the guts to boycott fees. He stated something needs to be done about it.

At 2:35 p.m. Commissioner Raines announced a recess for the media session.

Media Session:

Commissioner Raines reopened the meeting at 2:42 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:58 p.m. Commissioner Raines adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2016-007	Transferring items in the miscellaneous (dedicated) fund Homeless Housing in the amount of \$10,000
No. 2016-008	Transferring items in the miscellaneous (dedicated) fund Affordable Housing in the amount of \$53,000
No. 2016-009	Transferring items in the miscellaneous (dedicated) fund Management Services in the amount of \$995,902
No. 2016-010	Transferring items in the miscellaneous (dedicated) fund Cumulative Reserve for Construction in the amount of \$215,000
No. 2016-011	Cancelling personal property taxes pursuant to RCW 84.56.240

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:58 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Jenna Amsbury, Clerk of the Board