

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

January 11, 2016

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 4, 2016, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Prosecutor Katie Svoboda and Deputy Prosecutor Norma Tillotson were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular Meetings: January 4, 2016

Auditor:

Month-End Expenditures Nov.: Claims: \$6,369,831.37 Salaries: \$2,527,968.60

Coroner:

Coroner's Report – December 2015

Correspondence:

Timberland Regional Library Board of Trustees 2016 Preliminary Budget

Law Suit – L-712-15, Moonstone Properties, LLC, L-711-15, Neal Keson Nosek, L-707-15 Bryan Schrotberger

Claim for Damages – C-713-15, Allan Robinson

Fair, Events & Tourism:

Facility Use Agreements -Master Gardeners Foundation, Grays Harbor Horse Council, West Coast Pullers, Rachael Barrington Wedding

Prosecutor:

Surplus Equipment – Hewlett Packard 4000TN laser printer

Public Services:

Set Bid Date – February 22, 2016 - 2016 Emulsified Asphalt Supply

Contract

Marine Resource Committee – Appoint Garrett Dalan, and reappoint Arthur Grunbaum, Joe Schumacker, Lorena Maurer, Al Smith, Shad Kears – terms 2016 – 2017

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

PRESENTATION:

1. Pacific Beach Water System Plan – Water Use Efficiency Goals, Kevin Varness, Director of Public Services: Kevin Varness presented the draft Pacific Beach Water System Plan to be submitted to the Department of Health. He explained the county initiated satellite management planning in the North Beach area. The County has numerous systems and Department of Health recognizes the ability to do satellite planning for policies with individual elements. Pacific Beach is the largest system in the County. The present draft Pacific Beach/Satellite Management Plant designates all the utilities within North Beach.

Highlights within the Plan:

- Review: the systems are in good shape and well managed. Capacity issues include the growth at Seabrook, which is why the plan was initially needed, as Seabrook needs another reservoir to support 400 new homes. In order for Department of Health to look at the growth, a plan had to be completed. Seabrook has a Capital Improvement Plan for \$2 million that they will pay to increase capacity. There is a possibility that another well would need to be added and financed with a low-interest loan. There will also be ongoing maintenance costs.
- Rate increase yearly of about 2 percent annually.
- Enterprise funds need to pay for themselves.
- Water use efficiency goals (conservation measures). Department of Health requires a plan.
- The water use average is low per customer due to there being a lot of vacation properties.
- Base rate model for payments and a commodity charge for extra usage (tried to use as a disincentive for excessive use)
- Incentive for efficiency. Do education/outreach, low-flow faucets, etc. As utility group, quick to respond to leaks.
- Goal for Plan – have a five percent reduction in water usage over the life of plan (6 years). This will be included in the plan submitted to the state.

Commissioner Raines asked if there was any public comment on the proposal. There was no public comment.

COMMISSIONERS:

None

DEPARTMENTS:

Fair, Events and Tourism:

1. Request Approval, Tourism Hospitality and Special Projects Grant approval contracts for events and festivals, \$65,600: A motion was made, seconded and passed to approve the 2016 Tourism Hospitality and Special Projects Grant Requests as follows:

<u>Sponsoring Entity and Event/Festival</u>	<u>Grant Amount Awarded</u>
Grays Harbor Mounted Posse/Grays Harbor Indoor Pro Rodeo	\$5,000.00
Lake Quinault Historical Society/Brochure Printing	\$1,300.00
Lake Quinault Innkeepers/OPTC Partnership	\$5,000.00
Aberdeen Revitalization Movement/Aberdeen Founders Day Parade	\$1,000.00
Lions Charitable Foundation/Toast the Harbor	\$1,000.00
City of Aberdeen Parks Dept./Splash Festival	\$1,500.00
West Coast Jet Sports Foundation/Grayland Open	\$4,500.00
Greater Grays Harbor Inc./VIC Manager	\$20,000.00
Midnight Cruizers Car Club/Midnight Cruizers Rod Fest	\$1,000.00
GH Historical Seaport/Guest Ramp & Small Boat Facility Project	\$5,000.00
Chocolate on the Beach/Chocolate on the Beach Festival	\$5,000.00
Our Aberdeen/Mural Project	\$5,000.00
Westport/Grayland Chamber of Commerce/Cranberry Harvest Festival	\$1,800.00
Elma Chamber of Commerce/Veterans Day Celebration & Parade	\$1,000.00
Elma Chamber of Commerce/Heat on the Street Car Show	\$1,000.00
Elma Chamber of Commerce/Winter Wine Festival	\$5,000.00
WSU Extension/Farm Fresh Map Printing	\$1,500.00

Management Services:

1. **Request Approval, 2016 Salary Resolution, including cost of living increases per union contracts:** A motion was made, seconded and passed to approve **Resolution No. 2016-002 fixing compensation of employees for and after January 1, 2016.** The salary schedules for step increases and COLAs are as follows:

1. .5% COLA - Courthouse AFSCME contract and exempt employees
2. 2% COLA - Public Works AFSCME contract and exempt employees
3. 1%-4% COLA - Sheriff's Department Teamsters Support contract employees
4. 2% COLA - Sheriff's Department Teamsters Corrections contract employees
5. 2% COLA - Sheriff's Department Teamsters Criminal Division contract and exempt employees.

Public Services:

1. **Request Approval, Marine Resource Committee Project Contract with Discover Your Northwest on behalf of Washington CoastSavers for Coordination of Coast-Wide Beach Cleanups , contract period July 1, 2015 through June 30, 2017, not to exceed \$30,000:** A motion was made, seconded and passed to approve Marine Resource Committee Project Contract with Discover Your Northwest on behalf of Washington CoastSavers for Coordination of Coast-Wide Beach Cleanups, contract period July 1, 2015 through June 30, 2017, not to exceed \$30,000. This contract formalizes a funding agreement already established in the current MRC contract with the Department of Fish and Wildlife (WDFW). The entire contract value of \$30,000.00 is funded by WDFW through the MRC, with Grays Harbor County as the fiscal agent.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

At 2:14 p.m. Commissioner Raines announced a recess for the media session.

Media Session:

Commissioner Raines reopened the meeting at 2:16 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:40 p.m. Commissioner Raines adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2016-002

**Fixing compensation of employees for and
after January 1, 2016**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:40 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Jenna Amsbury, Clerk of the Board