

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**January 4, 2016**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 4, 2016, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Prosecutor Katie Svoboda and Deputy Prosecutor Norma Tillotson were also present.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**BIDS:**

None

**HEARINGS:**

None

**PUBLIC COMMENT:**

None

**CONSENT AGENDA:**

Minutes:

Morning/Regular Meetings: December 21, 2015 and December 28, 2015

Commissioners:

WSLCB: Local Bar and Grill, LLC

Reappointments: Veterans Advisory Board, Sydney Baker, Position 3; James Lambert, Position 4; and Maurice Fox, Position 5 – 2-year terms ending December 31, 2017

**ACTION:** A motion was made, seconded and passed to approve the consent agenda, as listed.

**COMMISSIONERS:**

**1. Memorandum of Agreement (Appendix A and B) with Washington State University Extension for 2016 Funding:** A motion was made, seconded and passed to approve the Memorandum of Agreement Appendix A and B with Washington State University Extension for 2016 funding. Appendix A is in the amount of \$158,484 for the Extension Programs and Appendix B provides \$20,383 for office expenses.

**2. Award 2016 Superior Court Indigent Defense Contract to Christopher Baum:** A motion was made, seconded and passed to award a 2016 Superior Court Indigent Defense contract to Christopher Baum.

**DEPARTMENTS:**

**Fair, Events and Tourism:**

1. **Request Approval, Authorization for Fair, Events and Tourism Manager to sign a Creative Services Agreement Extension with Friendly Voice, Inc. for tourism marketing campaign – extend contract date to February 28, 2016:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a Creative Services Agreement extension with Friendly Voice, Inc. The extension will allow print, public relations services to continue, while a more detailed scope of work for creative services is being developed for the comprehensive 2016 tourism marketing campaign. Once that scope of work is defined, an agreement for the remainder of 2016 will be presented to the Board of County Commissioners for approval.

**Juvenile:**

1. **Request Approval, Contract with Robert B. Delahanty, Community Services Coordinator, term of contract January 1, 2016 through December 31, 2016, not to exceed \$18,000, funded through 1/10<sup>th</sup> of one percent funds:** A motion was made, seconded and passed to approve the contract with Robert B. Delahanty, Community Services Coordinator, term of contract January 1, 2016 through December 31, 2016 not to exceed \$18,000. The funds are part of the 1/10<sup>th</sup> of 1% that is generated by the approval of the sales tax by the County Commissioners.

2. **Request Approval, Contract with Cheryl Stines, Polygrapher, term of contract July 1, 2015 through June 30, 2017, not to exceed \$10,000:** A motion was made, seconded and passed to approve the contract with Cheryl Stines, Polygrapher for polygraph testing. Term of contract is July 1, 2015 through June 30, 2017, not to exceed \$10,000.

3. **Request Approval, Contract with The Journey Counseling Center for out of state services to a youth under Grays County jurisdiction, contract term July 1, 2015 through June 30, 2017, not to exceed \$15,000:** A motion was made, seconded and passed to approve the contract with The Journey Counseling Center for out-of-state services to a youth under Grays Harbor jurisdiction. Contract term July 1, 2016 through June 30, 2017, not to exceed \$15,000.

4. **Request Approval, Contract with Sue Batson, SSODA Counselor, contract term July 1, 2015 through June 30, 2017, not to exceed \$30,000:** A motion was made, seconded and passed to approve the contract with Sue Batson, SSODA Counselor, for services in SSODA counseling and evaluations. Contract term July 1, 2015 through June 30, 2017, not to exceed \$30,000.

5. **Request Approval, Contract with Dr. Keith Krueger, Psychological Evaluator, contract term July 1, 2015 through June 30, 2017, not to exceed \$20,000:** A motion was made, seconded and passed to approve the contract with Dr. Keith Krueger, Psychological

Evaluator, for services in psychological evaluations. Contract term July 1, 2015 through June 30, 2017, not to exceed \$20,000.

**6. Request Approval, Contract with Newton and Associates, LLC for SSODA services, contract term July 1, 2015 through June 30, 2017, not to exceed \$10,000:** A motion was made, seconded and passed to approve a contract with Newton and Associates, LLC for SSODA counseling and evaluations services. Contract term July 1, 2015 through June 30, 2017, not to exceed \$10,000.

**Management Services:**

**1. Request Approval, Resolution – Budget Transfer – Distressed Area Capital, \$150,000:** A motion was made, seconded and passed to approve **Resolution No. 2016-001 transferring items in the Miscellaneous Fund Distressed Area Capital Fund in the amount of \$150,000.** This resolution increases the appropriation for the Amanda Park Library project.

**2. Request Approval, Amendment No. 1 for the Recreation and Conservation Office (RCO) Grant for the Straddleline ORV Park Trail and Campground M&O Grant –adds to the scope of work:** A motion was made, seconded and passed to approve Amendment No. 1 for the Recreation and Conservation Office (RCO) grant for the Straddleline ORV Park Trail and Campground M&O grant. This amendment does not reflect any changes to the dollar amount but merely authorizes the purchase of an off-road utility trailer to the scope of work.

**Public Health and Social Services:**

**1. Request Approval, Amendment No. 2 to GHRSNs contract with Behavioral Healthcare Options for extended contract date of December 31, 2015 to March 31, 2016, no change in service charges:** A motion was made, seconded and passed to approve Amendment No. 2 to GHRSNs contract with Behavioral Healthcare Options. This amendment extends the contract from the original end date of December 31, 2015 to March 31, 2016. This change will preserve contractual arrangement with the Agency through the remaining months GHRSN is in operation. BHO is paid \$.40 per Medicaid enrollee in the service area each month.

**ANNOUNCEMENTS:**

None

**PUBLIC COMMENT:**

None

At 2:09 p.m. Commissioner Raines announced a recess for the media session.

**Media Session:**

Commissioner Raines reopened the meeting at 2:12 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:14 p.m. Commissioner Raines adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND  
INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

**No. 2016-001**

**Transferring items in the Miscellaneous  
Fund Distressed Area Capital Fund in the  
amount of \$150,000**

**ORDINANCES:**

None

**INTERGOVERNMENTAL AGREEMENTS:**

None

The meeting adjourned at 2:14 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
VICKIE L. RAINES, Chairman, District 3

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WES CORMIER Commissioner, District 1

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FRANK GORDON, Commissioner, District 2

ATTEST:

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Jenna Amsbury, Clerk of the Board