

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

December 21, 2015

The Commissioners met in regular session in the Commissioners’ Meeting Room, Administration Building, Montesano, Washington, on Monday, December 21, 2015, at 2:00 p.m. Commissioners present were Commissioner Raines, Frank Gordon and Wes Cormier. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Prosecutor Katie Svoboda and Deputy Prosecutor Norma Tillotson were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

1. Award Indigent Defense/Guardian Ad Litem Contracts for 2016: The contracts will begin January 1, 2016 and be valid through December 31, 2016. The Clerk of the Board announced the individuals who submitted applications as follows:

A motion was made, seconded and passed to approve the contracts as submitted by the following Attorneys:

District Court Defense	Superior Court Defense	Juvenile Guardian Ad Litem	Juvenile Conflict	Juvenile Court Defense	Superior Court GAL (Attorney)
Robert Ehrhardt	Robert Ehrhardt	Hilary Bearden	Amanda Kleespie	Kyle Imler	Geoff Arnold
Geoff Arnold	Ronnie Soriano Jr.	Geoff Arnold			Karrie Young
Steven McNeill	David Arcuri				
Sean Taschner	Michael Nagle				
Brett Colacurcio	Jakob McGhie				
Michael Wardell	Brian Gerhart				
	Tom Creekpaum				
	Amanda Kleespie				
	Karrie Young				

HEARINGS:

1. Supplemental Budget – Sheriff, \$236,869: A public hearing was held on December 21, 2015 to consider a Supplemental Budget for the Sheriff’s Department in the amount of \$236,869. Notice of this hearing was published in The Montesano Vidette on December 10 and 17, 2015. Commissioner Raines called for a staff report. Brenda Sherman, Budget Director reported this resolution records additional revenue from grants and miscellaneous sources along with the corresponding appropriations.

Commissioner Raines called for public comment. There was no public comment.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-136 authorizing a supplemental extension in the budget in Sheriff's Department in the amount of \$236,869.

2. **Emergency Budget – Sheriff, \$272,412:** A public hearing was held on December 21, 2015 to consider an Emergency Budget for the Sheriff's Department in the amount of \$272,412. Notice of this hearing was published in The Montesano Vidette on December 10, 2015. Commissioner Raines called for a staff report. Brenda Sherman, Budget Director reported this resolution increases appropriations for overtime and other pay in the patrol and corrections divisions, as well as capital outlay for a freezer.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-137 authorizing an emergency appropriation in the General Fund, Sheriff's Department in the amount of \$272,412.

PUBLIC COMMENT:

Sherry Patterson, Cosmopolis School Superintendent, stated she is here to help the county solve a problem. The Assessor's Office was still behind in getting valuations out to the other districts. She explained the difference between the preliminary figures and the actual were devastating to the school district. There was a \$10 million dollar decrease in property values, so the district had to change their budget and levies to match the new figures. She stated that receiving the values so late was very detrimental. She stated she appreciated the help from the Assessor, Prosecutor and Auditor throughout the process, but hopes this will not happen again in the future.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning/Regular Meetings: December 14, 2015

Special Meeting Minutes: December 15, 2015

Correspondence:

Lawsuit, L-661-15 Deana Stengel

Fair & Events:

Facility Use: Grays Harbor Mounted Posse, Gaming and Sorting

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

COMMISSIONERS:

None

DEPARTMENTS:

Fair, Events and Tourism:

1. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign and execute the 2016 Grays Harbor County Tourism Advertising Agreement with Miles Marketing Website Advertising Contract, \$3,125: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign and execute the 2016 Grays Harbor County Tourism Advertising Agreement with Miles Marketing Website Advertising Contract in the amount of \$3,125.

Public Health & Services:

1. Request Approval, Amendment No. 1 to the Youth High Intensity Treatment Services Contract with Catholic Community Services of Western Washington, contract period October 1, 2015 through March 31, 2016, allowable monthly payments of \$91,379, new contract period is November 1, 2012 through July 31, 2016, no cost changes: A motion was made, seconded and passed to approve contract amendment no. 1 with Catholic Community Services of Western Washington. This amendment expands special high-intensity mental health treatment services for youth at risk of being placed out of their home as a result of mental disorder and will serve up to 30 youth and their families each month. The services are available 24 hours per day and focus on safety, stabilization, and supports to promote recovery. These services should reduce psychiatric hospitalizations, juvenile incarcerations, and foster placements. The contract covers the period October 1, 2015 through March 31, 2016. The amendment allows for monthly payments of \$91,379 per month provided Agency expands staff capacity to increase services from 20 families per month to 30 and implements a State required service model for children and families called Wraparound with Intensive Services.

2. Request Approval, Amendment No. 4 to the Youth Recovery Support Services Contract with Educational Service District 113/True North, new contract period is November 1, 2012 through July 31, 2016, no cost changes: A motion was made, seconded and passed to approve amendment 4 of the 2012-2016 Youth Recovery Support Services contract with Educational Service District 113/True North. This amendment extends the life of the contract to July 31, 2016. No additional funds are included and all other terms and conditions remain in force. This contract provides services from November 1, 2012 through July 31, 2016 for a total contract amount of \$708,970.

Public Services:

1. Request Approval, Award Contract for Garrard Creek Bridge Replacement Project to Quigg Bros. Inc., \$1,982,364.00: A motion was made, seconded and passed to award the Contract for Garrard Creek Bridge Replacement Project to Quigg Bros. Inc., for the count of \$1,982,364. Quigg Bros. Inc. of Aberdeen, WA. submitted the low bid, which is 31% below the Engineer's Estimate. Quigg Bros. met all DBE requirements and WSDOT concurs to award the contract to them.

2. **Request Approval, Prospectus new local Agency Agreement for the Wynooche-Wishkah Road Curve Safety Project:** A motion was made, seconded and passed to approve the prospectus and the Local Agency Agreement for the Wynooche-Wishkah Road Curve Safety Project. This will allow the department to apply for federal funds for the Construction Phase. This project will reconstruct a substandard curve on our collector road system.

3. **Request Approval, Supplemental Agreement #3 with Exceltech Consulting, Inc. to extend the contract time, no cost changes:** A motion was made, seconded and passed to approve the Supplemental Agreement #3 with Exeltech Consulting, Inc. This supplement will provide for additional contract time to cover the construction of the project. There is no additional cost associated with this supplement.

**The Clerk of the Board added the following items to the agenda:

4. **Request Approval, Resolution – Emergency Load Restrictions for freeze and thaw periods during winter 2015-2016 valid for 180 days:** A motion was made, seconded and passed to approve **Resolution No. 2015-138 Establishing Emergency Load Limitations on various County roads during periods of inclement weather, providing for special permit, allowances and maximum speeds.** Each year the Road Department requests authorization to set and remove established emergency load restrictions during freeze and thaw periods and other inclement weather, which threatens the foundation and surface of county roads. The resolution covers 180 days from the effective date, which will provide for the winter of 2015-2016.

5. **Request Approval, Resolution – acknowledging receipt of Voluntary Stewardship Program Funds, designating a Watershed Group and entity to administer the funds:** A motion was made, seconded and passed to approve **Resolution No. 2015-139 Acknowledging Receipt of Voluntary Stewardship Program Funds, Designating a Watershed Group, and Entity to Administer Funds for Each Watershed Group.** This Resolution was necessary to comply with regulations in receiving funds for the Voluntary Stewardship Program implementation from the State.

6. **Request Approval, 2016 Radio Maintenance Agreement with E-911 - \$178,020:** A motion was made, seconded and passed to approve the 2016 Radio Maintenance Agreement between Grays Harbor County and Grays Harbor E-911 in the amount of \$178,020. This Agreement is for the County Radio Shop to provide maintenance on the Grays Harbor E-911 Radio Equipment and the List of Deliverables for 2016.

ANNOUNCEMENTS:

The Clerk of the Board announced the Administration Building would be closed on Thursday and Friday, December 24 and 25. There will be no morning meeting on December 29, with a limited 2:00 p.m. meeting.

PUBLIC COMMENT: None

At 2:18 p.m. Commissioner Gordon announced a recess for the media session.

Media Session:

Commissioner Gordon reopened the meeting at 2:20 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|---------------------|---|
| No. 2015-136 | Authorizing a supplemental extension in the budget in Sheriff's Department in the amount of \$236,869 |
| No. 2015-137 | Authorizing an emergency budget appropriation in the General Fund, Sheriff's Department in the amount of \$272,412 |
| No. 2015-138 | Establishing Emergency Load Limitations on various County roads during periods of inclement weather, providing for special permit, allowances and maximum speeds |
| No. 2015-139 | Acknowledging Receipt of Voluntary Stewardship Program Funds, Designating a Watershed Group, and Entity to Administer Funds for Each Watershed Group |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Amendment No. 4 to the Youth Recovery Support Services Contract with Educational Service District 113/True North
- 2016 Radio Maintenance Agreement with E-911

The meeting adjourned at 2:32 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2015

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Jenna Amsbury, Clerk of the Board