

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**November 23, 2015**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 23, 2015, at 2:00 p.m. Commissioners present were Frank Gordon, Wes Cormier and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson and Prosecutor Katie Svoboda were also present.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**BIDS:**

None

**HEARINGS:**

**1. Supplemental Budget Request Tax Title Management Fund, \$14,400:** A public hearing was held on November 23, 2015 to consider a Supplemental Budget Request Tax Title Management Fund in the amount of \$14,400. Notice of this hearing was published in The Montesano Vidette on November 12, 2015 and November 19, 2015. Commissioner Raines called for a staff report. Brenda Sherman, Budget Director, reported this resolution will record revenue and expenditures related to fire protection services provided to the Department of Natural Resources. The County will be reimbursed for these services.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2015-123 authorizing a Supplemental Budget in the Tax Title Management Fund in the amount of \$14,400.

**PUBLIC COMMENT:**

None

**CONSENT AGENDA:** Approval was requested for the following items:

1. Minutes:
  - Morning/Regular Meetings: November 16, 2015
  - Special meetings: November 12, 2015, November 17, 2015, November 18, 2015
2. Commissioners:
  - Certification of PHA Plans Consistency – GH Housing Authority
  - Reappointment of Wellness Committee Members – 2016-2018 Term
3. Public Services:

Set Hearing Date – *December 14, 2015* – Clayton Homes 6-lot long subdivision along Mox Chehalis Road

Set Hearing Date – *December 14, 2015* – Ordinance imposing time limits for vehicles on right-of-way

**ACTION:** A motion was made, seconded and passed to approve the consent agenda, as listed.

**COMMISSIONERS:**

None

**DEPARTMENTS:**

**Forestry:**

1. **Request Approval, Accept contract as complete for the Cranberry Creek No. 1 with Sierra Pacific Industries and release retainage:** A motion was made, seconded and passed to approve acceptance of contract as complete for the Cranberry Creek No. 1 with Sierra Pacific Industries and releases performance bond as posted for this sale.

2. **Request Approval, Tidelands Lease Renewal with Lytle Seafood for ten acres of oyster and clam cultivation, Tide Tax No. 461, in the amount of \$700 annually:** A motion was made, seconded and passed to approve Tidelands Lease Renewal with Lytle Seafood for ten acres of oyster and clam cultivation, Tide Tax No. 461, in the amount of \$700 annually. As per Grays Harbor County Code 2.20.210 Ordinance No. 84, an appraisal for the purpose of obtaining a fair market rental value was obtained a notice of the property lease renewal published and lease agreement approved by the Hoquiam School District.

**Management Services:**

1. **Request Approval, Resolution – Budget Transfer – Stadium, \$42,885: A motion was made, seconded and passed to approve:** A motion was made, seconded and passed to approve **Resolution No. 2015-124 transferring items in the miscellaneous fund Stadium fund in the amount of \$42,885.** This resolution will authorize the transfer of funds to the Fair Building Construction fund for payment of debt service.

2. **Request Approval, Resolution – Budget Transfer – Fair Building Construction Fund, \$42,885:** A motion was made, seconded and passed to approve **Resolution No. 2015-125 transferring items in the miscellaneous fund Fair Building Construction Fund in the amount of \$42,885.** This resolution authorizes additional budget to pay off the balance of an interfund loan payable to the Landfill Post-closure Fund.

**Public Health and Social Services:**

**1. Request Approval, Contract with DSHS/DBHR for State Youth Treatment Improvement, contract period November 15, 2015 to September 30, 2018 in the amount of \$111,379:** A motion was made, seconded and passed to approve the contract with DSHS/DBHR State Youth Treatment Improvement, contract period November 15, 2015 to September 30, 2018 in the amount of \$111,379. This contract provides for the training and staff support to develop local recovery support activities and resources that support a Recovery Oriented System of Care and for recovery support services to youth and families in effort to enhance youth chemical dependency treatment services.

**2. Request Approval, Contract with Catholic Community Services of Western Washington for youth at risk being placed out of their homes due to mental illness, contract period October 1, 2015 to March 31, 2016 in the amount of \$71,767:** A motion was made, seconded and passed to approve the contract with Catholic Community Services of Western Washington. This contract funds special high-intensity mental health treatment services for youth at risk of being placed out of their home as a result of mental disorder and will serve up to 20 youth and their families each month. The services are available 24 hours per day and focus on safety, stabilization, and supports to promote recovery. These services should reduce psychiatric hospitalizations, juvenile incarcerations, and foster placements. The contract covers the period October 1, 2015 through March 31, 2016. The contract pays \$71,767 per month.

**3. Request Approval, Professional Services Agreement with Dr. Timothy Miller for a system of care for youth in Grays Harbor County, contract period from date of execution to December 31, 2015 in the amount of \$11,250 - no match required:** A motion was made, seconded and passed to approve the Professional Services Agreement with Dr. Timothy Miller for a system of care for youth in Grays Harbor County, contract period from date of execution to December 31, 2015 in the amount of \$11,250. This contract funds special high-intensity mental health treatment services for youth at risk of being placed out of their home as a result of mental disorder and will serve up to 20 youth and their families each month. The services are available 24 hours per day and focus on safety, stabilization, and supports to promote recovery. These services should reduce psychiatric hospitalizations, juvenile incarcerations, and foster placements.

**Public Services:**

**1. Request Approval, Amendment No. 1 with Streamworks, LLC to provide services for culvert replacements and fish passage barrier removal projects, in the amount of \$30,000:** A motion was made, seconded and passed to approve Amendment No. 1 with Streamworks, LLC to provide services for culvert replacements and fish passage barrier removal projects in the amount of \$30,000. This amendment increases the maximum contract amount by \$15,000 to a total of \$30,000. These additional funds are necessary to complete nine (9) grant applications for proposed fish barrier removal projects.

**ANNOUNCEMENTS:**

The Clerk of the Board announced the county offices would be closed Thursday and Friday, November 26 and 27, 2015 for Thanksgiving. There will also be a reduced agenda for Monday, November 30, 2015 and no Morning Meeting.

**PUBLIC COMMENT:** None

At 2:15 p.m. Commissioner Raines announced a recess to move into Conference Room No. 1 for the media session.

**Media Session:**

Commissioner Raines reopened the meeting at 2:17 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:30 p.m. Commissioner Raines moved back to the Large Meeting Room and adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND  
INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

- |                     |   |
|---------------------|---|
| <b>No. 2015-123</b> | <b>Authorizing a Supplemental Budget in the Tax Title Management Fund in the amount of \$14,400</b>           |
| <b>No. 2015-124</b> | <b>Transferring items in the miscellaneous fund Stadium fund in the amount of \$42,885</b>                    |
| <b>No. 2015-125</b> | <b>Transferring items in the miscellaneous fund Fair Building Construction Fund in the amount of \$42,885</b> |

**ORDINANCES:**

None

**INTERGOVERNMENTAL AGREEMENTS:**

None

The meeting adjourned at 2:30 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2015

\_\_\_\_\_  
VICKIE L. RAINES, Chairman, District 3

\_\_\_\_\_  
WES CORMIER Commissioner, District 1

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FRANK GORDON, Commissioner, District 2

ATTEST:

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Jenna Amsbury, Clerk of the Board