

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

October 26, 2015

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 26, 2015, at 2:00 p.m. Commissioners present were Frank Gordon, Wes Cormier and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Prosecutor Katie Svoboda and Deputy Prosecutor Norma Tillotson were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. **Supplemental Budget – ORV Park, amended amount of \$75,000:** A hearing was held on October 26, 2015 to consider a Supplemental Budget in the Grays Harbor County miscellaneous fund ORV Park, in the amount of \$75,000. Notice of this hearing was published in The Montesano Vidette on October 15, 2015 and October 22, 2015. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, reported this amendment will authorize transfers in from and out to the Stadium Fund to provide cash flow for grant funded projects. The Stadium Fund will be reimbursed after grant monies are received.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-107 authorizing a Supplemental Budget in the miscellaneous fund ORV Park in the amount of \$75,000.

2. **Supplemental Budget – General Fund, \$366,000:** A hearing was held on October 26, 2015 to consider a Supplemental Budget in the Grays Harbor County General Fund, in the amount of \$366,000. Notice of this hearing was published in The Montesano Vidette on October 15, 2015 and October 22, 2015. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, reported this resolution increases estimated revenue from the sale of state and county timber, local sales tax and property taxes reflecting actual activity year to date. Appropriations are increased \$175,000 for salaries and benefits in the Juvenile Department. Ending cash will be increased by the difference of \$191,000.

ACTION: A motion was made, seconded and passed by Commissioner Cormier and Commissioner Raines to approve Resolution No. 2015-108 authorizing a Supplemental Budget in the Grays Harbor County General Fund in the amount of \$366,000. Commissioner Gordon opposed.

PUBLIC COMMENT:

Vern Spatz, Auditor, commented that the proposed resolution is a hasty decision. He doesn't think there has been enough discussion. He also added that micromanagement of a department takes authority away from him. Additionally, Mr. Spatz thinks there needs to be additional meetings to make a plan of keeping payroll as is and adding additional resources. Payroll has been part of the Auditor's office since the 1800s.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning/Regular Meetings: October 19, 2015
Special meetings: October 14, 2015 and October 16, 2015

Coroner:

Surplus Inventory

Commissioners:

Reappoint Claudia Woodward-Rice for term ending October 21, 2018
Reappoint Otis Leathers for term ending October 21, 2018

Fairgrounds:

2016 Facility Use Agreement – WAHSET District 2 March 18-20

Public Health:

Donate unused equipment to the WA State Breast & Cervical Health program

Public Services: Declare

Vehicle Surplus-Dodge Ram 2500 and Broce Broom RJ350
Set Bid Date - *December 7, 2015* - Garrard Creek Bridge Replacement and CRP
Resolution

Correspondence:

WSLCB: Special Occasion License for Ocosta Senior Parents
Claim C-710-15 Karen and William Powell
Use Permit request- Hung Right Doors - use of Olympic View Drive Oct./Nov.

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

COMMISSIONERS:

1. Request Approval, Resolution - Pacific Mountain Workforce Development

Consortium Inter-local Agreement: A motion was made, seconded and passed to approve **Resolution No. 2015-109 adopting an Inter-local Agreement for Pacific Mountain Workforce Region Workforce Investment Act Implementation.** This agreement is made between the following counties: Mason, Thurston, Pacific, Lewis and Grays Harbor. This Agreement has been proposed to allow the Counties to provide services and facilities in a manner which will accord best with the geographic, economic, demographic and other factors influencing the development of local communities.

2. Request Approval, Resolution – Transferring the Payroll/Benefits employee from the Auditor’s Office to Management Services: Commissioner Raines made a motion to approve the Resolution transferring the Payroll/Benefits employee from the Auditor’s Office to Management Services, Commissioner Cormier seconded the motion. Commissioner Cormier called for discussion.

Prosecutor Katie Svoboda stated that she didn’t realize this plan was going forward and had only heard about it late in the previous week. She questioned how it would affect her office and felt there needed to be more clarity. Ms. Svoboda asked that the Commissioners’ decision be postponed one week until a meeting is held and information gathered. Commissioner Raines stated that by making this position transfer to Management Services, this enables current staff to be cross-trained and will provide seamless service to the rest of the county. She stated there is not funding available to add another position to assist with payroll and benefits. She stated there should not be any issues with payroll getting out in time.

Ms. Svoboda is concerned that others in different departments haven’t given input. Commissioner Cormier noted that meetings were held with the Auditor prior to this Resolution being on the agenda and does not see this issue affecting other departments.

Commissioner Gordon asked for a one week postponement in order to get more details worked out. He noted he agreed with Commissioners Raines to have the transition occur by the first of the year.

Commissioner Raines withdrew her motion and Commissioner Cormier withdrew his second. A motion was made, seconded and passed to postpone the Resolution for one week.

DEPARTMENTS:

Fair, Events and Tourism:

1. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a contract with Romeo Entertainment Group for 2016 Fair Entertainment: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a contract with Romeo Entertainment Group for 2016 Fair Entertainment. Romeo Entertainment Group will handle the contracting with bands for concerts during the Fair.

2. Request Approval, Authorization to proceed with Request for Qualifications process for Media Planning and Purchasing Services: A motion was made, seconded and passed to authorize the Fair/Tourism Department to proceed with an RFQ process for Media Planning and Purchasing Services. Grays Harbor Tourism contracts with such an entity for consultation in the development of strategic marketing plans, as well as bulk media purchases.

Public Health and Social Services:

1. Request Approval, Cowlitz County Contract –Mini Niemi Adult Family Home in Longview to provide for enhanced support for persons with serious mental illness residing in a boarding home - October 1, 2015 to March 31, 2016 in the amount of \$24,195:

A motion was made, seconded and passed to approve the contract with Mini Niemi Adult Family Home in Longview, WA. The contract provides for enhanced support for persons with serious mental illness residing in a boarding home, and assists those persons with remaining stable in their community. In addition, the program improves access to housing resources for persons returning to the community from Western State Hospital. The contract is in effect between October 1, 2015 and March 31, 2016. The maximum consideration for this contract is \$24,195. There is no matching requirement for Grays Harbor County, and funds for this service come from the merger with Cowlitz County for public mental health services.

2. Request Approval, Data sharing agreement with LabCorp to share laboratory results electronically - no cost for this agreement: A motion was made, seconded and passed to approve Data Sharing Agreement with LabCorp to share laboratory results electronically with no cost. This process will work in conjunction in with the electronic health records system.

3. Request Approval, Professional Services Contract with Dr. Simas, MD providing Telepsychiatry services at GH County Jail – in effect through December 31, 2015 in the amount of \$8,000: A motion was made, seconded and passed to approve a Professional Services Contract (PSC) with Dr. Gilbert M. Simas MD. The agreement provides Telepsychiatry services for persons whose need for psychiatric treatment originates in the Grays Harbor County Jail. Under this project, once treatment is begun, such treatment may continue in collaboration with behavioral health or medical providers in the community, to help prevent recidivism into the jail as a result of untreated mental illness. The PSC is in effect from the date of its execution to December 31, 2015. The Social Services Department has budgeted \$8,000 for these services. There is no matching requirement for the County for this contract.

Public Services:

1. Request Approval, MOU with GovDeals Online Auction Co. to sell surplus vehicles and small attractive assets/office equipment:

A motion was made, seconded and passed to approve Memorandum of Understanding (MOU) with GovDeals Online Auction Co. to sell surplus vehicles and small attractive assets/office equipment. GovDeals is an online auction company the county will be using for selling surplus vehicles and equipment. In the future, we can use them to sell small attractive assets and office equipment. GovDeals provide all the advertising and promotion and the fees for their services are charged to the bidder, which is 10% of the sale price. The bidder will have fifteen (15) days from the sale to pick up the purchased item. We will confirm the sale information and provide the purchaser with the title.

2. Request Approval, Updated prospectus for the 2014 County Guardrail Project: A motion was made, seconded and passed to approve the updated prospectus for the 2014 County Guardrail Project. This project installs guardrails at selected curves on our road system.

Treasurer:

1. Resolution authorizing sale of parcel 770501005901 tax title property to adjacent landowner, Matthew Marshall in the amount of \$4,000: A motion was made, seconded passed and approved **Resolution No. 2015-110 authorizing the sale of parcel 770501005901 tax title property to adjacent landowner, Matthew Marshall in the amount of \$4,000.** In December of 2012, this parcel failed to receive a minimum bid of \$2,991.87 at the County Tax Foreclosure sale, resulting in its acquisition by the County as tax title property. This parcel would be of little value to another owner, but does provide the adjacent property owner better access to Highway 12

2. Refund Levies: GH County – Road Fund, \$14,029.49, Veterans Relief Fund, \$161.23, General Fund, \$86,184.01: A motion was made, seconded and passed to approve Grays Harbor County to levy, in its General Fund for collection in 2016, in the amount of a refund to recover taxes that were refunded and/or cancelled during that last 12 months. Road Fund, \$14,029.49, Veterans Relief Fund \$161.23, General Fund, \$86,184.01.

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

At 2:22 p.m. Commissioner Cormier announced a recess to move into Conference Room No. 1 for the media session.

Media Session:

Commissioner Cormier reopened the meeting at 2:23 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:44 p.m. Commissioner Cormier moved back to the Large Meeting Room and adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2015-107

**Supplemental Budget in the miscellaneous fund ORV
Park in the amount of \$75,000**

