

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

October 19, 2015

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 19, 2015, at 2:00 p.m. Commissioners present were Frank Gordon, Wes Cormier and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Prosecutor Katie Svoboda and Deputy Prosecutor Norma Tillotson were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Resolution authorizing use of Title III Funding in the amount of \$23,282 for Firewise Community Development: A public hearing was held on October 19, 2015 to consider a Resolution authorizing use of Title III funding in the amount of \$23,282 for Firewise Community Development. This program is designed to involve homeowners, community leaders, planners, developers and others in the effort to protect people, property, and natural resources from the risk of wild fire. Notice of this hearing was published in the *Montesano Vidette* on September 3, 2015 to allow for the required 45 day comment for use of Title III funding.

Commissioner Cormier called for public comment.

Jesse Cardenas, Executive Director for ACE, discussed the Firewise program. Phase 1 started two years ago. He brought handouts that detailed Phase 1. He stated Ocean Shores is now designated as a Firewise Community and is eligible for grants for fire safety issues. Ocean Shores is now planning a paved eight foot trail to provide a fire break between the dune grass and homes/businesses. He hopes to keep working with Ocean Shores for ongoing projects. Phase 3 will look at a regional approach for the Firewise program. It will include the towns of Taholah, Elma, Montesano, Hoquiam and Aberdeen. He hopes to have paperwork turned in to have these towns become Firewise designated communities as well. He stated the more people learn about defensible space the better. He is looking forward to being a model for other counties.

There was no further public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-102 authorizing the use of Title III funding in the amount of \$23,282 for Firewise Community Development.

2. Resolution requesting vacation of right-of-way for alley within Block 6 in the Plat of Roosevelt Beach First Addition for applicant Charles and Norma Austin: A public hearing was held on October 19, 2015 to consider a Resolution for vacation of right-of-way for the alley within Block 6 in the Plat of Roosevelt Beach First Addition for applicant Charles and Norma Austin.

Commissioner Cormier called for a staff report.

Mr. Gray read the Engineering report prepared by Russ Esses and he stated the payment has been remitted. On September 16, 2015 the Department of Public Works received an application from Charles and Norma Austin to vacate a portion of the alley in Block 6 of the Plat of First Addition Roosevelt Beach. The applicant specifically seeks to vacate the entire alley between lots 4 through 17, and the west half of the alley adjacent to Lot 3. The applicant is requesting this vacation in order to construct a private approach from the State Highway to the lots comprising the west half of Block 6. This approach would bisect the alley within block 6. These rights of ways were dedicated to the public as part of the plat of First Addition to Roosevelt Beach, recorded in Volume 3 of Plats, page 77 on August 1, 1908. This alley has remained unbuilt since it was dedicated to the public. We recommend the Order of Vacation be approved.

Commissioner Cormier called for public comment.

Craig Edwards spoke on behalf of his mother-in-law. They own lots 19 and 20 on Block 6. They would also like to vacate their portion of the alley. Mr. Gray advised them that 51% of the owners need to approve a vacation. They would need to include lot 16 in their request. Their request cannot be added to this hearing but Mr. Gray would work with them to set up a vacation of right-of-way for their portion.

There was no further public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-103 authorizing the vacation of right-of-way for the alley within Block 6 in the Plat of Roosevelt Beach First Addition for applicant Charles and Norma Austin.

PUBLIC COMMENT:

Sandra Wells, Hoquiam, stated she is very upset over \$672 price of permit to be able to log her property. Her family has owned this property on Chenois Valley Road since 1919 and she wants to log five acres. She feels that if she pays \$672 for a permit to put in a road, she wants to keep the road there not remove the gravel when she is done logging. She noted she wanted to discuss this problem with her commissioner, Commissioner Raines. Commissioner Raines commented that she would like to have a meeting with the Road Engineer and Ms. Wells to discuss the permit.

CONSENT AGENDA: Approval was requested for the following items:

1. Minutes: -Morning/Regular Meetings: October 12, 2015
Special Meeting: September 29, 2015 and October 6, 2015
2. Fairgrounds: -Facility Use Agreement, Humptoberfest, October 24, 2015
3. Public Health: -Authorization to apply for a grant through the McKinney Vento Continuum of Care Competition – up to \$371,215 available for permanent supportive housing
4. Public Services: -Set Bid Date – November 9, 2015 – One Used Road Grader
-Set Bid Date – November 9, 2015 – One Used Excavator
5. Correspondence: -WSLCB: The Mutineer in Grayland and Special Occasion License for Grays Harbor Mounted Posse at the Fairgrounds

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

COMMISSIONERS:

None

DEPARTMENTS:

Auditor:

1. Request Approval, Resolution No. 2015-104 Cancellation of Unclaimed Warrants Over One-Year Old in the amount of \$2,797.77: A motion was made, seconded and passed to approve **Resolution No. 2015-104 cancellation of unclaimed warrants over one-year old in the amount of \$2,797.77.** Warrants not presented within one year of issue shall be canceled and records adjusted to leave the originating funds as if the warrants had never been drawn.

Forestry:

1. Request Approval, Accept Contract as complete and release retainage to WT Timber LLC for the Archer Creek No. 2 timber sale: A motion was made, seconded and passed to accept the Contract as complete and release retainage to WT Timber LLC for the Archer Creek No. 2 timber sale. WT Timber LLC has satisfactorily completed all the terms and conditions for the Archer Creek No. 2 timber sale.

Management Services:

1. **Request Approval, Resolution No. 2015-105 for a budget transfer, Non-Departmental Fund, in the amount of \$2,000:** A motion was made, seconded and passed to approve **Resolution No. 2015-105 transferring items in the General Fund, Non-Departmental in the amount of \$2,000.** This resolution will authorize the transfer of budget from transfers out to the law library to transfers out to the software replacement reserve. The transfer to the software replacement reserve is necessary to pay the interest due on the interfund loan for the Assessor's revaluation software.

2. **Request Approval, Resolution No. 2015-106 for a budget transfer, Stadium Fund, in the amount of \$75,000:** A motion was made, seconded and passed to approve **Resolution No. 2015-106 transferring items in the Stadium Fund, in the amount of \$75,000.** This resolution will increase the budget for transfers out to the ORV Park. This funding will be used for cash flow purposes and will be repaid when the grant reimbursements are received.

Public Health and Social Services:

1. **Request Approval, MOU with Dr. Timothy Miller for technical assistance for development of a strategic system of care for youth-through October 31, 2015 in the amount of \$5,625:** A motion was made, seconded and passed to approve the MOU with Dr. Timothy Miller for technical assistance for development of a strategic system of care for youth-through October 31, 2015 in the amount of \$5,625. The agreement provides technical assistance for the preparation of a presentation for a steering committee overseeing the development of a strategic system of care for youth in Grays Harbor County. The MOU will also cover development of a program evaluation plan for the project. There is no matching requirement for the County for this contract.

2. **Request Approval, Amendment No. 1 to the Cowlitz County Contract with Tu Country Town Home to adjust the fee schedule:** A motion was made, seconded and passed to approve Amendment No. 1 to the Cowlitz County Contract with Tu Country Town Home to adjust the fee schedule. This amendment adjusts the agreement to reflect the contractor's actual fee schedule. The contract is in effect between July 1, 2015 and March 31, 2016. The maximum consideration for this contract is \$20,007. There is no matching requirement for Grays Harbor County and funds for this service come from the merger with Cowlitz County for public mental health services.

Sheriff:

1. **Request Approval, First Addendum to the Interlocal Agreement for Jail Services with the following cities: Cosmopolis, Hoquiam, Ocean Shores and Westport:** A motion was made, seconded and passed to approve the First Addendum to the Interlocal Agreement for Jail Services with the following cities: Cosmopolis, Hoquiam, Ocean Shores and Westport. One

of the changes modified to the agreement was to rescind the prepayment for incarceration in order to control inmate population.

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

At 2:25 p.m. Commissioner Cormier announced a recess to move into Conference Room No. 1 for the media session.

Media Session:

Commissioner Cormier reopened the meeting at 2:28 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:37 p.m. Commissioner Cormier moved back to the Large Meeting Room and adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|---------------------|--|
| No. 2015-102 | authorizing the use of Title III funding in the amount of \$23,282 for Firewise Community Development |
| No. 2015-103 | requesting vacation of right-of-way for alley within Block 6 in the Plat of Roosevelt Beach First Addition for applicant Charles and Norma Austin |
| No. 2015-104 | cancellation of unclaimed warrants over one-year old in the amount of \$2,797.77 |
| No. 2015-105 | Transferring items in the General Fund, Non-Departmental in the amount of \$2,000 |
| No. 2015-106 | Transferring items in the Stadium Fund, in the amount of \$75,000 |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- First Addendum to the Interlocal Agreement for Jail Services with Cosmopolis
- First Addendum to the Interlocal Agreement for Jail Services with Hoquiam
- First Addendum to the Interlocal Agreement for Jail Services with Ocean Shores
- First Addendum to the Interlocal Agreement for Jail Services with Westport

The meeting adjourned at 2:37 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2015

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

VICKIE L. RAINES, Commissioner, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board