

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

September 28, 2015

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 14, 2015, at 2:00 p.m. Commissioners present were Frank Gordon, Wes Cormier and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Prosecutor Katie Svoboda and Deputy Prosecutor Norma Tillotson were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Ordinance – Prohibiting the sale or use of Sky Lanterns in Grays Harbor County during closed fire season and providing penalties for the sale or use thereof: A public hearing was held on September 28, 2015 to consider prohibiting the sale or use of Sky Lanterns in Grays Harbor County during closed fire season and providing penalties for the sale or use thereof. Notice of this hearing was published in the Vidette September 17, 2015.

Commissioner Cormier called for public comment.

There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Ordinance 423 adding a new chapter to Grays Harbor County Code Title 8, Health and Safety, prohibiting the sale or use of Sky Lanterns in Grays Harbor County during closed season and providing penalties for the sale or use thereof.

2. Supplemental Budget – Park & Vegetation Management, \$15,000: A hearing was held on September 28, 2015 to consider a Supplemental Budget in the Grays Harbor County General Fund Park & Vegetation Management, in the amount of \$15,000. Notice of this hearing was published in The Montesano Vidette on September 17, 2015 and September 24, 2015. Commissioner Cormier called for a staff report. Jenna Amsbury, Clerk of the Board, reported this resolution increases appropriations for clean-up, repairs and operation of the Twin Bridges Park through the end of the year. These expenses are funded by a transfer in from the Stadium Fund.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-094 authorizing a Supplemental Budget in the General Fund Park & Vegetation in the amount of \$15,000.

PUBLIC COMMENT: None

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning/Regular Meetings: September 21, 2015
Special Meetings: August 25, 2015 and September 15, 2015

Fair, Events and Tourism:

Facility Use Agreements – GHFD 5, Roberta Timmons, Fun Time Promotion and Eskimo Bob's Game Show Auction

Public Services:

Resolution No. 2015-095 acknowledging Vacation by Operation of Law for John and Debra Johnson in the Plat of East Ocosta.

Set Hearing Date: October 19, 2015 – Request to Vacate, requested by Charles and Norma Austin, Block 6 of Roosevelt Beach First Addition

Resolution No. 2015-096 acknowledging Vacation by Operation of Law for Bruce and Mary Lillegard in the Plat of East Ocosta.

Correspondence:

WSLCB: Rotary Club of East Grays Harbor 10/10
Lawsuit, C-709-15, Century Link, Inc., et al

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

COMMISSIONERS

1. **Professional Services Agreement with E. D. Hoovee & Company, LLC for economic impact assessment for Seabrook town development - \$12,150:** A motion was made, seconded and passed to approve Professional Services Agreement with E. D. Hoovee & Company, LLC for economic impact assessment for Seabrook town development in the amount of \$12,150. This Agreement for professional services is to prepare an assessment of the economic impact that dedicated biking trails have on tourism on Washington's coast.

2. **Professional Services Agreement with E. D. Hoovee & Company, LLC for economic impact assessment for dedicated biking trails - \$8,775:** A motion was made, seconded and passed this Agreement for professional services is to prepare an economic impact assessment for the Seabrook town development near Pacific Beach on Washington's coast.

3. **Resolution – Adopting an employee medical care contribution and coverage opt-out program for 2016:** A motion was made, seconded and passed to approve **Resolution No. 2015-097 adopting an employee medical care contribution and coverage opt-out program for 2016.** This opt-out only applies to group medical coverage, but does not include dental or vision care coverage and is effective from January 1, 2016 through December 31, 2016. An employee that waives their medical coverage will receive \$475 monthly if they meet the requirements of

the program. After 2016 this program will terminate unless the Board of Commissioners determines to continue it by appropriate resolution.

DEPARTMENTS:

Public Health and Social Services:

- 1. Request Approval, Vendor Services Agreement with Chelsea Royer for Social Media Manager contract – contract period through June 30, 2016, not to exceed \$3,000:** A motion was made, seconded and passed to approve a vendor services agreement with Chelsea Royer for a Social Media Manager contract work not to exceed \$3000 paid for through the prevention fund (SAPT) as part of our agreement of building and maintaining a community coalition. The contract period is through June 30, 2016.
- 2. Request Approval, Language Services Agreement with ACS Translation Services, LLC for interpretation services, \$50-\$60 per hour:** A motion was made, seconded and passed to approve Language Services Agreement with AC Translation Services, LLC. This agreement is for the vendor to provide interpretation services so that we can communicate with clients with Limited English Proficiency while delivering services. The rate of pay for this service is \$50.00-\$60.00 for a one-hour minimum and then charged in 15-minute increments thereafter at \$15.00 each, plus standard mileage reimbursement rates. This will be paid with public health funds.
- 3. Interlocal Agreement between Grays Harbor County, Cowlitz County, Wahkiakum County, Pacific County and Lewis County to form the Great Rivers Behavioral Health Organization:** A motion was made, seconded and passed to approve the Interlocal Agreement between Grays Harbor County, Cowlitz County, Wahkiakum County, Pacific County and Lewis County to form the Great Rivers Behavioral Health Organization (GRBHO). This Agreement is to carry out the responsibilities of a BHO within the Regional Service Area.

Public Services:

- 1. Request Approval, Resolution releasing and terminating easement rights across parcel 170919310010:** A motion was made, seconded and passed to approve **Resolution No. 2015-098 to release and terminate an easement right held by the county across property owned by Neshkaw Sand and Gravel, Inc.** The easement right was established and recorded in Volume 230 of Deeds, at pages 564 and 565. The easement right has never been exercised by the county.
- 2. Request Approval, Grant Agreements with the Department of Health: \$16,000 for a feasibility study for Copalis Rocks water system and \$9,400 to connect North Beach Motel to the Ocean City Water System:** A motion was made, seconded and passed to approve two Grant Agreements with the Department of Health. Grant #N21543 provides up to \$16,000 to complete a feasibility study for the consolidation of Copalis Rocks water system into County

ownership and operation. Grant #N21552 will provide up to \$9,400 to connect the North Beach Motel to our County's Ocean City water system. The motel well has water quality problems.

3. Request Approval, Agreement with Street, Lundgren and Foster Architects for architectural, mechanical, engineering services for the Fairgrounds Pavilion - \$18,600: A motion was made, seconded and passed to approve a proposal from Street, Lundgren and Foster Architects to provide architectural, mechanical engineering, and structural engineering services to provide an analysis of the Fairgrounds Pavilion as the next step in developing a roof replacement and HVAC upgrade to the building. This evaluation and assessment of the existing structure is needed in order to permit and fund the project.

4. Request Approval, Interlocal Agreement with the City of Elma for use of the 310 Distressed Area Capital Fund for the Vertellus Chemical Plant Lift Station Replacement Project - \$100,000: A motion was made, seconded and passed to approve Interlocal Agreement with the City of Elma for use of the Economic Development #310 Fund \$100,000.00, for assistance in the rebuilding of the City's sewer pump station that serves the Vertellus facility on Highway 12. The project will retain the 54 jobs at the plant. The funding is included in this year's budget.

ANNOUNCEMENTS: None

PUBLIC COMMENT:

At 2:08 p.m. Commissioner Cormier announced a recess to move into Conference Room No. 1 for the media session.

Media Session:

Commissioner Cormier reopened the meeting at 2:09 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:25 p.m. Commissioner Cormier moved back to the Large Meeting Room and adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2015-094

**Authorizing a Supplemental Budget in the
General Fund Park & Vegetation in the
amount of \$15,000**

The meeting adjourned at 2:25 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2015

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

VICKIE L. RAINES, Commissioner, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board