

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**September 21, 2015**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 14, 2015, at 2:00 p.m. Commissioners present were Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson was also present. Commissioner Wes Cormier was absent.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**BIDS:**

1. **RFQ for Grays Harbor County Website Design and Development:** Notice was published in The Montesano Vidette that sealed bids would be received on September 21, 2015 for the Grays Harbor County Website Design and Development RFQ. The Clerk of the Board announced three bids were received, with bond attached, as follows:

**HEARINGS:**

1. **Decision Only - Ordinance approving use of Wheeled All-Terrain Vehicles (WATV) on Specific County Roads with speed limits under 35 mph:** A hearing was held on September 14, 2015 to consider the approval of use of Wheeled All-Terrain Vehicles (WATV) on Specific County Roads with speed limits under 35 mph. The hearing was closed and continued to today, September 21, 2015, for decision only.

**ACTION:** A motion was made, seconded and passed to approve Ordinance 422 adding a new chapter to Grays Harbor County Code Title 10, Vehicles and Traffic, allowing the use of wheeled all-terrain vehicles upon certain county roads under certain terms and conditions, and imposing penalties for violation and to add the following roads the approval list:

<b><u>Road Name</u></b>	<b><u>Road Log No.</u></b>	<b><u>Begin Mile Post</u></b>	<b><u>End Mile Post</u></b>
Remmen Road	88810	0.000	0.888
Abbott Road	89152	1.408	2.528
South Union Road	88982	0.632	2.496
Fairgrounds Road	88981	0.000	0.620

**PUBLIC COMMENT:** None

**CONSENT AGENDA:** Approval was requested for the following items:

Minutes:

Morning/Regular Meetings: September 14, 2015  
Special Meeting – August 20, 2015 and July 21, 2015

Fair, Events and Tourism:

Facilities Use Agreements – Country Christmas Bazaar (Nov. 21-22) and Fun Time Promotions (Oct. 31)  
Appointment – Tourism Lodging Tax Advisory Committee: Doug Farmer for User #5 position, term expiring 12/30/17

Management Services:

Set Hearing Date – *October 5, 2015* -Emergency Budget – Board of Equalization, \$15,800

Public Health:

Notice of Funding Available Process for Treatment Sales Tax Funds through the Health and Human Services Advisory Board –requests due by October 14  
Adjustment to the Medicaid Reimbursement Rate for Family Planning fee schedule

Public Services:

**Resolution No. 2015-092, Vacation by Operation of Law – Petition from Patrick Byron for south half of alley adjacent to lots 7-12 and west half of Broadway Street adjacent to lot 7 (Plat of Grays Harbor Townsite)**

Superior Court:

Set Hearing Date – *October 5, 2015* – Ordinance amending a fee for filing a request for mandatory arbitration in Superior Court

Correspondence:

Claim for Damages, C-708-15 – John and Mary Nemes

**ACTION:** A motion was made, seconded and passed to approve the consent agenda, as listed.

**Presentation:**

**1. Cheryl Heywood, Timberland Regional Library Update:** Ms. Heywood introduced Library Managers that were present and Corby Varness the County's representative on the Board of Trustees. Ms. Heywood provided an update on programs within the Timberland Regional Library system. There was discussion on technology and learning tools available for card holders. She explained Grays Harbor Transit and the Library are doing a trial partnership starting in November to allow the local libraries to sell bus tickets. She explained the tools for employment and education. There was discussion on increases in downloadable material and magazines. Ms. Heywood noted that she will be providing the Commissioners with a request for use of .09 funds to help the Amanda Park Library make renovations to the 25 year old facility.

## **DEPARTMENTS:**

### **Forestry:**

- 1. Request Approval, Perpetual Easement with Chehalis Valley Timber for providing permanent access to a 600 acre block of County Timberlands - \$55,000:** A motion was made, seconded and passed for a Perpetual Easement with Chehalis Valley Timber This easement will give the County permanent access to a 600 acre block of land, currently unharvested, and currently with no access. Over the long term, this agreement will save the county thousands of dollars in road use fees. The cost of this easement is \$55,000 which reflects the County's share of road construction costs based on our tributary acres to the road system.
- 2. Request Approval, Award and approve the Saddle Hill No. 3 Cedar Salvage Contract with JBC Cedar LLC for \$64,220:** A motion was made, seconded and passed that the contract for the Saddle Hill No. 3 Cedar Salvage sale be awarded to JBC Cedar LLC in the amount of \$64,220.

### **Management Services:**

- 1. Request Approval, Resolution – Budget Transfer – Auditor M&O Fund for Coroner's Office, \$2,800:** A motion was made, seconded and passed to approve **Resolution No. 2015-093 transferring items in the Grays Harbor County Miscellaneous Fund Auditor's M & O Fund in the amount of \$2,800.** This resolution authorizes budget in professional services and small tools for scanning death records in the County Coroner's Office.
- 2. Request Approval, Agreement with Washington State Recreation and Conservation Office for 2015-2017 Chehalis Basin Lead Entity grant in the amount of \$60,000 Public Health and Social Services:** A motion was made, seconded and passed to approve 2015-2017 Recreation and Conservation Office Chehalis Basin Lead Entity grant. \$60,000 has been allocated to Grays Harbor County to continue to support the Lead Entity Coordinator who organizes and maintains the Habitat Work Group and subcommittees in the support of salmon restoration and preservation work.

### **Public Health and Social Services:**

- 1. Request Approval, Amendment 4 of the Consolidated Contract with Washington State Department of Health – adds to statement of work and increases funding by \$313,395 for contract ending December 31, 2017:** A motion was made, seconded and passed to approve Amendment 4 of the Consolidated Contract with Washington State Department of Health – adds to statement of work and increases funding by \$313,395 for contract ending December 31, 2017. This amendment adds to the statement of work for EPR and SNAP, and amends the statement of work for MCHBG, Title X HIP and WIC.

**2. Agreement with The Salvation Army – for distribution of food from the Cultivating Roots Garden – no funding:** A motion was made, seconded and passed to approve the agreement with the Salvation Army. This agreement allows The Salvation Army to receive food from the Cultivating Roots Garden and distribute the food through the local food bank. There is no funding required.

**Public Services:**

**1. Request Approval, Memorandum of Understanding for Regional On-Site Sewage System Repair/Replace Loan Program:** A motion was made, seconded and passed Memorandum of Understanding for Regional On-Site Sewage System Repair/Replace Loan Program. The Memorandum of Understanding (MOU) establishes a regional program to offer loan assistance to citizens of the participating local jurisdictions to address failing or malfunctioning on-site sewage systems to protect public health and water quality.

**ANNOUNCEMENTS:** None

**PUBLIC COMMENT:**

Al Smith, Wishkah Valley, commented on the breakdown of communication and teamwork within the Commission.

At 2:23 p.m. Commissioner Raines announced a recess to move into Conference Room No. 1 for the media session.

**Media Session:**

Commissioner Raines reopened the meeting at 2:25 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:30 p.m. Commissioner Raines moved back to the Large Meeting Room and adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND  
INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

**No. 2015-092**

**Vacation by Operation of Law – Petition from Patrick Byron for south half of alley adjacent to lots 7-12 and west half of Broadway Street adjacent to lot 7 (Plat of Grays Harbor Townsite)**

**No. 2015-093**

**Transferring items in the Grays Harbor  
County Miscellaneous Fund Auditor's M  
&O Fund in the amount of \$2,800**

**ORDINANCES:**

**422**

**Adding a new chapter to Grays Harbor  
County Code Title 10, Vehicles and  
Traffic, allowing the use of wheeled all-  
terrain vehicles upon certain county  
roads under certain terms and conditions,  
and imposing penalties for violation**

**INTERGOVERNMENTAL AGREEMENTS:**

None

The meeting adjourned at 2:30 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2015

\_\_\_\_\_  
WES CORMIER, Chairman, District 1

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

\_\_\_\_\_  
VICKIE L. RAINES, Commissioner, District 3

ATTEST:

\_\_\_\_\_  
Jenna Amsbury, Clerk of the Board