

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

September 14, 2015

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 14, 2015, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS: None

HEARINGS:

1. Ordinance approving use of Wheeled All-Terrain Vehicles (WATV) on Specific County Roads with speed limits under 35 mph: A public hearing was held on September 14, 2015 to consider an Ordinance allowing the use of Wheeled All-Terrain Vehicles on certain County roads with a posted speed limit of 35 miles per hour or below, providing penalties for violations, and authorizing the future addition or deletion of roadways for said use. Notice of this hearing was published in *The Montesano Vidette* September 3, 2015.

The proposed roads are as follows:

<u>Road Name</u>	<u>Road Log No.</u>	<u>Begin Mile Post</u>	<u>End Mile Post</u>
Black Creek Road (entire road)	58310	0.000	3.926
Brooklyn Road	68900	0.000	6.597
Brooklyn Road	68900	7.580	8.610
Brady Loop Road (entire road)	63190	0.000	6.088
Camp Creek Road (entire road)	70991	0.000	1.688
Camp Creek Road (entire road)	71930	0.000	0.818
Delezenne Road (entire road)	65790	0.000	4.549
Devonshire Road	52943	4.290	7.312
East Humptulips Road (entire road)	49680	0.000	6.118
Geissler Road (entire road)	58410	0.000	5.432
Johns River Road (entire road)	16980	0.000	5.400
Lynch Road (entire road)	79400	0.000	0.358
Newskah Road (entire road)	19350	0.000	3.909
North River Road	96130	3.873	13.691
Porter Creek Road (entire road)	84500	0.000	2.891
South Shore Road (entire road)	93400	0.000	7.895
Wishkah Road	52070	0.672	12.837
Wynooche Wishkah Road (entire road)	51800	0.000	4.656

Commissioner Cormier called for public comment.

John Connell, Lynch Road, asked if his road had been added to the list, as he would like to be able to ride an ATV from his home to the end of the road. Commissioner Cormier stated that it was on the list.

Russell Duval, asked for Abbot Road and South Union Road in Elma to be added to the list of approved roads.

There were no further comments and the hearing was closed.

ACTION: A motion was made, seconded and passed to postpone the decision one week to September 21, 2015 to allow for other roads to be added to the Ordinance, if they qualify.

2. **Ordinance - amending Section 2.20.060, 2.20.070, and 2.20.100 of the county code regarding management of county real and personal property:** A public hearing was held on September 14, 2015 to consider an Ordinance amending Section 2.20.060, 2.20.070, and 2.20.100 of the County Code to provide for methods of notification of the sale of property under this chapter; to allow elected officials or department heads the discretion to dispose of property when its value is \$5,000 or less; to allow for the sale of surplus property by electronic auction or consignment; to clarify the procedure for disbursement of sale proceeds; and to make necessary text amendments. Notice of this hearing was published in *The Montesano Vidette* September 3, 2015.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Ordinance 420 amending Grays Harbor County Code chapter 2.20 and Ordinances 84, 166, 300 and 398 relating to the County's comprehensive procedures for the management of county real and personal property.

3. **Ordinance amending Ordinances 323 and 376, and county code chapter 2.06 to adopt and revise Sheriff's fees for services – adding a \$20 fee for Specialized Forest Products Permits:** A public hearing was held on September 14, 2015 to consider an Ordinance amending Ordinances 323 and 376, and county code chapter 2.06 to adopt and revise Sheriff's fees for services, adding a \$20 fee for specialized forest products permits. Notice of this hearing was published in *The Montesano Vidette* September 3, 2015.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Ordinance 421 amending Ordinances 323 and 376, and county code chapter 2.06 to adopt and revise Sheriff's fees for services.

PUBLIC COMMENT:

Jerry Lowe, Ocosta, asked for the Commissioners to support his efforts to extend the Crab Season for future years. He explained he has met with the Governor's Office and intends to continue to meet with Legislators to get a rule change for next year.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning/Regular Meetings: August 31, 2015
Special Meeting – July 16, 2015

Auditor:

Month-End Expenditures Audit for August 2015 – Claims \$4,761,569.39
Salaries: \$2,586,014.97

Coroner:

Coroner's Report: August 2015

Fair, Events and Tourism:

Facilities Use Agreement – Elma High School Equestrian Practices, Busch Wedding

Management Services:

Set Hearing Date – *September 28, 2015* – Supplemental Budget Parks and Vegetation Management - \$15,000

Public Services:

Reappointments – Board of Adjustment: Caroline Perry, Joe LaBreck and Mark Baxter for six-year terms expiring October 1, 2021

Sheriff:

Set Hearing Date – *September 28, 2015* – Ordinance prohibiting the sale/discharge of Sky Lanterns in Grays Harbor County during closed fire season

Superior Court:

Superior Court Indigent Defense Contract – Tom Creekpaum

Correspondence:

Claim for Damages, C-707-15 – Bryan Schrotberger

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

COMMISSIONERS:

1. **Request Approval, Resolution, of the Grays Harbor County Board of Commissioners amending Grays Harbor County Resolution 2011-067 and 2015-37 revising Grays Harbor County Veterans' Relief Fund Policies and Procedures allowing for approval on case-by-case basis for group events:** A motion was made, seconded and passed to approve **Resolution No. 2015-087 amending Resolutions 2011-067 and 2015-037 for the Grays Harbor County Veterans' Relief Fund Policies and Procedures, adding a section 3.3.3 (F) for other qualifying services.** Section 3.3.3 (F) will read as follows: The Veteran's

Advisory Board may approve expenses and other qualifying services on a case-by-case basis for homeless or indigent veterans and their families that provides service(s) to more than one individual (such as an event).

** The Clerk of the Board announced the following two items were removed from the agenda during the morning meeting:

~~2. Professional Services Agreement between Grays Harbor County and E. D. Hoovee & Company, LLC for economic impact assessment for Seabrook town development:~~

~~3. Professional Services Agreement between Grays Harbor County and E. D. Hoovee & Company, LLC for economic impact assessment for dedicated biking trails:~~

DEPARTMENTS:

Forestry:

1. **Request Approval, Accept Contract as Complete and release retainage to WT Timber LLC for the Section 4, ROW timber sale:** A motion was made, seconded and passed to approve WT Timber LLC as satisfactorily completing all the terms and conditions for the Section 4, ROW timber sale and accept the contract as complete and release the performance bond as posted by WT Timber LLC to cover this sale.

Management Services:

1. **Request Approval, Resolution - Budget Transfer – Miscellaneous Fund Treasurer’s M & O – \$83,000:** A motion was made, seconded and passed to approve **Resolution No. 2015-088 transferring items in the Gray Harbor County Miscellaneous Fund Treasurer’s M & O #111-000-000 in the amount of \$83,000.** This resolution increases appropriations for professional services based upon year-to-date activity.

2. **Request Approval, Resolution - Budget Transfer – Miscellaneous Fund Pacific Beach Sewer Bond ULID #7 Fund – \$3,300:** A motion was made, seconded and passed to approve **Resolution No. 2015 – 089 transferring items in the Miscellaneous Fund Pacific Beach Sewer Bond ULID #7 Fund in the amount of \$3,300.** This resolution transfers budget from bond interest to principal which reflects actual year to date activity.

3. **Request Approval, Resolution - Budget Transfer – Miscellaneous Fund Pacific Beach Sewer Bond ULID #8 Fund–\$2,700:** A motion was made, seconded and passed to approve **Resolution No. 2015-090 transferring items in the Miscellaneous Fund Pacific Beach Sewer Bond ULID #8 Fund in the amount of \$2,700.** This resolution transfers budget from bond interest to principal which reflects actual year to date activity.

4. Request Approval, Resolution - Budget Transfer – Miscellaneous Fund Stadium Fund– \$15,000: A motion was made, seconded and passed to approve **Resolution No. 2015-091 transferring items in the Miscellaneous Fund Stadium Fund in the amount of \$15,000.** This resolution will authorize the transfer of funds to Park and Vegetation Management for expenses associated with Twin Bridges Park.

5. Request Approval, Amendment to the AFSCME Public Works Division Working Agreement – amending language in Article 12 through December 31, 2016: A motion was made, seconded and passed by Commissioners Cormier and Gordon to approve the Memorandum of Understanding for the AFSCME Public Works Division Working Agreement amending language in Article 12 through December 31, 2016. Commissioner Raines opposed, stating she believes the time period should be five days rather than ten days for the employee to receive extra compensation for the duties. This contract establishes out-of-class pay at a rate equal to that of their immediate supervisor if an Assistant Supervisor is assigned supervisory duties in the absence of the Road Supervisor for more than 10 days.

6. Request Approval, Amendment No. 2 to the MRW Collection & Disposal Grant Agreement with the Washington State Department of Ecology – increases the grant agreement by approximately \$165,417 and Amendment No. 1 to the Solid Waste Enforcement Grant authorizing an additional \$43,760: A motion was made, seconded and passed to approve Amendment No. 2 to the MRW Collection & Disposal Grant from the Department of Ecology. This Amendment increases the grant agreement by approximately \$165,417, and Amendment #1 to the Solid Waste Enforcement Grant authorizing an additional \$43,760.

Public Health and Social Services:

1. Request Approval, Amendment No. 1 between Grays Harbor County and Cowlitz County Guidance Association – total funding for this contract period is \$7,545,744: A motion was made, seconded and passed to approve Amendment No. 1 with Cowlitz County Guidance Association. This amendment corrects funding provisions in the original agreement. Total funding for this contract period is \$7,545,744. There are no Grays Harbor County funds or matching obligations with this contract. All of the funds for this contract have been transferred to Grays Harbor County from Southwest Washington Behavioral Health, the previous fiscal agent for public mental health in Cowlitz County.

Public Services:

1. Request Approval, Sewer Service Agreement between Grays Harbor County and City of Ocean Shores for acceptance and treatment of sewage from County’s new collection system for Oyehut/Illahee: A motion was made, seconded and passed to approve the Sewer Service Agreement with City of Ocean Shores for acceptance and treatment of sewage from County’s new collection system for Oyehut/Illahee. The City approved the agreement in August.

2. Request Approval, Engineering Agreement between Grays Harbor County and Gibbs & Olson for Oyehut/Illahee sewer collection system – design, permitting and management - \$398,000: A motion was made, seconded and passed to approve the Engineering Agreement with Gibbs & Olson for Oyehut/Illahee sewer collection system. This will provide for design, permitting, and construction management for the Oyehut/Illahee Sewer Collection System project at a cost of \$398,000.00. The \$2,921,000 sewer project is being funded by state grants and loans approved by the Board on June 8, 2015. The loan will be repaid from system revenues including connection fees.

ANNOUNCEMENTS: None

PUBLIC COMMENT:

Al Smith, Wishkah Valley, asked for clarification on Management Services item five and stated he is glad to see the Illahee/Oyehut Sewer Agreement approved.

At 2:18 p.m. Commissioner Cormier announced a recess to move into Conference Room No. 1 for the media session.

Media Session:

Commissioner Cormier reopened the meeting at 2:20 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Frank Gordon and Wes Cormier. The media and Commissioners exchanged comments and questions on County business.

Gina Rawlings, Illahee/Oyehut Resident, stated she was unable to make it to the meeting in time to comment on the Sewer Agreement with the City of Ocean Shores. She thanked the Commissioners for approving the agreement. She stated she has worked on the project for nine years and is very excited it is moving forward.

At 2:40 p.m. Commissioner Cormier moved back to the Large Meeting Room and adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2015-087

**Amending Resolutions 2011-067 and
2015-037 for the Grays Harbor County
Veterans' Relief Fund Policies and
Procedures, adding a section 3.3.3 (F) for
other qualifying services**

The meeting adjourned at 2:40 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2015

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

VICKIE L. RAINES, Commissioner, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board