

Minutes
BOARD OF COMMISSIONERS –GRAYS HARBOR COUNTY
REGULAR MEETING

August 10, 2015

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 10, 2015, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS: None

HEARINGS:

1. Supplemental Budget – General Fund, \$337,624: A hearing was held on August 10, 2015 to consider a Supplemental Budget in the Grays Harbor County General Fund, in the amount of \$337,624. Notice of this hearing was published in The Montesano Vidette on July 30, 2015 and August 6, 2015. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, reported this resolution increases the budget for revenue from local sales and use tax, payment in lieu of taxes and proceeds from the sale of state timber, based upon actual receipts year to date. This resolution also includes adjustments to increase the salaries for the Superior Court Judges, District Court Judges and Prosecutor as authorized by the Washington Citizens Commission on Salaries for Elected Officials. Ending cash is being increased by the difference of \$329,480.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-083 authorizing a Supplemental Budget in the General Fund in the amount of \$337,624.

PUBLIC COMMENT:

Terry Franklin, Elma, stated she lives on Powers Creek Road and there has been no strips painted on the road, nor has any reflectors been put back on since 2006. She stated she has brought this up in the past and still no work has been completed. She stated it is very unsafe in the evenings and times when there is fog. Commissioner Cormier stated he will look into the issue.

Virgil Macguire, Garrard Creek Road, stated he has issued a complaint against his neighbor, Dan Fraely, for hoarding junk on his property. He explained the problems and requested assistance with moving forward in the abatement process. He noted that he believes the cabin is not permitted and that there is no sewer or water that has been approved for the structure.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning/Regular Meetings: August 3, 2015

Auditors:

Month-End Expenditures Audit for July 2015 – Claims \$5,206,875.03 Salaries:
\$2,542,817.10

Commissioners:

Facility Use Agreement: Twin Bridges Park – Grays Harbor Foursquare Church – August 30, 2015

Correspondence:

Department of Natural Resources – 2nd quarter forest income report

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

COMMISSIONERS:

1. **Resolution restricting the monthly mileage reimbursement for Commissioners to \$300, unless otherwise approved:** A motion was made, seconded and passed to approve **Resolution No. 2015 –084, amending Resolutions 83-100, 2006-39, 2011-071 and 2015-011 restricting mileage reimbursement.** This Resolution states that mileage traveled for county business shall be reimbursed only up to three hundred dollars (\$300) monthly per Commissioner. Any additional mileage or specific trips that would require reimbursement above \$300 must be approved by a quorum of the Board of Commissioners. Commissioner Gordon stated he may start using a county car, noting that it does not take many trips to reach \$300 reimbursement. Commissioner Cormier noted that the Commissioners can pay for some of their own travel.

**The following item was added to the agenda:

2. **Use Request for Vance Creek Park on August 15, 2015 for a Taylor Glick Memorial Scholarship:** A motion was made, seconded and passed to approve the use agreement for Vance Creek Park on August 15, 2015. Insurance has been provided for the event.

DEPARTMENTS:

Fair, Events and Tourism:

1. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign and execute the attached list of vendor contracts for the 2015 Grays Harbor County Fair** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign and execute the 2015 Fair Agreement with Dr. David Cordray, Veterinarian, \$700.

Juvenile Court:

- 1. Request Approval, BECCA Bill Agreement with the Administrative Office of the Courts for Truancy, At Risk Youth and Child in Need of Service programs- contract period of July 1, 2015 through June 30, 2016 in the amount of \$220,292:** A motion was made, seconded and passed to approve the BECCA Bill Agreement #IAA16074, between the Grays Harbor County Juvenile Court and the Administrative Office of the Courts. This is for the period of July 1, 2015 through June 30, 2016 in the amount of \$220,292. This contract provides funds for CHINS, ARY and Truancy.
- 2. Request Approval, CASA Agreement with the Administrative Office of the Courts for Court appointed special advocates – contract period July 1, 2015 through June 30, 2016 in the amount of \$94,828:** A motion was made, seconded and passed to approve the CASA Agreement #IAA16124, between the Grays Harbor County Juvenile Court and the Administrative Office of the Courts. This is for the period of July 1, 2015 through June 30, 2016 in the amount of \$94,828. This contract provides funds for the court appointed special advocates.

Management Services:

- 1. Request Approval, Letter of Agreement with LaVon Hardison – Musical Entertainment, 2015 Chehalis Watershed Festival - \$600:** A motion was made, seconded and passed to approve the Letter of Agreement between Grays Harbor County and Lavon Hardison. \$600 will be paid out of the Watershed Festival account for musical entertainment at the Chehalis Basin Watershed Festival on Saturday, October 10, 2015.
- 2. Request Approval, Resolution – Establishing a Leoff 1 Benefits Department within the General Fund:** A motion was made, seconded and passed to approve **Resolution No. 2015-085 establishing a Leoff 1 Benefits Department within the General Fund.** This Resolution also authorizes the transfer of the 2015 budget and related history for the County's LEOFF 1 benefit expenditures out the General Fund department Sheriff/Jail to this new department. The Sheriff's Office will continue the administration of these benefits.

Public Health & Social Services

- 1. Request Approval, Contract with The Arc of Grays Harbor for information, education and referral services for persons with developmental disabilities – contract period July 1, 2015 through June 30, 2016 – max reimbursement \$24,000:** A motion was made, seconded and passed to approve the Arc of Grays Harbor. This contract provides Information, Education and Referral services to individuals with developmental disabilities, their families and the general public. The contract period is July 1, 2015 through June 30, 2016 with a maximum reimbursement of \$24,000.00

2. Request Approval, Agreement between National Alliance on Mental Illness and Grays Harbor RSN for support groups, education and advocacy for persons with mental illness - contract period July 2015 through March 2016 for \$9,000: A motion was made, seconded and passed to approve an agreement between NAMI (National Alliance on Mental Illness) and Grays Harbor RSN. This contract is from July 2015-March 2016. It provides \$9,000 in funding for support groups, education and advocacy for persons with mental illness.

3. Request Approval, Business Associate Agreement with Cowlitz County for transfer of personal health information – no cost: A motion was made, seconded and passed to approve Business Associate Agreement (BAA) with Cowlitz County. The BAA is a standard agreement, which allows transfer of personal health information, between the parties when necessary for proper management and administration. The agreement has been reviewed and approved by our attorney. No financial transaction is involved.

Public Services

1. Request Approval, Award of Bid for the Delezenne Creek No. 3 Bridge Replacement to Rognlin's, Inc. - \$715,806: A motion was made, seconded and passed to approve Rognlin's Inc. of Aberdeen, WA submitted the low bid of \$715,806.00. This bid is 15% below the Engineer's Estimate.

2. Request Approval, Contract with Rognlin's Inc. for the Delezenne Creek No. 3 Bridge Replacement - \$715,806: A motion was made, seconded and passed to approve the contract with Rognlin's Inc. for the Delezenne Creek No. 3 Bridge Replacement for a contract price of \$715,806.00.

Sheriff's Department:

1. Request Approval, Renewal of Law Enforcement Services Contract with the City of Oakville through December 31, 2015 –\$100,000: A motion was made, seconded and passed to approve Renewal of Law Enforcement Services Contract with the City of Oakville through December 31, 2015 for \$100,000: This contract is a renewal of a prior contract. The County has been providing law enforcement contract services in the City of Oakville since 2006.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

At 2:18 p.m. Commissioner Cormier announced a recess to move into Conference Room No. 1 for the media session.

Media Session:

Commissioner Cormier reopened the meeting 2:21 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Frank Gordon and Wes Cormier. The media and Commissioners exchanged comments and questions on County business.

At 2:40 p.m. Commissioner Cormier moved back to the Large Meeting Room and adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2015-083	Authorizing a Supplemental Budget in the General Fund in the amount of \$337,624
No. 2015 –084	Amending Resolutions 83-100, 2006-39, 2011-071 and 2015-011 restricting mileage reimbursement
No. 2015-085	Establishing a LEOFF 1 Benefits Department within the General Fund

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:40 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2015

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

VICKIE L. RAINES, Commissioner, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board