

**Minutes**  
**BOARD OF COMMISSIONERS –GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**August 3, 2015**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 3, 2015, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Prosecutor Katie Svoboda and Deputy Prosecutor Norma Tillotson were also present.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**BIDS:**

1. **Delezenne Creek No. 3 Bridge Replacement M.P. 4.35 to M.P. 4.50:** Notice was published in The Montesano Vidette that sealed bids would be received on July 9, 2015 and July 16, 2015 for the Delezenne Creek No. 3 Bridge Replacement M.P. 4.35 to M.P. 4.50. This project consists of replacement of the existing bridge. Bid items include: removing existing bridge, all labor, materials and equipment for installation of new bridge. The Clerk of the Board announced four bids were received, with bond attached, as follows:

<b><u>Bidder</u></b>	<b><u>Location</u></b>	<b><u>Bid Amount (incl. tax)</u></b>
Stellar J	Woodland, Washington	\$882,174.00
Nova Contracting, Inc.	Olympia, Washington	\$1,148,000.00
Quigg Brothers, Inc.	Aberdeen, Washington	\$968,500.00
Rognlins, Inc.	Aberdeen, Washington	\$715,806.00

The bids were forwarded to the Engineering Department.

**HEARINGS:**

None

**PUBLIC COMMENT:**

There was no public comment.

**CONSENT AGENDA:** Approval was requested for the following items:

**Minutes:**

Morning/Regular Meetings: July 27, 2015  
Special Meetings: May 27, 2015 and June 25, 2015

**Action:** A motion was made, seconded and passed to approve the consent agenda, as listed.

**DEPARTMENTS:**

**Fair, Events and Tourism:**

- 1. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign and execute the attached list of vendor contracts for the 2015 Grays Harbor County Fair** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign and execute the vendor contracts for the 2015 County Fair as listed:

VENDOR BOOTH	VENDOR NAME
A-1 ROOFING	TRAVIS MILLER
ACLU OF WASHINGTON	JOGN FLODIN
ADAMS TAXIDERMY	JACK OR LISA ADAMS
AERIAL PHOTOGRAPHY SERVICES	JOHN ADOLPHSEN
AJ CONCESSIONS	HEATHER JAMES
AJM'S HAWAIIAN SHAVED ICE	GARY FREY
ALL THAT GLITTERS	GAIL ANDERSON
ALLABOUTRHINESTONES.COM	PHILIP FECTEAU
ARIZONA MOBILE ROCK	TONY KOS
B&M ITALIAN CONCESSIONS	BOB OR MARGO SHORTT
BATH FITTER	AMANDA REYNOLDS
BEACHY DREAMS - LILLA ROSE	SHERYL WILLEY
BNA SALES	BECKIE LEWIS
CHEHALIS RIVER BASIN FLOOR AUTHORITY	SCOTT BOETCHER
CHEHALIS SHEET METAL	SHARON TISLER
CHILD EVANGELISM	JOYCE CUNNINGHAM
CLICK HEAT	HILA GADOT
COFFEE CARAVAN	BARBARA BROUNER
COLUMBIA GORGE CONCESSIONS	MELISSA PITTMAN
CONIFER FOODS - FISHER FAIR SCONES	EBEN ELLIOTT
CONNECT CONTRACTIN, INC	SEAN O'GORMAN
CORNS A POPPIN	DEBBIE JOINES
CREATIVE CONCEPTS	TAMMY JOHNSON
CREATIVE IRON WORKS	KATHERINE WALDROP
CUSTOM SECURITY SYSTEMS	RUSS HANSEN
DERUNAC LABS - TOUCH OF MINK	DENNIS DEETZ
DS JOHNSON ENTERPRISES	BRENT JOHNSON
ELLSWORTH CRAFTS	ELAINE ELLSWORTH
ENGRAVERS PLUS & MORE	CHELLY-LYNN BEDWELL

VENDOR BOOTH	VENDOR NAME
GH HOME & COMMUNITY EDUCATORS	ELAINE SHERMAN
GIDEONS INTERNATIONAL (HARBOR CAMP)	ALLEN MAYBERRY
GODMOBILE	JERRY ZELINSKY
GRAYS HARBOR COLLEGE	JANE GOLDBERG
GRAYS HARBOR COUNTY PUBLIC HEALTH	JOAN BREWSTER
GRAYS HARBOR DAIRY WOMEN	SUSAN GORDON
GRAYS HARBOR DEMOCRATS - FOOD	PATRICK WADSWORTH
GRAYS HARBOR DEMOCRATS - INDOOR	PATRICK WADSWORTH
GRAYS HARBOR PELLET HEAT	TOM ROSE
GRAYS HARBOR REPUBLICAN PARTY	RAY BROWN
GREYBEARD PUBLISHING	DAVID BESHEARS
GUTTER SOLUTIONS NW	HEIDI ANDERSON
HAPPY MEADOWS PONY RIDES	DEBRA PAUL
HARBOR SAW & SUPPLY	JARED LENNOX
HARRISONS COLLECTIBLES	RON HARRISON
HEART & HANDS	MARY KIMBREL
HOQUIAM CHIROPRACTIC	MARK VAN HEMERT
HOW CHARMING	JEAN SHEPPARD
HUNGARIAN KITCHEN	LASZLO DUDAS
IT WORKS! -SUSAN LOWERY	SUSAN LOWERY
J & C ENTERPRISES	CARL DEERING
J.J.'S	JOHN BLEAKLEY
JACKNUT APPAREL	CHRISTIAN BURGESS
JEWELS & GEMS	SUZIE MORELLA
JHN ENTERPRISES	JIM NOSTRAND
KITCHEN CRAFT	SHANNON MILLER
KOLOSSUS GYROS	DANIEL PAUAYIOTOS
KORNMAN OF WA	KAREN BAINBRIDGE
LA BEAUTE PURTE DE COCO	STEVE BARTOSH
LEAF FILTER NORTH OF WA	JAMES MARTINEZ
LEAFGUARD NW	DANIELLE O'GALLEHER
LINDS CONCESSIONS	BERNARD LIND
LINDS CONCESSIONS - CORNDOG	BERNARD LIND
MARY KAY COSMETICS	DEBBIE MYHRE
MONTESANO QUICK STOP	DEBBIE ERICKSON
NORTHRIDGE CONCESSION	MIKE JORGENSEN
OREGON HAT COMPANY	AARON NASH
PAMPERED CHEF	KATHY GERCHAK

VENDOR BOOTH	VENDOR NAME
PAPARAZZI JEWELRY & ACCESSORIES	JENNIFER MARTINEZ
PFAFF CREATIVE SEWING CENTER	MIKE PHELPS
PNW INTERNATIONAL	ERIC ROWE
PS PRODUCTS	SAGE CABALLERO
QUICK 'N BRITE	ALLAN GOURLIE
ROLLING THUNDER	JOAN MURPHY
SAM TOONS	SAM ARNESON
SCENTSY - NOONAN	MELISSA NOONAN
SCENTSY - PIERCE	HOLLY PIERCE
SOLAR GEM GREENHOUSES	JOHN HAMIL
SUNSHINE PHOTO EMPORIUM	DAN OR JAN ARMSTRONG
SUZIES	SUZIE
TASTEFULLY SIMPLE	KIMBER STEWART
THE PONY ESPRESSO	LINDA CHAPMAN
THE ROOF DOCTOR	LAURETTA KIMBLE
TOTAL TRENDS	KRISTI CHRISTENSEN
TRINKETS AND TREASURES	ROBIN ENQUIST
TRUE FREQUENCY PRODUCTS	MARV OR BETTY REEVES
TUPPERWARE	JODY HOFFMAN
US CELLULAR	JAYLEE BRADLEY
VALENTINE ENTERPRISES	REX VALENTINE
VAUGHAN COMPANY	STEFANIE VAUGHAN
VELATA	HOLLY PIERCE
VERTELLUS- GAK	JIM BEERBOWER
VFW POST #1948	BO BROWN
WA ARMY NATIONAL GUARD	TERRY BUFFO
WATER DOCTOR OF WASHINGTON	KARA NACHATILO
WHAT'S NEXT	TAMMY HERONYMUS
WHITES CONCESSION	ED OR NICK WHITE
WILD OLYMPICS	AL OR JUDY CARTER

**2. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign the 2015 Tourism Public Relations and Creative Services Agreement with Horns and Hooks, LLC – not to exceed \$6,550 for two commercials and filming:** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign and execute the 2015 Tourism Public Relations and Creative Services Agreement with Horns and Hooks, LLC, not to exceed \$6,550 for two commercials and the filming required for their production.

**3. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign the 2015 Grays Harbor Tourism Video Production with Friendly Voice, Inc. in the amount of \$4,760:** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign and execute the 2015 Grays Harbor Tourism Video Production Estimate with Friendly Voice, Inc. in the amount of \$4,760.

**4. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign 2015 Fair Agreement with Justina MacMillan, Custom Security Systems and Joaquin Quinche:** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign and execute the 2015 Fair Agreements as follows:

- Justina MacMillan, Fair Bathroom Cleanup \$2,000.00
- Custom Security Systems Stage Sponsor \$2,500.00
- Joaquin Quinche Free Fair Entertainment Free

**Forestry:**

**1. Request Approval, accept contract as complete for the Stafford Creek No. 5 Cedar Salvage with JBC Cedar LLC:** A motion was made, seconded and passed to approve acceptance of completion for the Stafford Creek No. 5 Cedar Salvage with JBC Cedar LLC. JBC Cedar has satisfactorily completed all the terms and conditions of the contract and is hereby released from any further contractual obligations with Grays Harbor County with respect to this sale.

**Management Services:**

**1. Request Approval, Resolution – Establishing a policy for the use of proceeds from the sale of timber in the General Fund:** A motion was made, seconded and passed to approve **Resolution No. 2015-082, establishing a policy for the use of proceeds from the sale of timber in the General Fund.** This policy states that beginning with the 2016 budget, General Fund proceeds from the sale of timber (BARS account 395.10) shall be appropriated in the following order: the first \$500,000 for General Fund (Fund 001) operations, the next \$100,000 transferred to Fund 302 Software Replacement Reserve and the remainder is to be transferred to Fund 301 Facilities Capital.

**2. Request Approval, Grantee Closeout Report for the 2014-2015 Dept. of Commerce CDBG Public Services Grant:** A motion was made, seconded and passed to authorize the Chairman to sign the Grantee Closeout Performance Report for the closeout of the Washington State Department of Commerce Community Development Block Grant Public Services grant. \$107,887 in funding was provided to Coastal Community Action Program and \$2,005 to Grays Harbor County to provide core administrative support for necessary community projects benefiting low and moderate-income persons and households.

**Public Health and Social Services:**

- 1. Request Approval, Cowlitz County Contract (No GH County funds being used) - Vendor Services Contract with Larry Ruddell, Information Systems Specialist, August 1, 2015 through March 31, 2016 in the amount of \$28,000:** A motion was made, seconded and passed to approve the Cowlitz County Vendor Services Contract with Larry Ruddell. This vendor services contract with Mr. Ruddell will add necessary workforce to ensure compliance with Medicaid data entry and reporting requirements. He will also assist with the design and implementation of the information systems for the newly forming Great Rivers Behavioral Health Organization, of which Grays Harbor County will be a member. The contract is for the amount of \$28,000 and is for the period August 1, 2015 through March 31, 2016.
- 2. Request Approval, Contract with the Division of Developmental Disabilities providing Employment Day Program Support Services, July 1, 2015 through June 30, 2016 in the amount of \$747,007:** A motion was made, seconded and passed to approve a Contract with the Division of Developmental Disabilities. The purpose of the contract is to provide Employment Day Program support services to adults with developmental disabilities for the period of July 1, 2015 through June 30, 2016. The contract amount is \$747,007 and does not require a match.
- 3. Request Approval, Amendment 14 of the Chemical Dependency Contract with DSHS/DBHR reducing the award by \$30,000 to reflect the actual utilization of CJTA funds, July 1, 2014 through June 30, 2015:** A motion was made, seconded and passed to approve Amendment 14 of the Chemical Dependency Contract with DSHS/DBHR. This amendment reduces the award by \$30,000 to reflect the actual utilization of CJTA funds, July 1, 2014 through June 30, 2015. The adjusted award for State Fiscal Year 2014 and SFY 2015 is \$1,193,311.
- 4. Request Approval, Contract with Morningside providing employment and day program services to individuals with developmental disabilities, July 1, 2015 through June 30, 2016, this is a fee for service program:** A motion was made, seconded and passed to approve a contract with Morningside providing employment and day program services to individuals with developmental disabilities. The contract period is July 1, 2015 through June 30, 2016 and this is a fee for service program.
- 5. Request Approval, Amendment 2 of the housing contract with Coastal Community Action Program increasing Housing and Essential Needs funding by \$584,552 and extending the contract through December 2015:** A motion was made, seconded and passed to approve Amendment 2 of the housing contract with Coastal Community Action Program increasing Housing and Essential Needs funding by \$584,552 and extending the contract through December 2015. This contract provides resources to address the needs of homeless individuals or for those who are at risk of homelessness and is associated with the housing services of the Department of Commerce. Funding must be matched by the County's Document Recording fees in accordance with RCW 43.185.

**Public Services:**

**1. Request Approval, Amendment to the Engineering Services Agreement with Gibbs and Olson to provide additional services at the ORV Park for grant projects in the amount of \$13,900:** A motion was made, seconded and passed to approve Amendment to the Engineering Services Agreement with Gibbs and Olson to provide additional services at the ORV Park for grant projects in the amount of \$13,900. The amendment is needed to address unforeseen conditions with the track water system and expanding the scope of the storm water improvements.

**2. Request Approval, Contract with Rognlin's Inc. of Aberdeen for the Brooklyn Road, Youmans Road, North River Road 2012 Grays Harbor County Curve Safety Project:** A motion was made, seconded and passed to approve a Contract with Rognlin's Inc. of Aberdeen for the Brooklyn Road, Youmans Road, North River Road 2012 Grays Harbor County Curve Safety Project in the amount of \$943,682.

**ANNOUNCEMENTS:**

None

**PUBLIC COMMENT:**

None

At 2:11 p.m. Commissioner Cormier announced a recess to move into Conference Room No. 1 for the media session.

**Media Session:**

Commissioner Cormier reopened the meeting 2:14 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Frank Gordon and Wes Cormier. The media and Commissioners exchanged comments and questions on County business.

At 2:20 p.m. Commissioner Cormier moved back to the Large Meeting Room and adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND  
INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

No. 2015-082

**Establishing a policy for the use of  
proceeds from the sale of timber in the  
General Fund**

**INTERGOVERNMENTAL AGREEMENTS:**

None

The meeting adjourned at 2:20 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2015

\_\_\_\_\_  
WES CORMIER, Chairman, District 1

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

\_\_\_\_\_  
VICKIE L. RAINES, Commissioner, District 3

ATTEST:

\_\_\_\_\_  
Jenna Amsbury, Clerk of the Board