

Minutes
BOARD OF COMMISSIONERS – Grays Harbor County
REGULAR MEETING

July 13, 2015

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 13, 2015, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

1. **Beach Lane Water Upgrades:** Notice was published in The Montesano Vidette that sealed bids would be received on July 13, 2015 for the Beach Lane Water Upgrades. The project requests all labor, materials and equipment for installation of approximately 1,000 feet of eight inch PVC water main and appurtenances. The Clerk of the Board announced two bids were received as follows:

- Nova Contracting Inc., Olympia, Washington in the amount of \$233,058.00 (including tax)
- Rognlins Inc., Aberdeen, Washington in the amount of \$129,984.09 (including tax)

HEARINGS:

1. **Supplemental Budget – Cowlitz County Mental Health, \$10,762,000:** A hearing was held on July 13, 2015 to consider a Supplemental Budget in the Grays Harbor County Miscellaneous Fund Cowlitz County Mental Health, in the amount of \$10,762,000. Notice of this hearing was published in The Montesano Vidette on July 2, 2015 and July 9, 2015. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, reported this resolution establishes the working accounts for the administration of Cowlitz County Mental Health services.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-077 authorizing a Supplemental Budget in the Miscellaneous Fund Cowlitz County Mental Health in the amount of \$10,762,000.

PUBLIC COMMENT:

None

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning/Regular Meetings: June 29, 2015

Auditors:

-Month-End Expenditures Audit for June 2015 – Claims: \$3,945,042.52
Salaries: \$2,625,020.23

Commissioners:

-Special Occasion License (No. 074853) - County Fair, August 5-9
-Facility Use Agreement: Twin Bridges Park – G. Rueda – July 17-19

Coroner:

-Coroner's Summary Report for June 2015

Public Health:

-Certificate of Appreciation: Karen Klinger, Health and Human Services Advisory Board

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. **Interlocal Agreement with Summit Pacific Medical Center to provide for the cooperation between parties for the planning and development and use of the Grays Harbor County Fairgrounds for the Peak Harbor Health Fair:** A motion was made, seconded and passed to authorize the Chairman to sign the Interlocal Agreement with Summit Pacific Medical Center which provides for the cooperation between both parties to assist in the planning and development and use of the Grays Harbor County Fairgrounds for one day per year, beginning Saturday, October 17, 2015, and continuing each year on a date agreed upon by the parties to support public health outreach programs and information to their citizens.

**The Clerk of the Board announced the following item was added to the agenda:

2. **Equipment Loan Agreement with Montesano Little League for use of Fairground Bleachers:** A motion was made, seconded and passed to approve the Equipment Loan Agreement with Montesano Little League for use of Fairground Bleachers. This will consist of the Fairgrounds loaning 20 wood and metal constructed bleachers to the Montesano Little League for their upcoming State Tournament later this week. The Montesano Little League is in charge of transporting the bleachers.

DEPARTMENTS:

Juvenile Department:

1. **Request Approval, 2016-2017 Consolidated Contract with Department of Social and Health Services 2016-2017 - for integration of Exhibits to Program Agreement:** A motion was made, seconded and passed to approve the 2016-2017 Consolidated Contract with the

Department of Social and Health Services. This Program Agreement integrates Exhibit A: Evidence-Based Expansion Contract Term, Reimbursement Procedures, and Program Responsibilities; Exhibit B: Statement of Work; Exhibit C: Monthly Project Update Form; Exhibit D: Monthly Reimbursement Request Form; and Exhibit E: Quarterly Target Update Form.

Management Services:

1. Request Approval, Resolution – Budget Transfer- Management Services, \$16,935:

A motion was made, seconded and passed to approve **Resolution No. 2015-078 transferring items in the Grays Harbor County Miscellaneous Fund Management Services in the amount of \$16,935.** This resolution moves budget from salaries and benefits to professional services for the human resources NEOGOV agreement.

Public Health & Social Services:

1. Request Approval, Contract with Sea Mar Community Health Center – for High Intensity mental health treatment services to at-risk adults who are resistant to treatment in Grays Harbor County – The contract will serve 15 individuals at a time and contains an annual maximum of \$425,250:

A motion was made, seconded and passed to approve the Contract with Sea Mar Community Health Center. The purpose of the contract is to provide High Intensity mental health treatment services to at-risk adults who are resistant to treatment in Grays Harbor County. These services are delivered on an outreach basis and are delivered by a team available to serve the individuals 24 hours per day. The contract will serve about 15 individuals at a time and contains an annual maximum of \$425,250. There are no county matching funds in this contract.

2. Request Approval, Amendment No. 1 to 2014-2015 Chemical Dependency contract with Educational Service District 113/True North – for the Agency participating in the Youth Suicide Prevention grant during the months of May and June 2015:

A motion was made, seconded and passed to approve the 2014-15 Chemical Dependency contract amendment with Educational Service District 113/True North. This contract amendment provides \$7,140 in additional funding for the purpose of the Agency participating in the Youth Suicide Prevention grant during the months of May and June 2015. All other aspects of the youth outpatient chemical dependency treatment and outreach services for the period beginning July 1, 2014 through June 30, 2015 remain unchanged. The new contract amount is \$143,251.

3. Request Approval, Contract with Behavioral Health Resources – for publicly funded crisis mental health services including a 24-hour hotline and round-the-clock crisis intervention – contract period January 1, 2015 through September 30, 2015 - fee for service with a maximum of \$1,025,091.00:

A motion was made, seconded and passed to approve the Chairman to sign a contract with Behavioral Health Resources. This contract provides publicly funded Crisis mental health services including a 24 hour hotline, round-the-clock crisis intervention, designated mental health professionals to administer involuntary treatment and a 10

bed crisis residential facility. The contract is fee for service with a maximum of \$1,025,091. The contract period is January 1, 2015 through September 30, 2015.

The following contracts are for Cowlitz County and do not include any Grays Harbor funding:

- 4. Corrected Contract cover sheet for the A First Place Outpatient Treatment Center – discrepancy with contract amount on initial cover sheet, the contract reflects the correct amount of \$252,726.00 and no amendments are needed:** A motion was made, seconded and passed to approve the Chairman to sign a corrected contract cover sheet for the A First Place Outpatient Treatment Center. Though there was a discrepancy with the contract amount on the initial cover sheet the contract reflects the correct amount of 252,726.00 and no amendments are needed.
- 5. Business Associate Agreement with Cowlitz County which allows transfer of personal health information when necessary for proper management and administration – no financial transaction is involved:** A motion was made, seconded and passed to approve the Business Associate Agreement (BAA) with Cowlitz County. The BAA is a standard agreement, which allows transfer of personal health information, between the parties when necessary for proper management and administration. No financial transaction is involved.
- 6. Contract with the Cowlitz County Corrections Department to provide a full-time employee who works with the jail, community mental health agencies, hospital, other specialty courts, corrections, and other cross-system partners in Cowlitz County to ensure individuals under supervision under the Mental Health Court adhere to the court’s requirements, including participation in behavioral health treatment – the contract is in effect between July 1, 2015 and March 31, 2016 – maximum consideration for contract is \$44,595:** A motion was made, seconded and passed to approve the Chairman to sign a contract Business Associate Agreement (BAA) with Cowlitz County. The BAA is a standard agreement, which allows transfer of personal health information, between the parties when necessary for proper management and administration. No financial transaction is involved.
- 7. Contract with Dr. Keith Brown, independent contractor supporting publicly funded mental health program in Cowlitz County – contract in effect July 1, 2015 to March 31, 2016 – Social Service Department budgeted \$28,800:** A motion was made, seconded and passed to approve the Chairman to sign a contract with Dr. Keith Brown, an independent contractor supporting the publicly funded mental health program in Cowlitz County. The contract provides psychiatric consultation services to ensure effective intervention with difficult to server adults and children. The contract is in effect between July 1, 2015 and March 31, 2016. The Social Services Department has budgeted \$28,800 for these services. The service will be used by staff at Cowlitz County Health and Human Services department to ensure high intensity services in Cowlitz County address the needs of the community. There is no matching requirement for the County for this contract and no Grays Harbor County funds are used to pay for it.

ANNOUNCEMENTS: The Clerk of the Board announced the meeting would be recessed after the media session for a presentation on Pictometry at 3:30 p.m.

Public Comment: None

At 2:13 p.m. Commissioner Cormier announced a recess to move into Conference Room No. 1 for the media session.

Media Session:

Commissioner Cormier reopened the meeting at 2:15 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Frank Gordon and Wes Cormier. The media and Commissioners exchanged comments and questions on the County business.

At 2:32 p.m. Commissioner Cormier announced a recess until 3:30 p.m. for the Pictometry presentation in Conference Room 1.

At 3:30 p.m. Commissioner Cormier reopened the meeting in Conference Room No. 1.

Pictometry Presentation: Assessor Dan Lindgren, GIS Coordinator Tim Triesch and Forester Larry Smith

Dan Lindgren, explained how Pictometry worked and the usage for his department. There would be a savings on inspections. Obliques would take measurements/size of buildings. The software can help find new construction in the future.

Commissioner Raines asked if other counties use Pictometry. Mr. Lindgren answered, yes, Mason, Lewis and about 13 other Counties are using it and everyone he spoke to is happy with the product.

Dan Lindgren commented that you pay for it once and can use it numerous times, the license is unlimited. Possible users: PUD/Sheriff/QIN/City/Emergency Management. He explained he will work to get other entities on board to help cost share for the next fly over.

Commissioner Raines asked how invasive the process is. Larry Smith stated the picture is within nine inches but cannot make out a face or specifics. The company can edit the images if necessary.

Larry Smith explained the use for Forestry. He stated he has to purchase Ortho images this year for his department. He stated he is excited for obliques and Lidar (show unstable land) to be included in Pictometry. He explained the need and usage for timber sales and managing the land. The costs are for Ortho, Oblique, and Lidar images. He stated he is willing to have the Forestry Department pay for the images and fly over, since they already budgeted for the Ortho

images this year.

Tim Triesh stated the imagery would be available on the website for everyone to use.,

Forestry will pay startup cost of \$197,537 and the Assessor will help to get others on board throughout the community to lower costs.

At 3:55 p.m. Commissioner Cormier moved back to the Large Meeting Room and adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2015-077

**Authorizing a Supplemental Budget in
the Miscellaneous Fund Cowlitz
County Mental Health in the amount
of \$10,762,000**

No. 2015-078

**Transferring items in the Grays
Harbor County Miscellaneous Fund
Management Services in the amount
of \$16,935.**

INTERGOVERNMENTAL AGREEMENTS:

- Summit Pacific Medical Center to provide for the cooperation between parties for the planning and development and use of the Grays Harbor County Fairgrounds for the Peak Harbor Health Fair

The meeting adjourned at 3:55 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2015

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

VICKIE L. RAINES, Commissioner, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board