

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

June 15, 2015

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 15, 2015, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. **Supplemental Budget – Solid Waste Plan Fund, \$10,200:** A hearing was held on June 15, 2015 to consider a Supplemental Budget in the miscellaneous fund Solid Waste in the amount of \$10,200. Notice of this hearing was published in The Montesano Vidette on June 4 and June 11, 2015. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, reported this resolution increases the budget to reflect fees received and expenses incurred as a result of a recent landslide/flooding event. The County has an interagency agreement with the Washington State Department of Ecology to perform these services and receive compensation for them.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-069 authorizing a Supplemental Budget in the miscellaneous Fund Solid Waste in the amount of \$10,200.

2. **Supplemental Budget - Software Replacement Reserve Fund, \$212,000:** A hearing was held on June 15, 2015 to consider a Supplemental Budget in the miscellaneous fund Software Replacement Reserve in the amount of \$212,000. Notice of this hearing was published in The Montesano Vidette on June 4 and June 11, 2015. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, reported this resolution records revenue and appropriations necessary for purchasing and installing the County Assessor's new assessment software. This fund will receive a loan from the Aberdeen Landfill Post-closure Fund to finance the purchase. Interest on the interfund loan will be paid by a transfer in from the General Fund.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-070 authorizing a Supplemental Budget in the miscellaneous fund Software Replacement Reserve in the amount of \$212,000.

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

- Morning/Regular Meetings: June 8, 2015
- Special Meetings: May 13, June 3 and June 5, 2015

Commissioners:

- Appointment of Roger Swalander to Solid Waste Advisory Committee, replacing Paul Dionne, District 1
- Board of Equalization, District 2 Representative, Claudia Woodward for unexpired term ending October 2015

Public Services:

- Set Bid Date for July 20, 2015 and approve a CRP Resolution for the 2012 Curve Safety Project

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. Memorandum of Understanding with AFSCME Local No. 275 for 2015 Budget Adjustment Program Voluntary Furlough Leave Without Pay: A motion was made, seconded and passed to approve the Memorandum of Understanding with AFSCME Local No. 275 for 2015 Budget Adjustment Program Voluntary Furlough Leave Without Pay. This is voluntary and is intended to address the County's budget shortfall. This program will be effective June 15, 2015 through December 31, 2015.

2. Appendix A – Revision 2 to the Memorandum of Agreement with Washington State University Extension, reduction of \$1,245: A motion was made, seconded and passed to approve Appendix A/Revision 2 to the Memorandum of Agreement with Washington State University Extension. The revision reduces the funding from the County to WSU Extension by \$1,245: Grays Harbor County will provide \$137,416 to Washington State University Extension for access to available extension programs for the period of January 1, 2015 through December 31, 2015.

** The Clerk of the Board announced the following item was added to the agenda:

3. Resolution – Naming 29 County Farm Road – Twin Bridges County Park: A motion was made, seconded and passed to approve **Resolution No. 2015-071 of the Grays Harbor Board of Commissioners establishing a County park and adopting the name of “Twin Bridges County Park”**. This property, located at 29 County Farm Road in Montesano, was previously leased to the Aberdeen Elks. The Commissioners recently made the decision to cease negotiations for a lease and retain the property for public use.

DEPARTMENTS:

Fair Events and Tourism:

1. Request Approval, Resolution - amending Grays Harbor County Resolutions 92/93, 96/70, 03/30, 2007-27, and 2013-130 to decrease Fair Board from 15 to 13 members and amend appointment process to comport with bylaws: A motion was made, seconded and passed to approve **Resolution No. 2015-071 authorizing amending Grays Harbor County Resolutions 92/93, 96/70, 03/30, 2007-27, and 2013-130 to decrease Fair Board from 15 to 13 members and amend appointment process to comport with bylaws**. Open positions must be advertised in the County’s legal publication. All qualified applications will be considered. The Fair Board, after considering all qualified applications, will make a recommendation to the Board of Commissioners for appointment(s) to the Fair Board for all open positions. Of the thirteen (13) members, the Board of Commissioners shall appoint one (1) person from each County Commissioner District who is a resident of that district to a three-year term; the remaining ten (10) members shall be at-large, and shall be residents of Grays Harbor County. Each position will have a term of three (3) years. The terms of the members will be staggered so that no more than five (5) positions will expire in the same year. Upon expiration of the term, the person who had held that position may reapply by submitting

2. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign 2015 Fair Parking Agreements: A motion was made, seconded and passed to approve the Fair, Events and Tourism Manager to sign the following 2015 Fair Parking Agreements:

Elma High School Drill Team	\$700.00
Elma High School Class of 2016	\$700.00
United Methodist Church	\$700.00
Lady Eagles Basketball	\$700.00
EHS Class of 2017 Parent Boosters	\$500.00

3. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign 2015 Fair Garbage Cleanup, Service Gate and First Aid Booth Agreements: A motion was made, seconded and passed to approve the Fair, Events and Tourism Manager to sign the 2015 Fair service agreements:

Montesano High Schools Wrestling Boosters	Garbage Clean up	\$3000.00
Montesano Wrestling Boosters	Service Gate	\$500.00
Fire District 5	First Aid Booth	\$N/C

4. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign the 2015 Fair Judge’s Agreements: A motion was made, seconded and passed to approve the Fair, Events and Tourism Manager to sign the following 2015 Fair Judge Agreements:

Mark Dooms	Poultry	\$125.00
Jordan Baumgartner	Beef/Swine	\$325.00
Gary Loveless	Photography	\$100.00
Shavanna Burlingame	Grange	\$30.00
Barb Narrance	Crafts	\$50.00
Elizabeth McElliot	Quilting	\$60.00
Malia Wales	Baking	\$60.00
Mery Swanson	Fine Arts	\$40.00
Sarah Petersen	Rabbits	\$125.00
Pat Huson	Flowers	\$35.00
Erica Saucier	Clothing	\$60.00
Hayley Goodwin	Crafts	\$50.00
Harriet Fredrickson	Quilting	\$60.00
Kyle Pratt	Fine Arts	\$40.00
Gerry Larson	Sheep	\$125.00
Kim Puzio	Goats	\$125.00
Jan Clark	Fine Arts	\$40.00
Candy Nichol	Fine Arts	\$40.00
Terry Abott	Grange	\$30.00
Myna Manier	Gardening	N/C
Delores Allen	Canning	\$60.00
Rick Boyer	Dairy	\$100.00
Wendy Stanley	Baking	\$60.00
Sue Thomas	Clothing	\$60.00

5. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign the 2015 Sponsorship Agreements: A motion was made, seconded and passed to approve the Fair, Events and Tourism Manager to sign the following 2015 Sponsorship Agreements:

The Vaughan Company	\$3,500.00
The Dennis Company	\$500.00
Zepp Construction	\$500.00
Q-Mart	\$2,500.00
House Brothers	Trade
Harbor Pacific Bottling	\$3,500.00
Grays Harbor PUD	\$2,500.00
Country Pet Resort	\$500.00
Jodesha Broadcasting	\$6,000.00
Anchor Bank	\$2,500.00
Elma Variety	Trade
Elma Family Dental	\$500.00

GNW Federal Credit Union	\$1,500.00
Monte Farm & Home	\$2,500.00
Horns & Hooks	\$1,000.00
Bi-Mart	\$2,500.00

Forestry:

1. Request Approval, Set Auction Date for July 10, 2015 at 10:00 a.m. for East Fork Humptulips Timber Sale and Grays Harbor Salal Contract: A motion was made, seconded and passed to approve the Treasurer to advertise and sell at public auction on July 10, 2015 at 10:00 a.m. for East Fork Humptulips timber sale and Grays Harbor salal contract.

Management Services:

1. Request Approval, Agreement with the Office of Civil Legal Aid to extend the contract through September 30, 2015: A motion was made, seconded and passed to approve the Chairman to sign an agreement to extend the time period for the Children’s Representation Program through the Office of Legal Aid from June 30, 2015 to September 30, 2015. This 90-day period will allow the Office of Legal Aid to change from the county-based model for contracting and move to a direct contracting model with attorneys and agencies.

2. Request Approval, Resolution - Budget Transfer - Aberdeen Landfill Post-Closure, \$210,000: A motion was made, seconded and passed to approve **Resolution No. 2015-073 transferring items in the Aberdeen Landfill Post-closure fund in the amount of \$210,000.** This resolution will authorize budget for a loan to the Software Replacement Reserve Fund for the purchase of the Assessor’s software.

Public Health and Social Services:

1. Request Approval, Amendment No. 2 to the Catholic Community Services of Western Washington contract – additional funds for youth suicide prevention planning process through federal grant – April 1, 2015 through September 30, 2015: A motion was made, seconded and passed to approve Amendment No. 2 to the Catholic Community Services of Western Washington contract. This contract funds special high-intensity mental health treatment services for youth at risk of being placed out of their home as a result of mental disorder. The amendment funds Agency’s participation in a community-wide youth suicide prevention planning process. The funds for this came to the County from a federal grant. The contract covers the period April 2, 2015 through September 30, 2015. The contract pays \$75,337 per month beginning in May 2015.

2. Request Approval, Contract with Community House of Broadway for mental health treatment services for children and adults in Cowlitz County - July 1, 2015 – March 31, 2016 in the amount of \$433,370: A motion was made, seconded and passed to approve a contract with Community House of Broadway. This contract funds mental health treatment

services for adults and children in Cowlitz County. The contract covers the period July 1, 2015 through March 31, 2016. Total funding available for this period is \$433,770. There are no Grays Harbor County funds or matching obligations with this contract. All of the funds for this contract will be transferred to Grays Harbor County from Southwest Washington Behavioral Health, the previous fiscal agent for public mental health in Cowlitz County.

3. Request Approval, Contract with Tim Krueger for Ombuds services to assist persons navigating the mental health system, independent contractor, in Cowlitz County – July 1, 2015 – March 31, 2016 in the amount of \$29,862: A motion was made, seconded and passed to approve the contract with Tim Krueger for Ombuds services to assist persons navigating the mental health system, independent contractor, in Cowlitz County. The contract is in effect between July 1, 2015 and March 31, 2016 in the amount of \$29,862. The Ombuds service is available to all persons in Cowlitz County. There is no matching requirement for the County for this contract and no Grays Harbor County funds used to pay for it.

4. Request Approval, Amendment No. 1 with Coastal Community Action Program for additional resources to address the needs of at-risk or homeless individuals – additional \$95,786 in funding through December 31, 2015: A motion was made, seconded and passed to approve Amendment No. 1 with Coastal Community Action Program. This amendment provides additional resources to address the needs of homeless individuals or for those who are at risk of homelessness and is associated with the housing services of the Department of Commerce. Funding must be matched by the County's Document Recording fees in accordance with RCW 43.185. CCAP is awarded an additional \$95,786 for Housing and Essential Needs and require County match. The new contract total is \$925,036.62.

5. Request Approval, Interlocal Agreement with Cowlitz County for Grays Harbor RSN to act as Cowlitz County's RSN, including administering state and federal funds– July 1, 2015 – March 31, 2016: A motion was made, seconded and passed to approve an Interlocal Agreement with Cowlitz County. Grays Harbor County will act as Cowlitz County's RSN during the period beginning July 1, 2015 and ending March 31, 2016 including administering state and federal funds which have been deposited with the Grays Harbor Treasurer in order to pay for mental health services for Cowlitz County residents pursuant to the regulations, statutes and administrative codes listed above.

Sheriff:

1. Request Approval, Contract from the Washington Traffic Safety Commission and Employment Agreement for Susan Bradbury for the Target Zero Task Force program: A motion was made, seconded and passed to approve contract with the Washington Traffic Commission and Employment Agreement for Susan Bradbury for the Target Zero Task Force program. Both of these agreements are effective July 1, 2015 through June 30, 2017. This program has been fully funded by grant revenue and the fees charged for the Victim Impact Panel. The budget changes will be included in the supplemental budget request in the fall.

ANNOUNCEMENTS:

None

CORRESPONDENCE:

None

PUBLIC COMMENT: There was no public comment.

At 2:14 p.m. Commissioner Cormier recessed the meeting to Conference Room No. 1 for news media Q&A.

Media Session:

Commissioner Cormier reopened the meeting at 2:15 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines and Wes Cormier. The media and Commissioners exchanged comments and questions on the County business.

At 2:30 p.m. Commissioner Cormier moved back to the Large Meeting Room and adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

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|---------------------|-------------------------------------------------------------------------------------------------------------------------|
| No. 2015-069 | Authorizing a Supplemental Budget in the miscellaneous (dedicated) fund Solid Waste in the amount of \$10,200 |
| No. 2015-070 | Approve a Supplemental Budget in the miscellaneous fund Software Replacement Reserve in the amount of \$212,000. |
| No. 2015-071 | Establishing a County park and adopting the name of “Twin Bridges County Park” for 29 County Farm Road |

No. 2015-072

Amending Grays Harbor County Resolutions 92/93, 96/70, 03/30, 2007-27, and 2013-130 to decrease Fair Board from 15 to 13 members and amend appointment process to comport with bylaws

No. 2015-073

Transferring items in the Aberdeen Landfill Post-closure fund in the amount of \$210,000

INTERGOVERNMENTAL AGREEMENTS:

- Interlocal Agreement with Cowlitz County for Grays Harbor County to act as Cowlitz County's RSN during the period beginning July 1, 2015 and ending March 31, 2016

The meeting adjourned at 2:30 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2015

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

VICKIE L. RAINES, Commissioner, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board