

Minutes
BOARD OF COMMISSIONERS – Grays Harbor COUNTY
REGULAR MEETING

May 18, 2015

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 18, 2015, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT:

None

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

-Morning/Regular Meetings: May 11, 2015

Commissioners:

- Appointment of Jennifer Custer to Shoreline Management Planning Committee - replacement for Mike Coverdale
- Special Occasion Liquor License for Knights of Columbus on May 24, 2015 at the St. Jerome Parrish Hall in Ocean Shores

Coroner:

-Coroner's Summary Report: April 2015

Fair, Events and Tourism:

-2015 Facilities Agreements: North Thurston Equestrian Team -May 11, 2015; Elma - Class of 2005- June 20, 2015

Management Services:

- Set Hearing Date – *June 1, 2015* – Supplemental Budget for ORV Park, \$20,530
- Set Hearing Date - *June 1, 2015* – Emergency Budget Reduction – General Fund Various Departments, \$892,399

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

None

DEPARTMENTS:

Assessor:

1. **Request Approval, Contract with Manatron Inc. for purchase of Terra Scan (T2) Computer Aided Mass Appraisal (CAMA) Software System in the amount of \$173,800:** A motion was made, seconded and passed to authorize the Chairman to sign the contract with Manatron Inc. in the amount of \$173,800 for a new computer-aided mass appraisal software system for the Grays Harbor County Assessor's Office.

Fair Events and Tourism:

1. **Request Approval, 2015 Tourism Festival and Event Grant Contract for the Westport-Grayland Chamber/Cranberry Harvest in the amount of \$1,800:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign the 2015 Tourism Festival and Event Grant Contract for the Westport-Grayland Chamber/Cranberry Harvest in the amount of \$1,800.

Management Services:

1. **Request Approval, Voluntary Retirement Agreement and Release for Diane Boardman, Sheriff's Department; Mark Shelton, Road Department; Boyce Bennett, Facility Services; and James Chadwick, Road Department:** A motion was made, seconded and passed to authorize the Chairman to sign the Voluntary Retirement Agreement and Release for Diane Boardman, Sheriff's Department; Mark Shelton, Road Department; Boyce Bennett, Facility Services; and James Chadwick, Road Department.

Public Services:

2. **Request Approval, Administrative Office Summaries for properties involved in the Mattson Road/Garrard Creek Bridge Replacement Project:** A motion was made, seconded and passed to authorize the Chairman to sign the Administrative Office Summaries for properties involved in the Mattson Road/Garrard Creek Bridge Replacement Project. With approval, the right-of-way agent will proceed with sending the property owners an offer letter to acquire the necessary easements for the project.

ANNOUNCEMENTS:

The Clerk of the Board announced there is no meeting Monday, May 25, due to the Memorial Day holiday. The next board meeting will be June 1.

CORRESPONDENCE:

None

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:05 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2015

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

VICKIE L. RAINES, Commissioner, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board