

Minutes
BOARD OF COMMISSIONERS – Grays Harbor COUNTY
REGULAR MEETING

May 4, 2015

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 4, 2015, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

1. **2015 Traffic Control Devices Supply Contract:** Notice was published in the Vidette that sealed bids would be received on May 4, 2015 for the 2015 Traffic Control Devices Supply Contract. The Clerk of the Board announced one bid was received, with bid bond attached, as follows:

- Traffic Safety Supply, Portland, OR - \$31,950.58

The bid will be forwarded to the Public Works Department for review and recommendation.

HEARINGS:

1. **Supplemental Budget – Public Health and Social Services Fund, amount of \$2,020,000:** A hearing was held on May 4, 2015 to consider a Supplemental Budget in Public Health and Social Services Fund in the amount of \$2,020,000. Notice of this hearing was published in *The Montesano Vidette* on April 23 and April 30, 2015. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, reported the amendment will record revenue and expenditures associated with new grants and agreements.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-053 authorizing a supplemental appropriation in the budget of the Grays Harbor County Public Health and Social Services Fund, in the amount of \$2,020,000.

2. **Supplemental Budget – Homeless Housing Fund, amount of \$412,000:** A hearing was held May 4, 2015 to consider a Supplemental Budget in Homeless Housing Fund in the amount of \$412,000. Notice of Hearing was published in *The Montesano Vidette* on April 23 and April 30, 2015. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, reported the amendment records additional revenue and expenditures associated with

new housing grants from the Department of Commerce and increases appropriations for 2014 bills paid during the current year.

Commissioner Cormier called for public comment.

Eric Hamm, Aberdeen, stated he would like to know where and how the funds are being used. He stated there is a real issue with homelessness on the harbor and he is not seeing any improvement.

Vera Kalkwarf, Public Health and Social Services Department, stated for this Resolution the funding was used for rent assistance to low income families and individuals that would not otherwise be able to afford housing. Other items were for prevention of homelessness and contracts for services.

Commissioner Cormier noted that more questions about the homeless topic can be addresses during public comment, as this is a budget hearing.

There was no further public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-054 authorizing a supplemental appropriation in the budget of the Grays Harbor County Homeless Housing Miscellaneous Fund, in the amount of \$412,000.

PUBLIC COMMENT:

Vera Kalkwarf, Public Health and Social Services Department, noted that for the hearing just discussed monies are also spent for youth shelters.

Eric Hamm, Aberdeen, stated he is more concerned over dealing with homelessness as a whole. He is not seeing how these funds are helping people that are homeless.

Commissioner Raines stated these are dedicated funds that are applied for housing and essential needs. There are requirements that must be followed for the spending of the funds. She provided a breakdown on the assistance Coastal Community Action Program provides with the funding they receive from the Public Health and Social Services Department.

Eric Hamm asked what the qualifications are for a person to receive assistance. He is with the Olympic Beacon Group that provides outreach for these people and is not seeing assistance for actual people that are homeless.

Commissioner Raines stated the County is looking into other options for a place for these individuals to stay. She stated the people do need to be willing to receive help and rules that do along with it.

Jackie Farra, Ocean Shores, stated she would like to see planning start from the ground level and look into where these people can be housed.

Commissioner Raines stated she is looking into Tax Title Property that could be used, but is not ready to discuss that option until it is properly vetted.

Vera Kalkwarf noted that the Public Health and Social Services Department has contracted with a facilitator to assist with a ten year plan to end homelessness. She stated this is a required process and they are working with a number of local stakeholders to develop the plan. Once the plan is approved they will work on implementation. They are hoping to have it approved in the fall. She stated this is a complex issue that will not be solved easily.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning/Regular Meetings: April 27, 2015

Management Services:

Set Hearing Date – *May 18, 2015* – Emergency Budget Reduction for General Fund, \$861,900

Public Services:

Set Hearing Date – *June 22, 2015* – 2016-2021 Six-Year Transportation Improvement Program

Correspondence:

- Claim for Damages, C-700-15 – Jeffrey Strickland
- Claim for Damages, C-701.15 – Edward Tiemeyer
- Claim for Damages, C-702-15 – Eugene Elkins
- Claim for Damages, C-703-15 – Jeff Strickland

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. Resolution Amending Designations for Appointment on the Washington Counties

Risk Pool: A motion was made, seconded and passed to approve **Resolution No. 2015-055 amending designations for appointments on the Washington counties Risk Pool.** This Interlocal Agreement requires appointees and designees from each member county. This amendment changes Commissioner Raines to the Director and Commissioner Cormier to the Alternate.

DEPARTMENTS:

Fair Events and Tourism:

1. **Request Approval, for the Fair, Events and Tourism Manager to sign a Professional Service Agreement with Amy Ostwald, Ostwald Graphic Design for the 2015 Fair Logo and Posters in the amount of \$640:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a Professional Service Agreement with Amy Ostwald, Ostwald Graphic Design for the 2015 Fair Logo and Posters in the amount of \$640.

Public Services:

1. **Request Approval, Consulting Agreement with DEA of Olympia, WA in the amount of \$660,000:** A motion was made, seconded and passed to approve Consulting Agreement with DEA of Olympia, WA for designing the replacement of Vesta Bridge on the North River Road in the amount of \$660,000. 80 percent of this cost is eligible for reimbursement under the Federal Bridge Replacement Program.

2. **Request Approval, Local Agency Agreement Supplement No. 1 with Federal Highways/WSDOT – Federal Funds for Delezenne Creek No. 3 Bridge Replacement in the amount of \$1,600,000:** A motion was made, seconded and passed to approve the Local Agency Agreement Supplement No. 1 with Federal Highways/WSDOT for the construction phase of Delezenne Creek No. 3 bridge in the amount of \$1,600,000. This agreement requests funds for the construction phase. The Federal bridge replacement program will provide 80percent of the funding.

3. **Request Approval, Resolution Adopting an ER&R Communication Site Lease Fee Schedule:** A motion was made, seconded and passed to approve **Resolution No. 2015-056 adopting an ER&R Communication site lease schedule**, for charging annual fees to public agencies for utilization of ER&R-owned communications facilities.

4. **Request Approval, Site Lease Agreement with Washington State DNR for leasing space at ER&R Communications site at Weatherwax Ridge:** A motion was made, seconded and passed to approve the Site Lease Agreement with Washington State DNR for ER&R communications site at Weatherwax Ridge. Rates to lease are from the ER&R site lease schedule.

5. **Request Approval, Personal Services Contract with Streamworks, LLC to provide assistance with Environmental Permitting, Funding, and Construction Expertise in the amount of \$15,000:** A motion was made, seconded and passed to approve Personal Services Contract with Streamworks, LLC to provide assistance with environmental permitting, funding and construction expertise for various culvert replacements and fish passage barrier removal projects in an amount not to exceed \$15,000.

6. **Request Approval, Rural Arterial Program Project Agreement for the Blue Slough Road Curve Realignment MP2.5 in the amount of \$900,000 of State RATA Funds:** A

motion was made, seconded and passed to approve the Rural Arterial Program Project Agreement for the Blue Slough Road Curve Realignment MP 2.5 in the amount of \$900,000 of State RATA funds for this curve realignment project.

7. Request Approval, Rural Arterial Program Project Agreement for the Garrard Creek Road Realignment project in the amount of \$235,833 of State RATA Funds:

A motion was made, seconded and passed to approve the Rural Arterial Program for the Garrard Creek Road Realignment project in the amount of \$235,833 of State RATA funds for this curve realignment project.

8. Request Approval, Amendment No. 3 with Gibbs and Olson for the Agreement for Engineering Services on the Oyeut Sewer System in the amount of \$21,500:

A motion was made, seconded and passed to approve Amendment No. 3 with Gibbs and Olson for the Agreement for Engineering Services on the Oyeut Sewer System in the amount of \$21,500 and is budgeted in the 2015 special projects budget. Work continues with the City of Ocean Shores and a series of meetings with the property owners have begun. The draft grant/loan agreement from the state and will be brought to the Board in the upcoming weeks. Goal for construction is 2016.

ANNOUNCEMENTS:

Commissioner Cormier stated that all agenda items are discussed at the morning meetings, which are open to the public.

Jackie Farra, Ocean Shores, asked that all acronyms be spelled out for the public.

CORRESPONDENCE:

None

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

No. 2015-053

Authorizing a supplemental fund in the budget of the Grays Harbor County Public Health and Social Services Fund, in the amount of \$2,020,000

No. 2015-054

Authorizing a supplemental appropriation in the budget of the Grays Harbor County Homeless Housing Miscellaneous Fund, in the amount of \$412,000

No. 2015-055

**Amending designations for appointments
on the Washington counties Risk Pool**

No. 2015-056

**Adopting an ER&R Communication site
lease schedule**

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:23 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2015

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

VICKIE L. RAINES, Commissioner, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board