

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

April 27, 2015

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 27, 2015, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Supplemental Budget – Facilities Capital Fund, in the revised amount of \$64,580: A hearing was held on April 27, 2015 to consider a Supplemental Budget in Facilities Capital Fund in the revised amount of \$64,580. Notice of this hearing was published in *The Montesano Vidette* on April 16 and April 23, 2015. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, reported there is a revision needed for the amount of this hearing. She explained the new figure is \$64,850. This resolution increases the budget for a PUD utility incentive, transfers in and energy retrofit appropriations.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-049 authorizing a supplemental extension in the budget of the Grays Harbor County Facilities Capital Fund, in the amount of \$64,580.

PUBLIC COMMENT:

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning/Regular Meetings: April 20, 2015

Management Services:

Set Hearing Date – *May 11, 2015* - General Purpose Grant, Department of Commerce, \$1,000,000

Set Hearing Date – *May 11, 2015* – Supplemental Budget, Mental Health Risk Reserve Cowlitz County, \$300,000

Set Hearing Date – *May 11, 2015* – Supplemental Budget, Mental Health Inpatient Reserve Cowlitz County, \$1,780,000
Set Hearing Date – *May 11, 2015* – Supplemental Budget, Mental Health Encumbered Reserve Cowlitz County, \$3,350,000
Set Hearing Date – *May 11, 2015* – Supplemental Budget, Mental Health Operating Reserve Cowlitz County Fund, \$3,100,000

Public Health:

Facility Use Agreement with Cascade Mental Health for Health and Human Services Advisory Board Meeting on May 19 - \$75 fee

Correspondence:

Claim for Damages, C-698-15 – Donna McCallum

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. **Personal Services Contract with Coast Controls & Automation, Inc. for facilitation of Strategic Planning Workshops – not to exceed \$5,000:** A motion was made, seconded and passed to approve Personal Services Contract with Coast Controls & Automation Inc. for facilitation of Strategic Planning workshop, not to exceed \$5,000. The scope of work for this contract includes facilitation services for three strategic planning workshops.

DEPARTMENTS:

Management Services:

1. **Request Approval, Resolution – Budget Transfer – Chemical Dependency/Mental Health/Therapeutic Court Fund, \$45,000:** A motion was made, seconded and passed to approve **Resolution No. 2015-050, transferring items in the Chemical Dependency/Mental Health/Therapeutic Court Fund in the amount of \$45,000.** This budget resolution establishes appropriations for professional services in juvenile cases.

2. **Request Approval, Resolution – Budget Transfer – Mental Health Fund, \$525,000:** A motion was made, seconded and passed to approve **Resolution No. 2015-051, transferring items in the Mental Health Fund in the amount of \$525,000.** This resolution increases the professional services budget for 2014 bills paid in 2015 and new crisis services.

3. **Request Approval, Resolution – Budget Transfer – Substance Abuse, \$50,000:** A motion was made, seconded and passed to approve **Resolution No. 2015-052, transferring items in the Substance Abuse Fund in the amount of \$50,000.** This resolution increases the professional services budget for 2014 bills paid in 2015.

Public Health and Social Services:

1. Request Approval, Amendment 13 of the Chemical Dependency Contract with DSHS/DBHR – amendments to contract language: A motion was made, seconded and passed to approve Amendment 13 to Chemical Dependency Contract with DSHS/DBHR Contract. This amendment requires that individuals only be eligible when household income is below 220% of the federal poverty level standard, which is the requirement for eligibility for insurance coverage from the Washington Health Plans.

2. Request Approval, Contract with Catholic Community Services of Western Washington for Housing and Recovery through Peer Services (HARPS) – pilot project in the amount \$132,720 for January 1, 2015 through June 31, 2015. A motion was made, seconded and passed to approve the Contract with Catholic Community Services of Western Washington for Housing and Recovery through Peer Services (HARPS) for a pilot project in the amount \$132,720. This contract funds a pilot project with 1FTE MA Professional and 2 FTE Certified Peer Counselors to assist 50 clients exiting psychiatric or chemical dependency inpatient facilities to secure permanent supportive housing.

3. Request Approval, to Amendment 2 of the Consolidated Contract with the Washington State Department of Health – total contract decrease in the amount of \$10,355. A motion was made, seconded and passed to approve Amendment 2 of the Consolidated Contract with the Washington State Department of Health. This contract amendment increases funds in emergency preparedness and WIC, adjusts the carry forward amount from SNAP-Ed to reflect billings during the period October-December 2014, and amends the statement of work. The total contract amount is decreased by \$10,355.

4. Request Approval, Interlocal Agreement Southwest Behavioral Health to establish terms and conditions for the transfer of reserve funds for Cowlitz County to the Grays Harbor RSN for administration of funds for July 1, 2015 to April 1, 2016: A motion was made, seconded and passed to approve the an Interlocal Agreement with Southwest Behavioral Health (SWBH). The purpose of this Interlocal agreement is to establish terms and conditions so that SWBH will transfer a portion of the reserve funds for Cowlitz County to the Grays Harbor RSN. Grays Harbor RSN will be administering funds on behalf of Cowlitz County during the transition period between July 1, 2015 and April 1, 2016.

Public Services:

1. Request Approval, Authorization for the Chairman to sign, when received, two right-of-way deeds with Weyerhaeuser and the Boy Scouts for the Delezenne Creek No. 3 Bridge Replacement Project: A motion was made, seconded and passed to authorize the Chairman to sign, when received, two right-of-way deeds and the purchase of sale agreement with Weyerhaeuser. One deed will be with Weyerhaeuser and one with the Boy Scouts for the Delezenne Creek No. 3 Bridge Replacement Project.

ANNOUNCEMENTS:

None

CORRESPONDENCE:

None

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|---------------------|---|
| No. 2015-049 | Authorizing a supplemental extension in the budget of the Grays Harbor County Facilities Capital Fund, in the revised amount of \$64,850 |
| No. 2015-050 | Transferring items in the Chemical Dependency/Mental Health/Therapeutic Court Fund in the amount of \$45,000 |
| No. 2015-051 | Transferring items in the Mental Health Fund in the amount of \$525,000 |
| No. 2015-052 | Transferring items in the Substance Abuse Fund in the amount of \$50,000 |

INTERGOVERNMENTAL AGREEMENTS:

- Interlocal Agreement with Southwest Behavioral Health (SWBH) for transferring a portion of the reserve funds for Cowlitz County to the Grays Harbor RSN

The meeting adjourned at 2:10 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2015

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

VICKIE L. RAINES, Commissioner, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board