

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

January 12, 2015

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 12, 2015, at 2:00 p.m. Commissioners present were Frank Gordon, Vickie Raines and Wes Cormier. Jenna Amsbury, Deputy Clerk of the Board, was present to record the meeting. Prosecutor Katie Svoboda and Deputy Prosecutor Norma Tillotson were also present.

CALL TO ORDER AND FLAG SALUTE

Swearing in ceremony for new Commissioner Vickie Raines

Commissioner Raines was sworn in to office by David Hatch.

Swearing in ceremony for all newly elected Officials

Assessor Dan Lindgren and Coroner Lane Youmans were sworn in to office by Judge Edwards individually.

Swearing in ceremony for all returning elected officials

Sheriff Rick Scott, Auditor Vern Spatz, Prosecutor Katie Svoboda and Clerk Cheryl Brown were sworn in to office by Judge Edwards as a group.

There was a meeting recess from 2:08 until 2:23. The meeting was restarted at 2:25

The Deputy Clerk of the Board announced that Commissioners agenda line item no. 1 for a Resolution amending resolution No. 2014-025 to suspend Sheriff's Department exempt employee increases for 2015 was removed from the agenda at the Morning Meeting. She also announced that an item is added to the Sheriff Department agenda requesting an amendment to the contract with the Department of Corrections for a rate increase for 2014 and 2015.

BIDS:

None

HEARINGS:

1. Consider the transfer of ownership of the County's portion of Anderson Road to the Confederated Tribes of the Chehalis Reservation: A hearing was held on January 12, 2015 to consider the transfer of ownership of the County's portion of Anderson Road to the Confederated Tribes of the Chehalis Reservation. Notice was published in *The Montesano Vidette* on January 1, 2015. Commissioner Cormier called for a staff report. Russ Esses gave a staff report stating the Road Department has no objections on the transfer. He explained the history of the road and the previous request from the Tribe to obtain ownership. Thurston County is currently working with the Tribe to transfer their portion of Anderson Road with the agreement that the County can

take over the Road if it is not maintained to County standard. He noted that the Tribe will continue to keep the road open to the public in perpetuity.

Commissioner Cormier called for public comment.

Amy Loudermilk, representing the Confederated Tribes of the Chehalis Reservation, discussed the Thurston County hearing concerning their portion of the road. Thurston County staff wants to work with the tribe to form an Interlocal Agreement to provide for the ability for the county to maintain the road if it is not maintained to the County standard. She stated this process could take a few weeks to resolve.

After hearing no further comments the hearing was closed.

ACTION: A motion was made, seconded and passed to postpone the decision on this matter until the February 2, 2015. Commissioner Gordon noted it may be appropriate to wait for the completion of the agreement between Thurston County and the Confederated Tribes of the Chehalis. He would like the County to enter into a similar agreement with the Tribe.

PUBLIC COMMENT

Ray Brown, Westport, requested that the Commissioners reports on meetings attended be moved to the afternoon meeting so more people can hear what happened during the last week of meetings.

Commissioner Raines stated that the Commissioners went over the previous week's meetings during the morning meeting.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Meeting Minutes: Morning December 22, 2014; Morning & Regular December 29, 2014; Morning January 5, 2015; Special Meetings: November 19, 2014, December 11, 2014, December 18, 2014, December 30, 2014, December 31, 2014 and January 6, 2015

Auditor:

Month-End Audit Report as of December 31, 2014

Commissioners:

Set hearing date-*January 26, 2015*-Ordinance repealing the entirety of GH –County Code Chapter 3.04 Admissions Tax

Appointment to the Marine Resource Committee for Jessi Doerpinghaus for term ending January 5, 2017

Appointments to the Grays Harbor Tourism Lodging Tax Advisory Committee:

Dave Morrison, User #2 term expiring 12/30/2017; Karl Harris, User #5 term expiring 12/30/2017; David McWalter, Collector #1 term expiring 12/30/2017; Jess Owen, Collector #4 term expiring 12/30/2017

Coroner:

Monthly Summary report for December, 2104

Management Services:

Supplemental Budget, January 26, 2015, special Projects in the amount of \$16,712.

Public Services:

Set Hearing Date – January 12, 2014 – Consider the transfer of Anderson Road to the Confederated Tribes of the Chehalis

Correspondence:

Claim, C-691-14 Rikki Meneely

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. **Resolution – Amending Resolution No. 2014-025 to suspend Sheriff’s Department exempt employee increases for 2015:** Removed from the agenda by the Commissioners
2. **Superior Court Indigent Defense Contract with Harold Karlsvik:** A motion was made, seconded and passed to approve the Superior Court Indigent Defense Contract with Harold Karlsvik.
3. **Superior Court Indigent Defense Contract with David Arcuri:** A motion was made, seconded and passed to approve the Superior Court Indigent Defense Contract with David Arcuri.
4. **Morning Meeting Minutes for December 22, 2014; Morning & Regular Meeting Minutes for December 29, 2014; Special Meeting Minutes: November 19, 2014, December 11, 2014, December 18, 2014, December 30, 2014 and December 31, 2014:** A motion was made, seconded and passed by Commissioners Cormier and Gordon (with Commissioner Raines abstaining) to approve the following sets of minutes: Morning Meeting Minutes for December 22, 2014; Morning & Regular Meeting Minutes for December 29, 2014; Special Meeting Minutes: November 19, 2014, December 11, 2014, December 18, 2014, December 30, 2014 and December 31, 2014.

DEPARTMENTS:

Fair, Events and Tourism:

1. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a Fair Sponsorship Agreement with Country Inn Pet Resort for 2015:** A motion was made, seconded and passed to approve the authorization for the Fair, Events and Tourism Manager to sign and execute the 2015 Fair Sponsorship Agreement with the Country Inn Pet Resort for a Banner Sponsor.

2. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign Facility use agreement for Fairground use in 2015 with the following: 1-5 Quarter Midget, WA Trappers Assoc., Olympia Master Builders, Top Dog Agility, Relay for Life, Grays Harbor Posse and Grays Harbor Horse Council: A motion was made, seconded and passed to approve the authorization for the Fair, Events and Tourism Manager to sign and execute the 2015 facilities agreements listed above.

I-5 Quarter Midget Play Days	Jan. 17 & 18, 2015
WA. Trappers Association	March 21, 2015
Olympia Master Builders	May 16 & 17, 2015
Top Dog Agility	Feb. 27- March 1, 2015
Top Dog Agility	Oct. 16-18, 2015
Relay for Life	May 29 & 30, 2015
Grays Harbor Posse “Wed. night rides”	Jan. 7,14,21,28 Feb. 4,11,18,25 March 4, 18, 25 Oct. 7,14,21,28, Nov. 4, 25 Dec. 2 &9, 2015
Grays Harbor Posse Rodeo	March 27-29, 2015
Grays Harbor Posse Gaming & Sorting	Jan. 3 & 4, 2015
Grays Harbor Posse Sorting	Feb. 7, 2015
Grays Harbor Posse Gaming & Sorting	Oct. 10 & 11, 2015
Grays Harbor Posse Gaming & Sorting	Nov. 7 & 8, 2015
Grays Harbor Posse Gaming & Sorting	Nov. 28 & 29, 2015
Grays Harbor Posse Gaming & Sorting	Dec. 5 & 6, 2015
Grays Harbor Horse Council	Jan. 25, March 8, May 9, June 28 & 29

3. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign 2015 Festival/Event Grants and Tourism Hospitality/Special Project Grants as awarded by the Lodging Tax Advisory Committee: A motion was made, seconded and passed to approve the confirmation of the grant funding positions and contract authorization and execution with the listed organizations.

<u>Sponsoring Entity and Event/Festival</u>	<u>Grant Amount Awarded</u>
Midnight Cruizers Car Club/2015 Midnight Cruizers Rod Fest	\$ 2,000.00
City of Aberdeen/2015 Splash Festival	\$ 1,500.00
City of Aberdeen/2015 Rotary Log Pavilion Project	\$ 600.00
FOSLS/2015 Discover Lake Sylvia Fall Festival	\$ 3,000.00
WSU Extension Office/2015 Farm Fresh Map	\$ 750.00
Montesano Chamber of Commerce/2015 Festival of Lights	\$ 4,000.00
Westcoast Jet Sports Foundation/2015 Grayland Open	\$ 3,000.00
7th Street Theatre Association/2015 7th Street Theatre Sponsored Events	\$ 5,000.00
ARM/2015 Aberdeen Downtown Beatification Project	\$ 1,000.00
Greater Grays Harbor Inc./2015 Greater Grays Harbor Inc. Projects	\$10,000.00
Out and Proud Grays Harbor/2015 Grays Harbor Pride Festival	\$ 3,000.00

Our Aberdeen/2015 Art and Mural Projects	\$10,000.00
Seabrook Community Foundation/2015 Savor Seabrook Festival	\$ 5,000.00
Lake Quinault Innkeepers/2015 OPTC and Lake Quinault Partnership	\$ 5,000.00
Lake Quinault Innkeepers/2015 MV Coho Magazine Advertisement	\$ 3,000.00
Hoquiam Business Association/2015 Ho Ho Hoquiam	\$ 1,250.00

Forestry:

1. Request Approval, Authorization to accept the West Fork Wishkah No. 6 timber sale contract as complete and release the performance bond as posted for WT Timber, LLC.:

A motion was made, seconded and passed to approve the authorization to accept the West Fork Wishkah No. 6 timber sale contract as complete and release the performance bond as posted for WT Timber, LLC.

2. Request Approval, Authorization to accept the Powell Road No. 2 timber sale contract as complete and release the performance bond as posted for Sierra Pacific Industries:

A motion was made, seconded and passed to approve the authorization to accept the Powell Road No. 2 timber sale contract as complete and release the performance bond as posted for Sierra Pacific Industries.

Management Services:

1. Request Approval, Grant Agreement with the Recreation and Conservation Office for Straddleline ORV Park Trail & Campground M&O in the amount of \$20,530:

A motion was made, seconded and passed to approve the Grant Agreement with the Recreation and Conservation Office for Straddleline ORV Park Trail & Campground M&O in the amount of \$20,530. This project includes maintenance of 15 miles of motorized trail system and 50 acres of campgrounds within the ORV Park. Funds will be used for equipment rental and fuel.

2. Request Approval, Amendment No. 4 to the RCO Grant for Chehalis Basin Fisheries Task Force - \$57,500 additional funds:

A motion was made, seconded and passed to approve Amendment No. 4 to the RCO Grant for Chehalis Basin Fisheries Task Force in the amount of \$57,500 in additional funding. This cost change amendment for the Chehalis Basin lead entity grant provides \$57,500 of funding, as allocated by the Salmon Recovery Funding Board, for the July 1, 2014 to June 30, 2015 time period to support the Chehalis Basin lead entity scope of work.

3. Request Approval, Resolution – 2015 Salary Resolution: A motion was made, seconded and passed to approve **Resolution 2015-002 fixing compensation of employees for and after January 1, 2015 in the budget of the Grays Harbor County.** This resolution will reflect the step increases and COLA's for the Courthouse AFSCME contract and exempt employees; the Public Works AFSCME contract and exempt employees; the Sheriff's Department Teamsters Support Contract Employees; the Sheriff's Department Teamsters

Corrections Contract Employees; and the Sheriff's Department Teamsters Criminal Division contract and exempt employees.

4. Request Approval, Resolution - Budget Transfer - Public Health and Social Services in the amount of \$80,667: A motion was made, seconded and passed to approve **Resolution No. 2015-003 transferring items in the Grays Harbor County Miscellaneous Fund Public Health and Social Services in the amount of \$80,667.** This budget amendment decreases ending cash and increases salaries to correct an input error made during the budget process.

5. Request Approval, Resolution - Budget Transfer-Trial Court Improvement in the amount of \$800: A motion was made, seconded and passed to approve **Resolution No. 2015-004 transferring items in the Grays Harbor County Miscellaneous Fund Trial Court Improvement in the amount of \$800.** This resolution authorizes budget to purchase updated equipment for the Superior Court courtrooms.

6. Request Approval, Resolution - Budget transfer - Central Services in the amount of \$17,500: A motion was made, seconded and passed to approve **Resolution No. 2015-005 transferring items in the Grays Harbor County Miscellaneous Fund Central Services in the amount of \$17,500.** This amendment increases appropriations for maintenance contracts on computer equipment.

Public Health and Social Services:

1. Request Approval, Business Associate Agreement with PaySpan, Inc. – allowing the transfer of personal health information for insurance purposes beginning on December 1, 2014 at no cost to the county: A motion was made, seconded and passed to approve the Business Associate Agreement with PaySpan, Inc allowing the transfer of personal health information for insurance purposes beginning on December 1, 2014 at no cost to the county. The BAA is a standard agreement, which allows transfer of personal health information, between the parties when necessary for health insurance payments.

2. Request Approval, Service Agreement with PaySpan, Inc. allowing access to services available through the PaySpan website: A motion was made, seconded and passed to approve the Service Agreement with PaySpan, Inc. allowing access to services available through the PaySpan website. This service agreement is a standard agreement which allows access to services available through PaySpan website such as enrollment information and transactions for health insurance payments.

3. Request Approval, Chemical Dependency Contract Amendment No.1 with Providence St. Peter - adds additional funding of \$50,200 to extend services for involuntary commitment services, inpatient/residential services and detoxification: A motion was made, seconded and passed to approve Chemical Dependency Contract Amendment No.1 with Providence St. Peter. This contract adds additional funding of \$50,200 to extend services for involuntary commitment services, inpatient/residential services and detoxification.

Public Services:

- 1. Request Approval, Professional Services Contract with Appraisal Services Northwest for valuation work for the Delezenne Creek Bridge Replacement Project for a maximum amount of \$4,950:** A motion was made, seconded and passed to approve the Professional Services Contract with Appraisal Services Northwest for valuation work for the Delezenne Creek Bridge Replacement Project for a maximum amount of \$4,950.
- 2. Request Approval, Five Year Communication Tower Lease Agreement with Rayonier Washington Timber Company for the county to perform various public works projects:** A motion was made, seconded and passed to approve a five year Communication Tower Lease Agreement with Rayonier Washington Timber Company for the county to perform various public works projects.
- 3. Request Approval, Prospectus and Local Agency Agreement for the Big Creek Bridge Replacement on the Polson Camp Road for the preliminary engineering phase:** A motion was made, seconded and passed to approve the Prospectus and Local Agency Agreement for the Big Creek Bridge Replacement on the Polson Camp Road. This approval will allow for the department to apply for federal funds for the Preliminary Engineering Phase.
- 4. Request Approval, Prospectus and Local Agency Agreement for the Mox Chehalis Creek Bridge Replacement for the preliminary engineering phase:** A motion was made, seconded and passed to approve the Prospectus and Local Agency Agreement for the Mox Chehalis Creek Bridge Replacement. This approval will allow for the department to apply for federal funds for the Preliminary Engineering Phase.
- 5. Request Approval, Prospectus and Local Agency Agreement for the Vesta Bridge Replacement on the North River Road – for the preliminary engineering phase:** A motion was made, seconded and passed to approve the Prospectus and Local Agency Agreement for the Vesta Bridge Replacement on the North River Road. This approval will allow for the department to apply for federal funds for the Preliminary Engineering Phase.
- 6. Request Approval, Grays Harbor County Marine Resource Committee FY15 funding for the Seattle Audubon Society - \$3,150:** A motion was made, seconded and passed to approve the Grays Harbor County Marine Resource Committee FY15 funding for the Seattle Audubon Society in the amount of \$3,150. This contract formalizes a funding agreement already established in the current MRC contract with the Department of Fish and Wildlife (WDFW). The entire contract value of \$3,150 is funded by WDFW through the MRC, with Grays Harbor County as the fiscal agent.
- 6. Request Approval, Grays Harbor County Marine Resource Committee FY15 funding for Discover Your Northwest - \$10,450:** A motion was made, seconded and passed to approve the Grays Harbor County Marine Resource Committee FY15 funding for Discover Your

Northwest in the amount of \$10,450. This contract formalizes a funding agreement already established in the current MRC contract with the Department of Fish and Wildlife (WDFW). The entire contract value of \$10,450 is funded by WDFW through the MRC, with Grays Harbor County as the fiscal agent.

8. Request Approval, Grays Harbor County Marine Resource Committee FY15 funding for the Westport Aquarium - \$5,000: A motion was made, seconded and passed to approve the Grays Harbor County Marine Resource Committee FY15 funding for the Westport Aquarium in the amount of \$5,000. This contract formalizes a funding agreement already established in the current MRC contract with the Department of Fish and Wildlife (WDFW). The entire contract value of \$5,000 is funded by WDFW through the MRC, with Grays Harbor County as the fiscal agent.

Sheriff:

1. Request Approval, Inter-local Agreement between Grays Harbor County and the City of Aberdeen for the City to provide animal shelter services: A motion was made, seconded and passed to approve the Inter-local Agreement between Grays Harbor County and the City of Aberdeen for the City to provide animal shelter services. Historically the Sheriff's Office has utilized the Aberdeen Animal Shelter for impounding abandoned or neglected animals and dangerous dogs. This contract is intended to formalize and clearly document the agreement and prevent any confusion or misunderstanding of either party's responsibility pursuant to animal shelter services.

2. Request Approval, Amendment 2 to the Contract with the Department of Corrections for an increase to the rate of pay for the County Jail to house inmates: A motion was made, seconded and passed to approve Amendment 2 to the DOC Contract rate increase for 2014 and 2015. This amendment will increase the rate of pay for housing inmates in the county jail to \$74.26 in 2014 and \$76.49 for 2015. This is retroactive to January 2014. The rate is negotiated annually and is limited to 3% by the legislature.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a morning meeting on Monday, January 12, 2015, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners present were Frank Gordon, Vickie Raines and Wes Cormier; Deputy Clerk of

the Board Jenna Amsbury was present to record the meeting; Agendas, calendars and pending daily office issues were discussed. The Board met with the following administrator and elected officials to discuss requests and agenda items: Fair, Events and Tourism Director Mike Bruner, Sheriff Rick Scott, Juvenile Director Greg Reynvaan, Public Health and Social Services Director Joan Brewster, Coroner Lane Youmans and the following Public Services Employees: Public Services Director Kevin Varness; County Engineer Russ Esses; County Surveyor Tom Gray; Environmental Health Director Jeff Nelson; Environmental Health Specialist Garrett Dalan.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2014-002	Fixing Compensation of Employees for and After January 1, 2015 in the budget of the Grays Harbor County
No. 2015-003	Transferring items in the Grays Harbor County Miscellaneous Fund Public Health and Social Services in the amount of \$80,667
No. 2015-004	Transferring items in the Grays Harbor County Miscellaneous Fund Trial Court Improvement in the amount of \$800
No. 2015-005	Transferring items in the Grays Harbor County Miscellaneous Fund Central Services in the amount of \$17,500

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Inter-local Agreement between Grays Harbor County and the City of Aberdeen for the City to provide animal shelter services

The meeting adjourned at 2:55 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2015

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

VICKIE L. RAINES, Commissioner, District 3

ATTEST:

Clerk of the Board