

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

December 29, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, December 29, 2014, at 2:00 p.m. Commissioners present were Frank Gordon, Herb Welch and Wes Cormier. Jenna Amsbury, Deputy Clerk of the Board, was present to record the meeting.

CALL TO ORDER AND FLAG SALUTE

BIDS:

1. **One or More Waste Oil Furnace(s):** Notice was published in the Daily World that sealed bids would be received on December 22, 2014 for one or more waste oil furnace(s). The Deputy Clerk of the Board announced one bid was received as follows:

- Carquest Auto Parts, Aberdeen in the amount of \$7,997.34 (including tax)

She stated the bid will be sent to the ER&R Department.

HEARINGS:

1. **Supplemental Budget – Fair Event Fund, \$35,000:** A hearing was held on December 29, 2014 to consider a Supplemental Budget in the Fair Event Fund in the amount of \$35,000. Notice was published in *The Montesano Vidette* on December 11 and 18, 2014. Commissioner Cormier asked for a staff report. Brenda Sherman, Budget Director, reported this resolution increases various revenue and expenditures categories to reflect actual year to date activity.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2014-140 authorizing a supplemental extension in the budget of the Grays Harbor County General Fund, Fair Event Fund in the amount of \$35,000.

2. **Supplemental Budget – Park and Vegetation Management, \$2,500:** A hearing was held on December 29, 2014 to consider a Supplemental Budget in the Park and Vegetation Management Fund in the amount of \$2,500. Notice was published in *The Montesano Vidette* on December 11 and 18, 2014. Commissioner Cormier asked for a staff report. Brenda Sherman, Budget Director, reported this resolution increases appropriations for repairs and maintenance for septic system issues. These expenses are funded by a transfer in from the Stadium Fund.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2014-141 authorizing a supplemental extension in the budget of the Grays Harbor County General Fund, Park and Vegetation Management in the amount of \$2,500

3. **Emergency Budget – Clerk, \$2,000:** A hearing was held on December 29, 2014 to consider an Emergency Budget in the Clerk Fund in the amount of \$2,000. Notice was published in *The Montesano Vidette* on December 11, 2014. Commissioner Cormier asked for a staff report. Brenda Sherman, Budget Director, reported this resolution increases the budget for professional services to cover publication costs through the end of the year.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2014-142 authorizing an emergency extension in the budget of the Grays Harbor County General Fund, Clerk's Office in the amount of \$2,000.

4. **Emergency Budget – Public Defense, \$65,000 (revised amount of \$115,000):** A hearing was held on December 29, 2014 to consider an Emergency Budget in the Public Defense Fund in the amount of \$115,000. Notice was published in *The Montesano Vidette* on December 11, 2014. Commissioner Cormier asked for a staff report. Brenda Sherman, Budget Director, reported this resolution will increase the budget for public defense attorney fees to fund payments through the end of the year. She stated the original publication was set for \$65,000, but a revision of the amount to \$115,000 is necessary due to the receipt of a large court order.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2014-143 authorizing an emergency extension in the budget of the Grays Harbor County General Fund, Public Defense in the amount of \$115,000.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meeting: December 15, 2014

Prosecutor:

Surplus three HP Printers

Public Services:

Set Hearing Date – January 12, 2014 – Consider the transfer of Anderson Road to the Confederated Tribes of the Chehalis

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. **Authorization for the Chairman to sign, when available, an Agreement with the Confederated Tribe of the Chehalis to house the Lead Entity and Watershed Coordinator for the Chehalis Basin Partnership:** A motion was made, seconded and passed authorizing the Chairman to sign, when available, an Agreement with the Confederated Tribe of the Chehalis to house the Lead Entity and Watershed Coordinator for the Chehalis Basin Partnership.

2. **Contract Modification No. 2 with the Quinault Nation for knotweed treatment – extension to December 31, 2015 and to increase advance payment for services to the amount of \$11,000:** A motion was made, seconded and passed to approve Contract Modification No. 2 with the Quinault Nation for knotweed treatment. This modification extends the contract to December 31, 2015 and will increase the advance payment for services to \$11,000 for the weed board to contact landowners and obtain agreements to treat knotweed on property within the Quinault Nation's grant funding area.

DEPARTMENTS:

Fair, Events and Tourism:

1. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign an Events and Entertainment Service Agreement with Deni Herrmann for a Bon Jovi Tribute Band called Steel Horse for the 2015 County Fair in the amount of \$6,500:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign an Events and Entertainment Service Agreement with Deni Herrmann for a Bon Jovi Tribute Band called Steel Horse for the 2015 County Fair in the amount of \$6,500.

Management Services:

1. **Request Approval, Subrecipient Agreement for CDBG Public Services Grant with Coastal Community Action Program – provides core administrative support for projects benefitting low and moderate income persons:** A motion was made, seconded and passed to approve the Subrecipient Agreement for CDBG Public Services Grant with Coastal Community Action Program. The CDBG Public Services grant provides core administrative support for necessary community projects benefitting low and moderate-income persons and households.

2. **Request Approval, Resolution – Budget Transfer – Special Projects, \$67,199:** A motion was made, seconded and passed to approve **Resolution No. 2014-144 transferring items in the Grays Harbor County Miscellaneous Fund, Special Projects in the amount of \$67,199.** This resolution will authorize the transfer of budget from Pacific Beach Moclips utilities to other projects needing additional budget through the end of the year.

3. **Request Approval, Resolution – Budget Transfer – Tourism Fund, \$4,000:** A motion was made, seconded and passed to approve **Resolution No. 2014-145 transferring items in the Grays Harbor County Miscellaneous Fund, Tourism Fund in the amount of \$4,000.** This resolution increases transfers out to the Sheriff's Office for Tourism related expenditures.

Public Health and Social Services:

1. **Request Approval, Contract with Behavioral Health Resources to provide publicly funded outpatient mental health treatment services – contract period of October 1, 2014 through September 30, 2015 – fee for service maximum of \$3,212,554:** A motion was made, seconded and passed to approve the Contract with Behavioral Health Resources. This contract provides publicly funded outpatient mental health treatment services including counseling, psychiatry and residential supports. The contract is fee for service with a maximum of \$3,212,554.00. The contract period is October 1, 2014 through September 30, 2015 and is paid with state and federal funds.

2. **Request Approval, Amendment 1 to the outpatient contract with Behavioral Health Resources – mental health treatment services – corrects language in the fiscal provision section:** A motion was made, seconded and passed to approve Amendment 1 to the outpatient contract with Behavioral Health Resources. This contract provides publicly funded mental health treatment services including counseling, psychiatry and residential supports. The Amendment adds corrected language in the fiscal provisions section around payment for medication management services delivered in the Aberdeen and Hoquiam jails. These services are intended to treat acute mental illness among incarcerated inmates increasing the chance that they will access outpatient treatment upon release and thus prevent recidivism.

3. **Request Approval, Partnership Agreement with the AmeriCares Foundation Inc.- free vaccines for the county to provide to underinsured persons or persons with no medical insurance:** A motion was made, seconded and passed to approve a Partnership Agreement with the AmeriCares Foundation Inc. This agreement between the county and AmeriCares allows the county to receive free vaccines to provide to clients who are medically underinsured or have no medical insurance.

4. **Request Approval, Amendment 4 with Coastal Community Action Program – additional \$65,000 for housing and essential needs and \$25,627 of consolidated homeless grant funding – new contract total of \$817,474 ending December 31, 2014:** A motion was made, seconded and passed to approve Amendment 4 with Coastal Community Action Program.

This amendment provides an additional \$65,000 of Housing and Essential Needs (HEN) funding and an additional \$25,627 of Consolidated Homeless Grant (CHG) funding to address the needs of those individuals who qualify for rent assistance to prevent homelessness. HEN funds are provided by the Department of Commerce and do not require match funding from Grays Harbor County. CCAP's new contract total is \$817,474 for the period ending December 31, 2014.

5. Request Approval, Agreement with AmeriCorps Volunteer to provide services for the Cultivating Roots Youth Garden Program: A motion was made, seconded and passed to approve an Agreement with AmeriCorps Volunteer to provide services for the Cultivating Roots Youth Garden Program. This volunteer will serve between August 2015 and July 2016 to provide support, management and supervision of youth, coordination of events and preparation of all youth development activities.

6. Request Approval, Personal Services Contract with L&L Lufkin Inc. to provide four hours of consultation and advice on direct charging through the allocation process – not to exceed \$500: A motion was made, seconded and passed to approve a Personal Services Contract with L&L Lufkin Inc. The purpose of this contract is for the contractor to provide four hours of consultation and technical advice on direct charging through the allocation process. This contract will not exceed \$500.

7. Request Approval, Amendment 7 to the Contract with the Division of Behavioral Health and Recovery for a one-time payment to the Grays Harbor RSN for Sea Mar to implement adult high-intensity services – October 1, 2014 through December 31, 2015 for a contract increase of \$53,433: A motion was made, seconded and passed to approve Amendment 7 to the Contract with the Division of Behavioral Health and Recovery. This amendment is for a one-time payment from the Division of Behavioral Health and Recovery to GHRSN for implementing adult high-intensity services. GHRSN contracts with Sea Mar to implement the requirements of the contract. The amendment covers the period of October 1, 2014 through December 31, 2015. The amount of the increase is \$53,433.00. No match is required.

Sheriff:

1. Request Approval, Grant Agreement with WA State Patrol - \$10,000 for October 1, 2014 through September 30, 2015: A motion was made, seconded and passed to approve the Grant Agreement with the Washington State Patrol. The County has received this grant in the amount of \$10,000 with a 10% match. The agreement start date is October 1, 2014 and will end September 30, 2015. With these funds the Sheriff's Department is planning on purchasing a new CrossMatch Livescan fingerprint system.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

At 2:20 p.m. Commissioner Cormier announced the meeting would move in to Executive Session for 30 minutes under RCW 42.30.110(i) for potential litigation. He stated Kirsten Barron, Special Deputy Prosecuting Attorney, was present for the session.

At 2:50 p.m. a 10 minute extension was announced

At 3:00 p.m. Commissioner Cormier moved back in to regular session and announced no decisions were made. He adjourned the meeting.

STAFF MEETINGS

The Board held a morning meeting on Monday, December 29, 2014, beginning at 11:30 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners present were Frank Gordon, Herb Welch and Wes Cormier; Deputy Clerk of the Board Jenna Amsbury was present to record the meeting; Agendas, calendars and pending daily office issues were discussed. The Board met with Pam Hartman, Superior Court, to discuss a request to hire a judicial executive assistant due to a resignation.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

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| No. 2014-140 | Authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Funds, Fair Event Fund in the amount of \$35,000 |
| No. 2014-141 | Authorizing a supplemental extension in the budget of the Grays Harbor County General Fund, Park & Vegetation Management in the amount of \$2,500 |
| No. 2014-142 | Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Clerk's Office in the amount of \$2,000 |

