

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

November 3, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 3, 2014, at 2:00 p.m. Commissioners present were Frank Gordon, Herb Welch and Wes Cormier. Donna McCallum, Clerk of the Board, was present to record the meeting. Norma Tillotson, Senior Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

1. Decision Only - Franchise Application – Astound Broadband LLC to use county road right-of-ways for construction and maintenance of its telecommunication system and any facilities incidental to such system: A hearing was held on October 27, 2014 and continued for decision today, November 3, 2014 to consider an application by Astound Broadband LLC for a new telecommunication franchise to use the right of way of county roads within Grays Harbor County for the construction and maintenance of its telecommunication system and any facilities incidental to such system, and applies to all Grays Harbor County roads. Notice was posted at the Montesano Post Office, Montesano Timberland Library and the County Administration Building in Montesano. Notice was published in the *Montesano Vidette* on October 9 and 16, 2014. A draft franchise agreement was sent to the company for review and comment. The hearing was closed so there was no public comment.

ACTION: A motion was made, seconded and passed to approve the Franchise Order with Astound Broadband LLC to use county road right-of-ways for construction and maintenance of its telecommunication system and any facilities incidental to such system with the franchise fee being set at 5 percent.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meeting: October 27, 2014

Management Services:

Set Hearing Date – *November 17, 2014* – District Court, \$6,500

Prosecutor:

Surplus of document camera (MSE-AC20-S)

Public Health:

Recognize Bryon Scott as a Designated Mental Health Professional-RCW 71.05
Application for a \$2,000 Grant through the Partnerships for Success Targeted
Enhancement Projects for the Secure Medicine Take-Back Readiness Program

Public Services:

Set Hearing – *December 8, 2014* – Vacate a portion of Cedar Avenue within the Plat of
Pacific Beach Homes Addition – Ozni Atwell, applicant

Correspondence:

Claim, C-689-14 Don and Gayle Walker

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

PROCLAMATION:

1. **National Adoption Day in Grays Harbor County – November 21, 2014:** A motion was made, seconded and passed to proclaim November 21, 2014 as National Adoption Day in Grays Harbor County. The Clerk of the Board read the proclamation aloud. Grays Harbor County recognizes the importance of giving children permanent, safe and loving families through adoption. National Adoption Day was launched in November 2000 by the Alliance for Children's Rights to raise awareness that thousands of foster children need adoptive families, to build collaboration among local adoption agencies, courts and advocacy organizations, and to finalize foster adoptions. 2014 will mark the tenth year Washington State court have celebrated National Adoption Day statewide under the auspices of the Foster Care Commissioner, the Department of Social and Health Services, the Superior Court Judges' Association, the Northwest Adoption Exchange, and the Washington State Bar Association. 1,478 children have been adopted into new families during these well-reported community celebrations over the past nine years.

PRESENTATION:

1. **Port of Grays Harbor:** Port Commissioner Stan Pinnick introduced Kayla Dunlap, Public Affairs Manager for the Port. She provided a PowerPoint presentation describing Port activities, organization structure and future plans. Port managed economic activities create jobs. She named the current Commissioners: Jack Thompson, Chuck Caldwell and Stan Pinnick.

There are six main lines of business: marine terminals, navigation services, leases of industrial properties, Satsop Business Park, Westport Marina and Bowerman Airport. She explained that products are brought in by rail and transported out by ship vessel. The Port uses tax revenue for capital improvements, which were 12 million dollars in 2014. She referenced businesses that are currently applying to transport crude by rail, discussed public access at the 28th Street boat launch, noted an upcoming meeting on the strategic management plan and explained a recent

approval to dredge the Chehalis River to 38 feet for a deeper channel. They are now seeking funding for this project.

COMMISSIONERS:

- 1. Resolution to revise Indigent Defense Case Weighting Criteria for District Court public defender services:** A motion was made, seconded and passed approve **Resolution No. 2014-112 amending Resolutions #2008-160 and #2012-112 to revise Indigent Defense Case Weighting Criteria for delivery of public defender services in Grays Harbor County District Court.**
- 2. Statutory Warranty Deed for Oakhurst Property Sale to Grays Harbor Public Hospital District No. 1:** A motion was made, seconded and passed approve the Statutory Warranty Deed for Oakhurst Property sale to Grays Harbor Public Hospital District No. 1. This is the final step in the process for the sale of the Oakhurst property which currently houses a new hospital, Summit Pacific Medical Center.
- 3. Contract with the City of McCleary for District Court Services for January 1, 2015 through December 31, 2019. The county will be reimbursed \$25 per infraction and \$200 per criminal case filed for services provided:** A motion was made, seconded and passed approve the contract with the City of McCleary for District Court Services for January 1, 2015 through December 31, 2019. The county will be reimbursed \$25 per infraction and \$200 per criminal case filed for services provided. The County will provide the court services, but the City will provide the public defender, prosecutor and other court costs that may be incurred.

DEPARTMENTS:

Juvenile Court:

- 1. Request Approval, Personal Services Contract with Melissa Sexton for Functional Family Therapy – November 1, 2014 through October 31, 2016 in an amount not to exceed \$50,000:** A motion was made, seconded and passed to approve the Personal Services Contract with Melissa Sexton for Functional Family Therapy. The contract period is November 1, 2014 through October 31, 2016 and is in an amount not to exceed \$50,000.

Public Health and Social Services:

- 1. Request Approval, Contract with Catholic Community Services of Western Washington - wraparound program serving 10 families each month – July 1, 2014 through December 31, 2014 for the amount of \$70,410:** A motion was made, seconded and passed to approve a contract with Catholic Community Services of Western Washington. This contract funds the Wraparound program serving 10 families each month. Wraparound is a care coordination service for families with children served by multiple agencies. It ensures the child's care is well organized and addresses the family's needs. The contract covers the period

July 1, 2014 through December 31, 2014. The total contract amount is \$70,410 and no County funds or matching obligations are required.

Public Services:

1. Request Approval, Amendment No. 2 to the Interlocal Agreement for Marine Resource Committee 2013-2015 Funding: A motion was made, seconded and passed to approve contract amendment No. 2 to the Interlocal Agreement with the Washington State Department of Fish and Wildlife for the Grays Harbor County Marine Resource Committee. This contract amendment has an effective period of July 1, 2014 through June 30, 2015. The initial contract provides \$20,000 for coordination, \$1,200 for projects under coordination and \$22,300 for other projects. Funding totals have been impacted by a cooperative coordination agreement with the Pacific North Coast MRC regarding two projects. Guidance for funding use and scope of work are in the Contract/Project Summary.

Superior Court:

1. Request Approval, Contracts with Thomson Reuters for Superior Court law books – monthly amount of \$304 for 36 month contract: A motion was made, seconded and passed to approve two contracts with Thomson Reuters for Superior Court law books for a monthly amount of \$304 for a 36 month contract period. This contract limits the books purchased for the Law Library to those that are used on a daily basis and use patron access for other information as needed. The former monthly contract amount was \$750.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, November 3, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners present were Frank Gordon, Herb Welch and Wes Cormier; Clerk of the Board Donna McCallum to record the meeting; Agendas, calendars and pending daily office issues were discussed. The Board met with the following Public Services Employees: Public Services Director Kevin Varness; County Engineer Russ Esses; County Surveyor Tom Gray; Environmental Health Specialist Garrett Dalan.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2014-112

**Amending Resolutions #2008-160 and
#2012-112 to revise Indigent Defense Case
Weighting Criteria for delivery of public
defender services in Grays Harbor
County District Court**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Interlocal Agreement with the City of McCleary for District Court Services for January 1, 2015 through December 31, 2019

The meeting adjourned at 2:38 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2014

FRANK GORDON, Chairman, District 2

WES CORMIER, Commissioner, District 1

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board