

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

October 13, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 13, 2014, at 2:00 p.m. Commissioners present were Frank Gordon, Herb Welch and Wes Cormier. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meeting: October 6, 2014

Commissioners:

Reappoint Reverend Lorraine Dierick to the Health and Human Services Advisory Board for term ending October 2017

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. **Certification of the five year and annual PHA plan of the Housing Authority of Grays Harbor – consistency with the Consolidated plan with the State of Washington:** A motion was made, seconded and passed to authorize the Chairman to sign a Certification of the five year and annual PHA plan of the Housing Authority of Grays Harbor for consistency with the Consolidated plan of the State of Washington.

DEPARTMENTS:

Auditor:

1. **Request Approval, Resolution – Cancellation of warrants not presented within one year, totaling \$2,735.04:** A motion was made, seconded and passed to approve **Resolution No. 2014-107 cancelling warrants not presented within one year as of September 30, 2014.** The warrants not presented within one year of issue shall be canceled and records adjusted to leave the originating funds as if the warrants had never been drawn (RCW 39.56.040); salary and claims fund warrants totaling \$2,735.04, are hereby canceled and the County Auditor and County Treasurer are directed to take actions necessary to adjust the records as if the warrants had never been issued.

Fair, Events and Tourism:

1. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign facility use agreements for Humptoberfest on October 25th and Serrato Wedding on July 18th, 2015:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manger to sign facility use agreements for Humptoberfest on October 25th and Serrato Wedding on July 18th, 2015.

Management Services:

1. **Request Approval, Resolution – Budget Transfer, District Court - \$2,000:** A motion was made, seconded and passed to approve **Resolution No. 2014-108 transferring items in the Grays Harbor General Fund District Court in the amount of \$2,000.** This resolution will authorize the transfer of budget from witness fees and miscellaneous to interpreter.

Public Health and Social Services:

1. **Request Approval, Contract with Elma Home Care for enhanced support for people with serious mental illness for the period of October 1, 2014 through September 30, 2015 in the amount of \$108,720:** A motion was made, seconded and passed to approve a contract with Elma Home Care. The contract provides for enhanced support for persons with serious mental illness residing in a boarding home and assists those persons with remaining stable in our community. In addition, the program improves access to housing resources for persons returning to the County from Western State Hospital. The contract is in effect between October 1, 2014 and September 30, 2015. The Department has budgeted \$108,720.00 for these services. The contract serves up to 20 people at a time. There is no matching requirement for the County.

2. **Request Approval, Contract with Behavioral Health Resources to fund a pilot project to expand specialized treatment interventions for adults with mental illness and chemical dependency – September 1, 2014 through September 30, 2015 in the amount of \$72,714.33 paid through the Treatment Sales Tax Fund:** A motion was made, seconded and passed to approve a contract with Behavioral Health Resources to fund a pilot project to expand specialized treatment interventions for adults who have both mental illness and chemical

dependency. Persons with both illnesses are said to have “co-occurring disorders.” This pilot will provide care for up to 20 individuals at a time, and will provide them with the services and support needed to stabilize in our community. The contract amount is \$72,714.33 and is paid from Treatment Sales Tax funds.

Public Services:

1. Request Approval, Authorization to proceed with publication and selection process to procure architectural services to assist in the planning and implementation of smaller improvements/remodels of certain county buildings: A motion was made, seconded and passed to authorize the publication and selection process to procure architectural services to assist in the planning and implementation of smaller improvements/remodels of certain county buildings. This assistance may include general facility planning, design development, design, construction documents and assistance with bidding of construction services.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, October 13, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners’ Conference Room 1. Commissioners Frank Gordon, Herb Welch and Wes Cormier, along with Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Brenda Sherman, Budget Director, regarding a budget update and the following Public Service representatives for departmental updates: Public Services Director Kevin Varness, County Engineer Russ Esses, County Surveyor Tom Gray and Environmental Health Director Jeff Nelson.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2014-107

**Cancelling warrants not presented within
one year as of September 30, 2014**

No. 2014-108

**Transferring items in the Grays Harbor
General Fund District Court in the
amount of \$2,000**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:08 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2014

FRANK GORDON, Chairman, District 2

WES CORMIER, Commissioner, District 1

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board