

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

August 25, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 25, 2014, at 2:00 p.m. Commissioners present were Frank Gordon and Wes Cormier. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

A motion was made, seconded and passed to excuse Commissioner Welch from the meeting.

BIDS:

None

HEARINGS:

1. Consideration of a request from the PDA to terminate the Public Development Authority: There was a public hearing on August 25, 2014 to consider a request from the PDA to terminate the Public Development Authority. The Board of Directors of the Public Development Authority adopted Resolution No. 2013-01 on June 13, 2013, requesting the Grays Harbor County Board of Commissioners take action to terminate the existence of the Authority pursuant to Section 245.460 of Ordinance No. 245. In accordance with Ordinance No. 245, the Grays Harbor County Board of Commissioners are conducting this public hearing to consider whether termination of the Grays Harbor Public Development Authority appears to be of benefit to and in the interest of the public, or whether other uses may be made of said Authority. Notice of this hearing was published in *The Montesano Vidette* on August 14, 2014.

Commissioner Gordon called for public comment. There were no comments.

ACTION: A motion was made, seconded and passed to continue this hearing to September 8, 2014.

2. Supplemental Budget - Emergency Communication Tax Fund - \$304,200: There was a public hearing on August 25, 2014 to consider a supplemental budget request in the Emergency Communication Tax Fund in the amount of \$304,200. Notice of this hearing was published in *The Montesano Vidette* on August 14 and 21, 2014. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director reported this resolution increases various budget categories to reflect actual year to date activity.

Commissioner Gordon called for public comment. There were no comments.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2014-087 authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Funds Emergency Communications Tax Fund in the amount of \$304,200.

3. Emergency Budget - General Fund Various Departments - \$61,800: There was a public hearing on August 25, 2014 to consider an Emergency Budget request for the General Fund, various departments, in the amount of \$61,800. Notice of this hearing was published in *The Montesano Vidette* on August 14, 2014. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director reported this resolution will do the following items: 1) Authorizes budget of \$30,000 in public defense for children's attorney fees. The County will be reimbursed for this cost quarterly. 2) Increases transfers out to the Law Library and Crime Victim Funds \$20,000 to compensate for revenue shortfalls. 3) Increases appropriations \$11,800 for the Board of Equalization's salaries, benefits, travel and supplies for their new board member.

Commissioner Gordon called for public comment. There were no comments.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2014-088 authorizing an emergency budget appropriation in the General Fund for various departments in the amount of \$61,800.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

August 18, 2014 Regular and Morning Meeting

Commissioners:

Set Hearing Date – *September 8, 2014* – Ordinance establishing a fee for filing a mandatory arbitration in Superior Court as authorized by RCW 36.18.016 (25)

Management Services:

Set Hearing Date – *September 8, 2014* – Emergency Budget, Civil Service, \$5,000

Set Hearing Date - *September 8, 2014* – Emergency Budget, Superior Court, \$51,790

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

None

DEPARTMENTS:

Fair, Events and Tourism:

1. Request Approval, Partnership Agreement Amendment with Horns & Hooks, LLC to produce an updated, early fall, Grays Harbor Tourism television commercial in the amount of \$1,500: A motion was made, seconded and passed to approve the 2014 “Partnership Agreement Amendment” to the existing television marketing agreement with Horns and Hooks, LLC in the amount of \$1,500. Horns and Hooks is a locally based outdoor magazine, which has also branched into a television show that airs on Root Sports Northwest. Grays Harbor Tourism has been presented with a special opportunity to have Horns and Hooks produce an updated, early fall, Grays Harbor Tourism television commercial. In recent years, the early fall commercial has focused on the promotion of outdoor activities, unique to Grays Harbor. Horns and Hooks has extended a very inexpensive offer to Grays Harbor Tourism, for them to fully produce and edit this commercial using existing footage from their shows, as well as some new footage shot, especially for this commercial. This project is outside the scope of work of the existing agreement between Grays Harbor Tourism and Horns and Hooks, thus requiring this amendment.

Public Services:

1. Request Approval, Agreement with Grays Harbor PUD to provide the parties to implement a joint project that provides a new communications tower and building on Saddle Mountain: A motion was made, seconded and passed to approve an agreement with the Grays Harbor Public Utility District for a joint project to provide a new communications tower and building on Saddle Mountain. The county will be maintaining the lease for the property with Rayonier Resource Development Group and be responsible for the tower construction. The PUD will be providing the building. The county and PUD will share the facility.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, August 25, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners’ Conference Room 1. Commissioners Frank Gordon and Wes Cormier, along with Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Mike Bruner, Fair, Events and Tourism Manager, regarding a an agenda item, Larry Smith, Forestry Director, regarding a purchase request, Marilyn Lewis, HR Manager and Kirsten Barron, Labor Relations Attorney, for a closed session regarding collective bargaining (exempt from OPMA under RCW 42.30.140(4)) and with the following Public Service representatives for

departmental updates: Public Services Director Kevin Varness, Environmental Health Director Jeff Nelson, ER&R Director Jerry Benedict, Environmental Health Specialist Garrett Dalan, Communications Supervisor James Kost and County Engineer Russ Esses.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- No. 2014-087** Authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Funds Emergency Communications Tax Fund in the amount of \$304,200
- No. 2014-088** Authorizing an emergency budget appropriation in the General Fund for various departments in the amount of \$61,800

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:09 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2014

FRANK GORDON, Chairman, District 2

WES CORMIER, Commissioner, District 1

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board