

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
August 11, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 11, 2014, at 2:00 p.m. Commissioners present were Frank Gordon, Herb Welch and Wes Cormier. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

Ray Brown, Westport, stated he opposes the personal services agreement with Jarred Figlar-Barnes as he argues against Crude by Rail. The Commissioners replied that this is not a political contract.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

August 4, 2014 Regular and Morning Meeting

Auditor:

Month-End Expenditures for July – Claims: \$4,633,951.18 and Salary: \$2,410,848.01

Commissioners:

Set Hearing Date – *August 25, 2014* – consideration of a request from the PDA to terminate the Public Development Authority

Management Services:

Set Hearing Date – *August 25, 2014* - Supplemental Budget, Emergency Communication Tax Fund, \$304,200

Set Hearing Date – *August 25, 2014* - Emergency Budget, General Fund Various Departments, \$61,800

Public Health:

Family Planning 2015 Agency Participation Application

Public Services:

Final Plat Approval – Ridge at Garden Hill Plat, Case #2005-0452

Correspondence:

Lawsuit, L-686-14, Washington Forest Protection Association

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. **Personal Services Contract with Jarred Figlar-Barnes for Stream Team Outreach Services for the Chehalis Basin Partnership – July 10, 2014 through September 10, 2014 in the amount of \$2,000:** A motion was made, seconded and passed to approve the personal services contract with Jarred Figlar-Barnes for Stream Team Outreach Services for the Chehalis Basin Partnership. The Chehalis Basin Partnership (Partnership) has approved a \$2,000 allocation from the Watershed Coordinator fund to compensate Jarred Figlar-Barnes for his summer 2014 services to the Grays Harbor Stream Team. The Grays Harbor Stream Team is a volunteer group coordinated by the Partnership for stream restoration and clean-up activities. Figlar-Barnes has provided innumerable hours of volunteer service for Grays Harbor County and has successfully coordinated restoration efforts and volunteer events in the area since he was in grade school. He is now entering into his second year at Grays Harbor College. The Partnership would like to provide funds for him to devote additional time during summer 2014 to work with Jane Atha, the Watershed Coordinator, among others, on Grays Harbor Stream Team tasks. His scope of work includes identifying and assessing future volunteer restoration locations within Grays Harbor County, establishing a broader volunteer base for the Stream Team and collaborating with local partners as needed for Stream Team activities.

**The following item was added to the agenda:

2. **E-911 Contract Amendment with the Washington State Military Department – additional \$2,481 in funding:** A motion was made, seconded and passed to approve the E-911 contract amendment with the Washington State Military Department for an additional \$2,481 in funding to operate wireline and wireless enhanced 911.

DEPARTMENTS:

Management Services:

1. **Request Approval, Resolution – Budget Transfer, Tax Title Management, \$500:** A motion was made, seconded and passed to approve **Resolution No. 2014-086 transferring items in the Grays Harbor County Tax Title Management Fund in the amount of \$500.** This amendment moves budget from garbage to interfund services.

Public Health and Social Services:

1. **Request Approval, Memorandum of Understanding with Coastal Community Action Program for 2015 Project Connect and the Point in Time Count - \$17,000 through the Homeless Document Recording Fee Revenue Fund:** A motion was made, seconded and

passed to approve a Memorandum of Understanding (MOU) between Grays Harbor County and Coastal Community Action Program (CCAP) allowing CCAP to provide services associated with the 2015 Project Connect and the Point in Time Count, as required by the Homeless Housing Assistance Act and the State Department of Commerce. The project will outreach to individuals in Grays Harbor County that are homeless and provide them with resources and referrals for services. Coastal Community Action will organize a minimum of two resource and referral events and conduct outreach counts in Aberdeen and the outlying areas. The total amount of the MOU is \$17,000 and is an eligible expense against the Homeless Document Recording Fee Revenue fund.

2. Request Approval, Amendment 3 with Coastal Community Action Program for Housing and Essential Needs - additional funds of \$546,971 through December 31, 2014: A motion was made, seconded and passed to approve amendment 3 with Coastal Community Action Program. This amendment provides an additional \$546,971 of Housing and Essential Needs (HEN) funding and the balance of CHG, Performance and TANF resources to address the needs of those individuals who qualify for rent assistance to prevent homelessness. HEN funds are provided by the Department of Commerce and do not require match funding from Grays Harbor County. With the additional HEN funding from the Department of Commerce and the balance of CHG, Performance and TANF from the first 6 months of 2014. CCAP's new contract total is \$726,847 for the period ending December 31, 2014.

Public Services:

1. Request Approval, Award Bid to Randco Tanks and authorize purchase of a Used Water Truck for the ORV Park – paid for by a state grant: A motion was made, seconded and passed to award the revised bid and approve the purchase of a water truck from RANDCO Tanks of Kelso, WA. The bid was revised with the assistance of the Prosecutor's Office. Lead line is approximately 6 weeks and the purchase is being funded by a State grant. The local match is donated labor from the ORV Park operators. The total purchase price is \$46,000.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, August 11, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Frank Gordon, Herb Welch and Wes Cormier, along with Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Brenda Sherman, Budget Director, for a budget update; Jane Atha, Chehalis Basin

Partnership Coordinator, regarding an agenda item and the following Public Service representatives for department updates: Environmental Health Director Jeff Nelson, Public Services Director Kevin Varness, County Planner Curt Crites, County Surveyor Tom Gray and Deputy Director of Engineering Rob Wilson.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTION:

No. 2014-086

**Transferring items in the Grays Harbor
County Tax Title Management Fund in
the amount of \$500**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:12 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2014

FRANK GORDON, Chairman, District 2

WES CORMIER, Commissioner, District 1

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board