

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**July 21, 2014**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 21, 2014, at 2:00 p.m. Commissioners present were Frank Gordon, Herb Welch and Wes Cormier. Donna McCallum, Clerk of the Board, was present to record the meeting.

**CALL TO ORDER AND FLAG SALUTE**

**BIDS:**

None

**HEARINGS:**

None

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA:** Approval was requested for the following items:

**Minutes:**

July 14, 2014 Regular and Morning Meeting

**Public Services:**

Surplus Vehicles/Equipment – 1993 John Deere Tractor, 2001 Dodge Ram Dump, 1989 Ford Dump

**Correspondence:**

Claim, C-685-14, Tamara Milligan-Darst

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed.

**PROCLAMATION:**

1. **Proclaim August 1<sup>st</sup> through 7<sup>th</sup> as Grays Harbor County Breastfeeding Week:** A motion was made, seconded and passed to proclaim August 1<sup>st</sup> through 7<sup>th</sup> as Grays Harbor County Breastfeeding week. The Clerk of the Board read the proclamation explaining the theme of the week is “Breastfeeding: A Winning Goal-For Life!” to promote formal and informal education on breastfeeding as a source of life. There are more than 500 babies born in Grays Harbor County each year and breastfeeding is known to have broad health benefits for newborn

infants and children. The Breastfeeding Coalition will host an annual Breastfeeding Walk on August 6<sup>th</sup> at noon in Aberdeen.

**COMMISSIONERS:**

None

**DEPARTMENTS:**

**Fair, Events and Tourism:**

- 1. Request Approval, Authorize the Fair, Events and Tourism Manager to sign a Contract with Sound Engineering Audio for the stage, sound and lights for the 2014 Fair in the amount of \$25,474.** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign a Contract with Sound Engineering Audio for the stage, sound and lights for the 2014 Fair in the amount of \$25,474.
- 2. Request Approval, Authorize the Fair, Events and Tourism Manager to sign Fair Service Agreements.** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign Fair Service Agreements. There are nine service agreements for Fair Services. The Fair Service Agreements are: Grays Harbor Vet - \$500; Lady Eagle FC Boosters- \$3,000 clean up; United Methodist Church-\$700 parking; Fire District 5 (First Aid Booth)-No Fee; Class of 2015-\$500 service gate; Elma HS Drill Team-\$700 parking; EHS Class of 2016-\$700 parking; Lady Eagle Basketball-\$700 parking; and EHS Class of 2017 Parent Boosters-\$500 parking.
- 3. Request Approval, Authorize the Fair, Events and Tourism Manager to sign Sponsorship Agreements for the 2014 County Fair.** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign Sponsorship Agreements for the 2014 County Fair. There are ten 2014 Sponsor Agreements. The Sponsorship Agreements are: Grays Harbor PUD; Aaron's; Q-Mart; Bi-Mart; Monte Farm & Home; Anchor Bank; Harbor Pacific Bottling; Grays Harbor Radio; Home Depot; Puget Sound & Pacific Railroad; House Brothers; Great Northwest Federal Credit Union; Elma Variety; Zepp Construction; Horns & Hooks; Dennis Company; Elma Feed; The Vaughan Co.; and Jodesha.
- 4. Request Approval, Authorize the Fair, Events and Tourism Manager to sign 2014 Fair Judging Contracts.** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign the 2014 Fair Judging Contracts. There are thirty Fair Judging Contracts. The Fair Judging Contracts are with: MacKenzie Brown; Dayal Trusty; Ruth Peterson; Joan Frymire; Rick Boyer; Mariah Thompson; Terry Abbott; Harriet Fredrickson; Jordan Baumgartner; Christina Strickland; Elaine Thompson; Pat Huson; Mery Swanson; Delores Allen; Jen Clark; Erica Saucier; Gerry Larson; Myrna Manier; Rick Haunreiter; Cheryl Hartsook; Malia Wales; Jan Clark; Sue Thomas; Doyle McKim; Marilyn Armit; Elizabeth McElliot; Liz McCollum; Jessica McDonald; Jean DeVolt; and Gloria Perkins.

**Forestry:**

1. **Request Approval, Accept Contract as Complete and Release Retainage to Chehalis Valley Timber Inc. for the Grass Creek No. 2 Timber Sale.** A motion was made, seconded and passed to accept the contract as complete and release retainage to Chehalis Valley Timber Inc. for the Grass Creek No. 2 Timber Sale.

**Public Health and Social Services:**

1. **Request Approval, Contract with the Division of Developmental Disabilities to provide employment day program support services to adults with developmental disabilities from July 1, 2014 through June 30, 2015 for a contract amount of \$747,779:** A motion was made, seconded and passed to approve a contract with the Division of Developmental Disabilities to provide employment day program support services to adults with developmental disabilities from July, 2014 through June 30, 2015 for a contract amount of \$747,779.

**Public Services:**

1. **Request Approval, 2015-2017 applications for Rural Arterial Program – Garrard Creek Road realignment and Wynooche Valley Road.:** A motion was made, seconded and passed to approve the 2015-2017 applications for Rural Arterial Program for Garrard Creek Road realignment and Wynooche Valley Road. This is for the Garrard Creek Road Realignment from Milepost 3.1 to Milepost 3.6 and the Wynooche Valley Road Culvert Replacement from Milepost 7.17 to Milepost 7.19. These projects will be submitted to CRAB as RAP project candidates for the 2015-2017 Biennium. Projects approved as a RAP project will be eligible for State Design and Construction Funds.

**Sheriff:**

1. **Request Approval, Two Professional Services Contracts with Susan Bradbury for coordination of the traffic safety program: Target Zero and Victim Impact Panel for July 1, 2014 through June 30, 2015:** A motion was made, seconded and passed to approve two Professional Services Contracts with Susan Bradbury for coordination of the traffic safety program: Target Zero and Victim Impact Panel for July 1, 2014 through June 30, 2015. Susan Bradbury has served as the coordinator for the traffic safety programs in Grays Harbor County since 2008 and these contracts are a renewal to continue those services. The funding for her services comes from grants and other sources.

**ANNOUNCEMENTS**

None

**CORRESPONDENCE**

None

**STAFF MEETINGS**

The Board held a regular morning meeting on Monday, July 21, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Frank Gordon, Herb Welch and Wes Cormier, along with Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Mike Bruner, Fair, Events and Tourism Manager, regarding the 2014 Fair contracts, Vern Spatz, Auditor, regarding payroll system information and the following Public Service representatives for departmental updates Environmental Health Director Jeff Nelson, Public Works Director Kevin Varness, and County Engineer Russ Esses.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND  
INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

None

**ORDINANCES:**

None

**INTERGOVERNMENTAL AGREEMENTS:**

None

The meeting adjourned at 2:07 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_  
FRANK GORDON, Chairman, District 2

\_\_\_\_\_  
WES CORMIER, Commissioner, District 1

\_\_\_\_\_  
HERB WELCH, Commissioner, District 3

ATTEST:

\_\_\_\_\_  
Donna McCallum, Clerk of the Board