

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

June 9, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 9, 2014, at 2:00 p.m. Commissioners present were Frank Gordon and Wes Cormier. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

A motion was made, seconded and passed to excuse Commissioner Welch from the meeting.

HEARINGS:

None

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

June 2, 2014 Regular and Morning Meeting
May 29, 2014 Special Meeting

Auditor:

Month-End Expenditures for May 2014 – Claims: \$3,959,009.58 and Salaries:
\$2,402,256.08

Commissioners:

Set Hearing Date – *June 23, 2014* – Ordinance merging timber land and designated forest land classifications and prescribing timber plans minimums and prohibiting certain fees
Bond for Interim Coroner Lane Youmans

Management Services:

Set Hearing Date – *June 23, 2014* – Emergency Budget, Non-Departmental, \$26,480

Public Health:

Grant Application for Youth Tobacco and Chronic Disease Prevention programs

Correspondence:

Use Request – Elma-McCleary Rd. and Elma Hicklin Road – Tractor Ride on July 12

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. **Resolution – Establishing a policy entitling county employees to two unpaid holidays per year for reasons of faith or conscience:** A motion was made, seconded and passed to approve **Resolution No. 2014-071 establishing a policy entitling county employees to two unpaid holidays per year for reasons of faith or conscience.** The Washington Legislature adopted Chapter 168, Laws of 2014, entitling employees of the state and its political subdivisions to two unpaid holidays per calendar year for a reason of faith or conscience or an organized activity conducted under the auspices of a religious denomination, church, or religious organization.

DEPARTMENTS:

Fair, Events and Tourism:

1. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a Service Agreement with Davis Shows Northwest for a five year (2014-2018) contract for carnival services at the Grays Harbor County Fair:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign carnival service agreement with Davis Shows Northwest for 2014 through 2018. Davis Shows has provided the carnival services for the Grays Harbor County Fair for the past several years. Their existing contract is up for renewal, beginning with the 2014 fair. Their service record has been excellent and they are very familiar with the logistics of the county fair. Davis Shows Northwest has made contributions to the success of the fair above and beyond the scope of their required services.

Management Services:

1. **Request Approval, CDBG Public Services Grant Agreement - \$110,887:** A motion was made, seconded and passed to approve the 2014-2015 CDBG Public Services Grant for \$110,887. Grays Harbor County contracts with Coastal Community Action Program to provide core administrative support for necessary community projects benefiting low and moderate-income persons and households.

Public Health and Social Services:

1. **Request Approval, Agreement with CHOICE Regional Health Network for membership dues - May 1, 2014 through April 30, 2015 in the amount of \$5,092 for regional health leadership and resource coordination:** A motion was made, seconded and passed to approve an agreement to pay our CHOICE membership dues for the time period of May 1, 2014 – April 30, 2015. We will be billed quarterly in the amount of \$1,273.00 for a total of \$5,092.00. There is no change to the dues amount from previously covered years. CHOICE Regional Health Network provides regional leadership and health resource coordination across many sectors including hospitals, public health and community clinics.

2. **Request Approval, No-cost Membership Agreement with AFAXYS to reduce pricing for family planning supplies:** A motion was made, seconded and passed to approve a membership agreement with AFAXYS. This agreement allows us to receive reduced pricing for purchase of family planning supplies. There is no cost for this agreement.

Public Services:

1. **Request Approval, Slope and Draining Easement for the Chenois Creek Culvert Replacement Project:** A motion was made, seconded and passed to approve a Slope and Draining Easement for the Chenois Creek Culvert Replacement Project.

2. **Request Approval, Five Year Reimbursable Agreement with the City of Ocean Shores for the county to perform various public works projects for the City:** A motion was made, seconded and passed to approve a five year reimbursable agreement with the City of Ocean Shores for the county to perform various public works projects for the City.

3. **Request Approval, Supplemental Agreement #14 with Sargent Engineers, Inc. for the Satsop Bridge Preventative Maintenance Project for construction support, adding \$114,811 to the contract:** A motion was made, seconded and passed to approve the Supplemental Agreement #14 with Sargent Engineers, Inc. for the Satsop Bridge Preventative Maintenance Project for construction support, adding \$114,811 to the contract. This includes painting inspection by a NAC inspector. The preventative maintenance project includes cleaning and painting, seismic retrofit, expansion joint modifications, epoxy crack sealing, concrete repairs and riprap scour protection.

Treasurer:

1. **Request Approval, Resolution – scheduling the 2014 Tax Foreclosure Sale for December 5, 2014:** A motion was made, seconded and passed to approve **Resolution No. 2014-072 setting the time and date for the sale of real property pursuant to the real estate tax foreclosure for December 5, 2014.**

ANNOUNCEMENTS

Commissioner Gordon complimented Commissioner Cormier and James Baker on their work to create an Ordinance regarding timber land.

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, June 9, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1.

Commissioners Frank Gordon and Wes Cormier, along with Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Mike Bruner, Fair, Events and Tourism Manager, regarding agenda items, Joan Brewster, Public Health and Social Services Director, regarding agenda items, Brenda Sherman, Budget Director, regarding a budget update and the following Public Service representatives for departmental updates: Public Services Director Kevin Varness, Environmental Health Director Jeff Nelson, County Surveyor Tom Gray and County Engineer Russ Esses.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2014-071

Establishing a policy entitling county employees to two unpaid holidays per year for reasons of faith or conscience

No. 2014-072

Setting the time and date for the sale of real property pursuant to the real estate tax foreclosure for December 5, 2014

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Five Year Reimbursable Agreement with the City of Ocean Shores with the Public Works Department

The meeting adjourned at 2:08 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2014

FRANK GORDON, Chairman, District 2

WES CORMIER, Commissioner, District 1

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board