

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

June 2, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 2, 2014, at 2:00 p.m. Commissioners present were Frank Gordon, Herb Welch and Wes Cormier. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

HEARINGS:

1. Consider a petition to merge a portion of Grays Harbor County Fire Protection District No. 7 (Iron Springs Park) into Grays Harbor County Fire Protection District No.

8: There was a public hearing on May 12, 2014 to consider a petition to transfer the area of Iron Springs Park from Grays Harbor County Fire Protection District No. 7 to Grays Harbor County Fire Protection District No. 8. This hearing was closed and the decision tabled until May 19, 2014. The decision was then postponed to today, June 2, 2014. Notice of this hearing was published in *The Montesano Vidette* on May 1, 2014.

Commissioner Gordon called for additional public comments.

Mary Jane Edmondson, Iron Springs Resident, provided statistics requested at the last meeting regarding assessed value and the property tax values.

Commissioner Welch asked to hear from both Fire Districts. Commissioners were particularly interested in the level of service provided by each District.

Darrel Haglund, Fire District No. 7 Commissioner, stated Fire District No. 7 has a license for BLS and a transport agreement for ALS with Ocean Shores and Hoquiam. He also explained the District recently purchased a new ambulance and staffing levels are being increased. He explained the District's future goal is to be certified for ALS.

Commissioner Cormier asked about the service levels of both districts. Mr. Haglund replied that both have fair and adequate service. He stated Fire District No. 7 supplied the Commissioners with information regarding calls and response time.

James Hatten, Fire District No. 8 Commissioner, stated that Fire District No. 8 can serve the residents better. They have a full time person at the station and have shorter response times at less than 10 minutes on average. He stated Fire District No. 8 is licensed for BLS and they contact the Tahola Tribe if patient transport is needed. Asked by Commissioner Welch whether they have a contract for ALS services, he responded .

Commissioner Cormier reference the RCW, stating the decision criteria and findings must be based on “if the area can be better served by a merger”. Commissioner Welch stated he hasn’t been convinced it would be a better idea.

Commissioner Frank Gordon closed discussion.

ACTION: A motion was made, seconded and passed to deny the merger based on lack of evidence that the merger would improve service to the Iron Springs area.

PUBLIC COMMENT

Al Smith, Wishkah, stated he was disappointed Commissioners did not pass the Resolution presented on May 19th regarding rail transportation. Commissioner Cormier responded he believes Commissioners should act on county business and sees this as a federal issue.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

May 19, 2014 Regular and Morning Meeting

Management Services:

Set Hearing Date - *June 16, 2014* – Supplemental Budget, Excise/Revaluation
Maintenance Fund, \$18,000

Public Services:

Solicit for proposals for right-of-way acquisition for six road/bridge projects
Set Bid Date – *June 30, 2014* – Truck Crane for installation on Vehicle 154

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

None

DEPARTMENTS:

Fair, Events and Tourism:

- 1. Request Approval, Resolution – ATM Policies and Procedures:** A motion was made, seconded and passed to approve **Resolution No. 2014-068 adopting ATM Policies and Procedures for the Fairground Facilities**. The Fairgrounds has been operating under such policies since the installment of the machines.
- 2. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a Facility Use Agreement with Elma High School for June 7, 2014:** A motion was made,

seconded and passed to authorize the Fair, Events and Tourism Manager to sign a Facility Use Agreement with Elma High School for June 7, 2014 graduation ceremonies.

3. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign Facility Use Agreements with the following groups: Grays Harbor 4-H Horse Council, Best of Times 4-H Club, 2014 Parent Booster Club, Elma Auto Racing Hall of Fame, and Grays Harbor Rock Fest #3: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign Facility Use Agreements with the following groups: Grays Harbor 4-H Horse Council, Best of Times 4-H Club, 2014 Parent Booster Club, Elma Auto Racing Hall of Fame and Grays Harbor Rock Fest #3.

Management Services:

1. Request Approval, Resolution – Budget Transfer, Stadium Fund \$30,000: A motion was made, seconded and passed to approve **Resolution No. 2014-069 transferring items in the Grays Harbor County Miscellaneous Fund Stadium Fund in the amount of \$30,000.** This resolution will increase the budget for fair construction projects.

2. Request Approval, eCivis Master Subscription and Service Agreement – July 1, 2014 through June 30, 2015, \$14,280: A motion was made, seconded and passed to approve a Master Subscription and Service Agreement with eCivis, providing Grays Harbor County with 10 user licenses for a grant research and knowledgebase module. This contract will be for a one year period from July 1, 2014 through June 30, 2015 for \$14,280. The research module will enable users to research and find grants to apply for and the knowledgebase module provides resources, tools and courses to improve the County's ability to be successful in winning grants.

Public Health and Social Services:

1. Amendment No. 2 to the 2013-2014 Chemical Dependency Contract with Educational Service District 113/ True North – adding \$36,600 in funding for chemical dependency treatment for youth, through June 30, 2014: A motion was made, seconded and passed to approve the 2013-14 Chemical Dependency Contract Amendment No. 2 with Educational Service District 113/True North. The contract amendment provides additional funds in the amount of \$36,600 for the continuation of chemical dependency treatment services to youth in Grays Harbor. The amount of the contract is \$156,217. This contract will provide services from July 1, 2013 through June 30, 2014.

2. Amendment No. 2 to the 2013-2014 Chemical Dependency Treatment Services Contract with Sea Mar Behavioral Health – additional \$10,921 in funding for services through June 30, 2014: A motion was made, seconded and passed to approve Amendment No. 2 to the 2013-2014, Chemical Dependency Treatment Services contract with Sea Mar Behavioral Health. The purpose of this contract amendment is to add additional funding for the continuation of the current services being provided. The contract amendment adds \$10,921 for a total contract award of \$215,028 for services provided July 1, 2013June 30, 2014.

3. Amendment No. 2 to the Contract with Coastal Community Action Program for an additional \$75,000 for Housing and Essential Needs through December 31, 2014: A motion was made, seconded and passed to approve Contract Amendment No. 2 with Coastal Community Action Program. This amendment provides an additional \$75,000 of Housing and Essential Needs (HEN) resources to address the needs of those individuals referred by DSHS who qualify for rent assistance to prevent homelessness. Funds are provided by the Department of Commerce and do not require match funding from Grays Harbor County. With the additional HEN funding from the Department of Commerce, the new contract total is \$1,025,957.

Public Services:

1. Request Approval, Award Contract for the 2014 Traffic Control Device Supply Contract to Traffic Safety Supply Co. - \$37,702.51: A motion was made, seconded and passed to award the contract for the 2014 Traffic Control Device Supply Contract to Traffic Safety Supply Co. in the amount of \$37,702.51. The total is 32 percent under the Engineering Estimate.

2. Request Approval, CRP Resolution authorizing the county to provide matching funds for the Ocean Beach Road/ Chenois Creek Culvert Fish Passage Barrier Removal Program and to close the Ocean Beach Road at M.P. 4.61 on August 4, 2014 through August 15, 2014: A motion was made, seconded and passed to approve the CRP Resolution authorizing the County to provide matching funds for the Ocean Beach Road/ Chenois Creek Fish Passage Barrier Removal Project and to close Ocean Beach Road at M.P. 4.61 from Monday, August 4, 2014 to Friday, August 15, 2014. The total cost of this project is estimated at \$500,000. U.S. Fish and Wildlife is providing \$50,000 and the Salmon Recovery Funding Board (SFRB) is providing \$175,000. This road closure is necessary to remove the old culvert and install the new arch.

3. Request Approval, Personal Services Contract with Herrera Environmental Consultants for wetland mitigation monitoring for the Wishkah Road Realignment Project - \$40,947: A motion was made, seconded and passed to approve the Personal Services Contract with Herrera Environmental Consultants for wetland mitigation monitoring as required by the US Army Corps of Engineers for the Wishkah Road Realignment Project. The estimated cost for this work is \$40,947. The scope of work includes yearly site visits to the Wishkah Road Realignment project mitigation site and completing yearly mitigation monitoring reports.

4. Request Approval, Supplemental Agreement No. 1 with Exceltech Consulting, Inc. for geotechnical work on the Mattson Road Bridge Replacement Project – \$8,912.47: A motion was made, seconded and passed to approve Supplemental Agreement No. 1 with Exeltech Consulting, Inc. This supplement will provide for additional geotechnical work on the Mattson Road Bridge. The original scope of work allowed for soil borings up to 50 feet in depth. Suitable soils for bridge foundations were not encountered within the 50 foot borings. This supplement covers two additional bore holes 100 feet deep. The cost of this supplement is \$8,912.47.

5. Request Approval, Resolution – Establishing load limits for the Polson Camp Road Big Creek Bridge: A motion was made, seconded and passed to approve **Resolution No. 2014-070 posting load limits for the Polson Camp Road Big Creek Bridge.** This Resolution is in response to a recent inspection and bridge rating analysis performed by Sargent Engineers, Inc. The Polson Camp Road Big Creek Bridge is on a dead end road near Axford Prairie.

6. Request Approval, Amendment No. 2 to the Engineering Agreement with Gibbs and Olson for the Oyehut/Illahee Sewer Project – additional cost of \$19,850: A motion was made, seconded and passed to authorize the Chairman to sign amendment no. 2 to the Engineering Agreement with Gibbs and Olson for the Oyehut/Illahee Sewer Project. This amendment provides for Gibbs & Olson, Engineers to do additional work in assisting the county to proceed with the Oyehut/Illahee Sewer Project. The county is very close to having the project fully funded by state grants and loan and this additional work is needed to move forward in a timely manner. The cost of this work is \$19,850 and will be provided for in the #310 Fund and some of those costs will be eligible for reimbursement from the project funding.

ANNOUNCEMENTS

None

CORRESPONDENCE

Donna McCallum, Clerk of the Board, stated the County Road Engineer submitted the 2014 Bridge Report to the Commissioners.

STAFF MEETINGS

The Board held a regular morning meeting on Monday, June 2, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Frank Gordon, Herb Welch and Wes Cormier, along with Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Mike Bruner, Fair, Events and Tourism Manager, regarding agenda items and the following Public Service representatives for departmental updates: Public Services Director Kevin Varness and County Engineer Russ Esses.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

No. 2014-068

**Adopting ATM Policies and Procedures
for the Fairground Facilities**

No. 2014-069

**Transferring items in the Grays Harbor
County Miscellaneous Fund Stadium
Fund in the amount of \$30,000**

No. 2014-070

**Posting load limits for the Polson Camp
Road Big Creek Bridge**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Amendment No. 2 to the 2013-2014 Chemical Dependency Contract with ESD 113/True North

The meeting adjourned at 2:44 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2014

FRANK GORDON, Chairman, District 2

WES CORMIER, Commissioner, District 1

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board