

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

April 21, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 21, 2014, at 2:00 p.m. Commissioners present were Herb Welch, Frank Gordon and Wes Cormier. Jenna Amsbury, Deputy Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS: None

HEARINGS:

1. **Classification of Current Use-Timber for Applicant Gail Tornquist, Parcel Number 180418230060 for 7.21 Acres of land located near Mox Chehalis Road East:** There was a public hearing on April 21, 2014 to consider the classification of Current Use-Timber for applicant Gail Tornquist, Parcel Number 180418230060 for 7.21 Acres of land located near Mox Chehalis Road East. Notice of this hearing was published in *The Montesano Vidette* on April 10, 2014. Commissioner Gordon called for a staff report. Bill Brown, Commercial Appraiser, stated information on this application was collected from GIS aerial photos, parcel maps, the application and the Forest Management Plan completed by the owner and the Forest Practices Application Review System website. He explained the property consists of one 7.21 acre parcel, which is not currently in a Current Use tax classification. He suggested approval of the application. Commissioner Welch asked if this was a new application and Mr. Brown stated that yes, it was a new application.

Commissioner Gordon called for public comment.

Joe Tornquist discussed the parcel, stating that it was in the timber program prior to being split up between family members.

There were no further comments and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve the Current Use Timber Application for Gail Tornquist for Parcel No. 180418230060, 7.21 acres located near the Mox Chehalis Road East.

2. **Emergency Budget – Extension Agent - \$2,753:** There was a public hearing on April 21, 2014 to consider an Emergency Budget appropriation in the Extension Agent Department in the amount of \$2,753. Notice of this hearing was published in *The Montesano Vidette* on April 10, 2014. Commissioner Gordon called for a staff report. Brenda Sherman, Budget Director,

reported this resolution increases appropriations for supplies and personnel benefits which are related to prior year grants.

Commissioner Gordon called for public comment. Hearing none, he closed the hearing.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2014-048 authorizing an emergency budget appropriation for the Extension Agent in the amount of \$2,753.

PUBLIC COMMENT

Al Smith commented on the hospital district issue. He requested that two hearings be moved to the beach area. Jim Baker noted that a hearing can be continued to a different location. The time and date must be listed at the currently advertised meetings.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

April 14, 2014 Regular and Morning Meeting

Commissioners:

Set Hearing Date – *May 12, 2014* for the partial merger of Fire District 7 into Fire District 8. This is a petition from the Iron Springs Homeowners Association.

Management Services:

Set Hearing Date – *May 5, 2014* - supplemental budget, Fair Fund, \$3,100.

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. **Grant of Easement for Straddleline ORV Park to allow Grays Harbor PUD to reroute the power to and within the ORV Park:** A motion was made, seconded and passed to approve the grant of easement for Straddleline ORV Park to allow the Grays Harbor PUD to reroute the power to and within the ORV Park. This reroute allows the PUD to remove numerous poles and overhead lines.

DEPARTMENTS:

Public Health and Social Services:

1. **Request Approval, Interlocal Agreement with Southwest Behavioral Health RSN for Netsmart database - \$102,015:** A motion was made, seconded and passed to approve the Interlocal Agreement with Southwest Behavioral Health RSN for the Netsmart database. This agreement is for contract period of May 1, 2014 through April 30, 2015. The cost for this agreement is \$102,015. This agreement provides support for Grays Harbor in the Washington

State Consortium consisting of five RSN's using the Netsmart database for the purpose of reporting mental health services to DBHR.

2. Request Approval, Amendment A to the Department of Commerce CHG Contract:

A motion was made, seconded and passed to approve Amendment A to the Department of Commerce CHG Contract. This amendment increases the Housing and Essential Needs Fund by \$75,000, which is dedicated to providing assistance to the households that are homeless or at risk of homelessness and for whom a referral from DSHS has been received. The funds must be expended by June 30, 2014.

3. Request Approval, Amendment 3 to the Outpatient Services Contract with Behavioral Health Resources:

A motion was made, seconded and passed to approve Amendment 3 to the Outpatient Services Contract with Behavioral Health Resources. This contract provides publicly funded mental health treatment services including counseling, psychiatry and residential supports. This amendment adds \$15,500 in State Mental Health Funds for psychiatric evaluation and medication services for inmates in the Aberdeen City Jail.

Public Services:

1. Request Approval, Award Bids to Whitneys Chevrolet for one police pursuit vehicle (2015 Chevy Tahoe) for \$32,738.19 and two 2015 4x4 utility Chevy Tahoes's at \$35,292 each:

A motion was made, seconded and passed to award the bids to Whitney's Chevrolet for one police pursuit vehicle (2015 Chevy Tahoe) for \$32,738.19 and two 2015 4x4 utility Chevy Tahoe's at \$35,292 each.

2. Request Approval, Award Bids to Whitneys Value Ford for one 2015 Ford ¾ ton 4x4 Crew Cab Pickup for \$25,116 and one 2015 Ford ¾ ton Extended Cab Pickup for \$27,345.79:

A motion was made, seconded and passed to award the bids to Whitneys Value Ford for one 2015 Ford ¾ ton 4x4 Crew Cab Pickup for \$25,116 and one 2015 Ford ¾ ton Extended Cab Pickup for \$27,345.79.

3. Request Approval, Award Bid for the 2014 Pavement Striping Contract to Stripe Rite Inc. for the low bid of \$329,775:

A motion was made, seconded and passed to award the bid for the 2014 Pavement Striping Contract to Stripe Rite Inc. for the low bid of \$329,775. This bid was 0.37% below the Engineer's estimate.

4. Request Approval, Accept contract as complete and release retainage bond to Rognlin's Inc. for the Schmid Road Bridge Replacement Project:

A motion was made, seconded and passed to approve the contract as complete and release the retainage bond to Rognlin's Inc. for the Schmid Road Bridge Replacement Project. The total amount of the contract is \$433,518.03, which is 3.46% above the original bid.

5. Request Approval, Professional Services Agreement-Criminal Justice Facilities Planning-KMB Design Group:

A motion was made, seconded and passed to approve the Professional Services Agreement with KMB Design Group for Criminal Justice Facilities. The

scope of work and agreement has been prepared to provide for the KMB Design Group of Olympia to complete a study of the county's Criminal Justice Facilities. The study will include the Courts, the Jail and Sheriff's Office, and the Juvenile Facility. The cost of the study is \$24,048. Commissioner Gordon stated this study is the first step in the agreement with the judges to look into court facilities.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, April 21, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Herb Welch, Frank Gordon and Wes Cormier, along with Deputy Clerk of the Board Jenna Amsbury reviewed agendas, calendars and pending daily office issues. The Board met with Ron Strabbing, Treasurer regarding an agenda item; Brenda Sherman, Budget Director, regarding a DOR Audit update; Tom Gray, Surveyor, regarding a property acquisition; Larry Smith regarding an update on timber sales bids and the following Public Service representatives for departmental updates: ER&R Director Jerry Benedict, County Engineer Russ Esses, Surveyor Tom Gray and Public Services Director Kevin Varness.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

No. 2014-048

**Authorizing an emergency budget
appropriation for the Extension Agent in
the amount of \$2,753**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:23 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2014

FRANK GORDON, Chairman, District 2

WES CORMIER, Commissioner, District 1

HERB WELCH, Commissioner, District 3

ATTEST:

Jenna Amsbury, Deputy Clerk