

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

April 7, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 7, 2014, at 2:00 p.m. Commissioners present were Frank Gordon and Wes Cormier. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

A motion was made, seconded and passed to excuse Commissioner Welch from the meeting.

BIDS:

1. Vehicle Bids (Police Vehicles and 4x4 pickups): Notice was published in *The Vidette* on March 13 and 20, 2014 that bids would be received at 2:00 p.m., today, for the following vehicles: one (1) or more police pursuit utility vehicles, two (2) or more police 4x4 utility vehicles, one (1) or more ¾ ton 4x4 extended cab pickup(s) and one (1) or more ¾ ton 4x4 crew cab pickups.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserve the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

<u>Bidder:</u>	<u>Location:</u>	<u>Type:</u>	<u>Vehicle:</u>	<u>Bid amount:</u>
Whitney's	Montesano, WA	Police pursuit	2015 Chevy Tahoe	\$32,738.19
Whitney's	Montesano, WA	Police 4x4	2015 Chevy Tahoe	\$35,292.00
Whitney's	Montesano, WA	Police 4x4	2015 Chevy Tahoe	\$35,292.00
Whitney's Value Ford	Elma, WA	4x4 Crew Cab	2015 Ford ¾ ton	\$25,116.00
Whitney's	Montesano, WA	4x4 Crew Cab	2015 Chevy ¾ ton	\$28,077.50
Whitney's Value Ford	Elma, WA	4x4 Ext. Cab	2015 Ford ¾ ton	\$27,345.79
Whitney's	Montesano, WA	4x4 Ext. Cab	2015 Chevy ¾ ton	\$29,495.03

The bids will be forwarded to the ER&R Department for review and recommendation.

2. 2014 Pavement Striping Contract: It was advertised March 20 and 27, 2014, in the *Montesano Vidette*, that bids would be accepted for the 2014 pavement striping contract. The work to be performed under this contract consists of the installation of approximately 150 miles of skip center stripe; 80 miles of skip center stripe with no pass stripe; 160 miles of double yellow center stripe; and 500 miles of edge stripe and 4,500 raised pavement markers, all in

accordance with the State of Washington Standard Specifications for Road and Bridge Construction.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserve the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

Company	Location	Bid Amount
Stripe Rite Inc.	Sumner, WA	\$329,775.00
Apply-A-Line	Pacific, WA	\$391,325.00

The bids will be forwarded to the Engineering Department for review and recommendation.

HEARINGS:

1. Classification as Open Space Timber – Applicant Kari Eaton for parcel no. 160816210010, 6.7 acres located in the North River area: There was a public hearing on April 7, 2014 to consider a Current Use Timber Application for Applicant Kari Eaton for parcel no. 160816210010, 6.7 acres located in the North River area. Notice of this hearing was published in *The Montesano Vidette* March 20, 2014. Commissioner Gordon called for a staff report.

Bill Brown, Commercial Appraiser, stated information on this application was collected from GIS aerial photos, parcel maps, the application and the Forest Management Plan completed by the owner and the Forest Practices Application Review System website. He explained the property consists of one 6.7 acre parcel, which is not currently in a Current Use tax classification. He suggested approval of the application.

Commissioner Gordon called for public comment. Hearing none, he closed the hearing.

ACTION: A motion was made, seconded and passed to approve the Current Use Timber Application for Kari Eaton for Parcel No. 160816210010, 6.7 acres located in the North River area.

2. Supplemental Budget – Homeless Housing Fund - \$695,000: There was a public hearing on April 7, 2014 to consider supplemental budget appropriation in the Homeless Housing Fund in the amount of \$695,000. Notice of this hearing was published in *The Montesano Vidette* on March 27, 2014 and April 3, 2014. Commissioner Gordon called for a staff report. Brenda Sherman, Budget Director, reported this amendment records additional revenue and expenditures associated with a housing grant from the Department of Commerce.

Commissioner Gordon called for public comment. Hearing none, he closed the hearing.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2014-046 authorizing a supplemental budget appropriation in the Homeless Housing Fund in the amount of \$695,000.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

March 31, 2014 Regular and Morning Meeting

Auditor:

Month-End Expenditures Audit Report for March 2014: Claims: \$3,559,739.60 and Salaries: \$2,383,812.31

Coroner:

Monthly Report – March 2014

Management Services:

Set Hearing Date – April 21, 2014 – Emergency Budget, Extension Agent, \$2,753

Public Health:

Transfer of smoke free signs to Mason County

Facility Use Agreement –Bethel Church of the Assemblies of God, May 25, 2014

Public Services:

Appoint Hari Sharma to the Shoreline Planning Committee

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. Contract with *The Montesano Vidette* for legal publications July 1, 2014 through June 30, 2015: A motion was made, seconded and passed to approve the Contract with *The Montesano Vidette* for legal publications July 1, 2014 through June 30, 2015. The price for the legal advertisements will remain the same as last year: the contractor will charge, for electronic submittals, \$8.70 per column inch for the first insertion and \$8.45 per column inch for additional insertions for 6-point agate type and \$6.30 per column inch for first insertion and \$6.05 per column inch for additional insertions for solid 8-point agate.

2. Amendment to the AFSCME Public Works Contract to address the 4/10 work schedule start and end dates: A motion was made, seconded and passed to approve the amendment to the AFSCME Public Works Contract to address the 4/10 work schedule start and end dates. Currently the language in Article 7Aa. states “The duration of the seasonal 4/10 schedule shall run from April 1st through September 30th.” Because April 1st is on a Tuesday and September 30th is on a Tuesday those work weeks would not be a full 4/10 schedule. The union has agreed to the language being amended to state “the seasonal 4/10 schedule shall run from the

first full working week in April through the last full working week of September” to address this issue. This amendment has been approved and executed by Hannah Franks, Staff Representative.

DEPARTMENTS:

Fair, Events and Tourism:

1. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign Fairground Use Agreements with the Boston Terrier Club of WA for December 2014 and for the Katie Foster Wedding on August 23, 2014: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a Fairground Use Agreement with the following groups:

Boston Terrier Club of Washington	Dec. 27, 28, 29, 2014
Katie Foster Wedding	Aug. 23, 2014

2. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign Fairground Use Agreements with Fire Mountain Farms on April 22 and the VFW for April 19: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign Fairground Use Agreements with Fire Mountain Farms on April 22 and the VFW for April 19.

3. Request Approval, 2014 Grays Harbor Tourism Hospitality, Special Projects, Festival and Event Grants for the following: 2014 Founders Day Parade, 2014 Grayland Open, 2014 Pro Rodeo, 2014 McCleary Bear Hunt, 2014 Rods & Rides Car Show: A motion was made, seconded and passed to approve the following 2014 Grays Harbor Tourism Hospitality, Special Projects, Festival and Event Grants:

<u>Sponsoring Entity and Event/Festival</u>	<u>Grant Amount Awarded</u>
Aberdeen Revitalization Movement – 2014 Founders Day Parade	\$2,500.00
Westcoast Jet Sports Foundation – 2014 Grayland Open	\$2,500.00
Grays Harbor Mounted Posse – 2014 Posse Pro Rodeo	\$2,000.00
McCleary Chamber of Commerce – 2014 McCleary Bear Hunt	\$2,000.00
McCleary Chamber of Commerce – 2014 Rods & Rides Car Show	\$2,000.00

Management Services:

1. Request Approval, Grant Agreement with the Recreation and Conservation for Straddleline ORV Park Education and Enforcement - \$22,840: A motion was made, seconded and passed to approve a grant agreement from the Recreation and Conservation Office for the Straddleline ORV Park. \$22,840 has been approved to provide education related to trail and ORV park use within the Straddleline ORV Park. This will be created by employing one seasonal staff member to patrol the Park and educate users. In addition, funding will also be used to develop, design and print educational materials and provide signage throughout the Park.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, April 7, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Frank Gordon and Wes Cormier, along with Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with; James Baker, Senior Deputy Prosecuting Attorney, regarding a draft ordinance for a no shoot zone, Mike Bruner, Fair, Events and Tourism Manager, regarding agenda items and the following Public Service representatives for departmental updates: Environmental Health Director Jeff Nelson.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2014-046

**Authorizing a supplemental budget
appropriation in the Homeless Housing
Fund in the amount of \$695,000**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:22 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2014

FRANK GORDON, Chairman, District 2

WES CORMIER, Commissioner, District 1

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board