

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

February 24, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 24, 2014, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Herb Welch. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

February 10, 2014 Regular and Morning Meeting

Management Services:

Set Hearing Date – *March 10, 2014* – Supplemental Budget, Recreation and Activities Fund, \$70,200

Set Hearing Date – *March 10, 2014* – Supplemental Budget, Law Library Fund, \$5,000

Set Hearing Date – *March 10, 2014* – Emergency Budget, Non-Departmental, \$5,000

Public Health:

Expo Grays Harbor Contract for Space Rental - \$250

Public Services:

Reappointments to the Planning Commission: District 3, Steve Pomeroy and District 2, Jim Kalkwarf for terms ending December 31, 2017

Reappointment to the Board of Adjustment: District 2, Bob Andrews for term ending January 14, 2019

Appointments to the Shoreline Planning Committee: Lonnie Crumley, Eric Delvin, Casey Dennehy, Brady Engvall, Alan Gozart, Arthur Grunbaum, Harv Lillegard, Jeff Meeks, Gary Randall, Janet Strong, ~~Kyle Williams~~, Terry Willis, *added Mike Coverdale*

Appoint Al Carter to the Marine Resource Committee for the vacant Commercial Fishing representative for a term ending February 24, 2016

Resolution No. 2014-024 adopting the 2014 Pavement Striping Program and to a Set Bid Date of April 7, 2014 for the project

Correspondence:

Claim, C-678-14, Linda Francisco

Use Request – CBC Cycling, Vance Creek Roads vicinity – April 5, 2014

Use Request – South Sound Velo – Satsop/Brady Loop – April 26

Use Request – South Sound Velo – PDA loop – June 1

ACTION: A motion was made, seconded and passed to approve the Consent Agenda with the change to the Shoreline Planning Committee as listed.

COMMISSIONERS:

1. **AFSCME Union Contracts:** The Courthouse contract is for a one year period and includes a 1.5% increase to salaries. The Public Works contract is for a three year period and includes a 2% increase to salaries.

a. **Public Works Division -Effective January 1, 2014 through December 31, 2016:** A motion was made, seconded and passed to approve the AFSCME Public Works Division Contract effective January 1, 2014 through December 31, 2016.

b. **Courthouse Division - Effective January 1, 2014 through December 31, 2014:** A motion was made, seconded and passed to approve the AFSCME Courthouse Division Contract effective January 1, 2014 through December 31, 2014.

2. **Resolution – establishing policies for non-union employees and rescinding Res. No. 00-26:** A motion was made, seconded and passed to approve **Resolution No. 2014-025 establishing consistent policies for wages and benefits of non-union employees and rescinding Resolution No. 00-26.** Commissioner Cormier stated this Resolution will force Commissioners to look at the whole budget picture while negotiating contracts.

3. **Resolution – designating membership on the ER&R Rate Review Committee:** A motion was made, seconded and passed to approve **Resolution No. 2014-026 designating membership on the ER&R Rate Review Committee.** The following individuals will be representatives on the committee:

- 1) Chair of the Board of Commissioners, or designee;
- 2) Public Services Director;
- 3) Road Engineer;
- 4) Road Accountant;
- 5) Sheriff, or designee;
- 6) ER&R Manager;
- 7) County Budget Director;
- 8) Treasurer or designee.

DEPARTMENTS:

Fair, Events and Tourism:

1. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a contract with D&H Events and Entertainment Inc. for Atomic Punks to perform at the Fair on August 9th - \$6,000:** A motion has been made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a contract with D&H Events and Entertainment Inc. to book the Atomic Punks to perform at the Fair on August 9th for a contract amount of \$6,000.

2. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign an agreement with the Band Humptulips to perform at the Fair on August 8th - \$2,500:** A motion has been made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign an agreement with the Band Humptulips to perform at the Fair on August 8th for the amount of \$2,500.

3. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign an event agreement with Horns and Hooks for the Grays Harbor Outdoor Show on March 8th and 9th:** A motion has been made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign an event agreement with Horns & Hooks Grays Harbor Outdoor Show March 8 and 9, 2014.

4. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign event agreements with numerous groups for 2014 fairground facility use:** A motion has been made, seconded and passed to sign event agreements with the following groups for 2014 fairground facility use:

Grays Harbor Mounted Posse Wed. Night Rides	Jan. – Dec.
Grays Harbor Mounted Posse Rodeo	March 21, 22, 23
2014 Parent Booster Club Fund Raiser	April 26 th
Antique Farm Engine & Tractor Swap Meet	May 17 th
Antique Farm Engine & Tractor Pulls	July 12 & 13
Schafer Meadows Fiber Fest	October 10, 11 12

5. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign an event agreement with Washington State Trappers Assoc. for March 15th fairground facility use:** A motion has been made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign an event agreement with Washington State Trappers Association for March 15, 2014 fairground facility use.

Forestry:

1. **Request Approval, Sale of Surplus tax title property, parcel 743000001402 to Marlis Arthur in the amount of \$2,000:** A motion has been made, seconded and passed to approve the sale of Surplus tax title property, parcel 743000001402, to Marlis Arthur in the amount of

\$2,000. This is a one acre parcel in the Bear Gulch area that is mostly marshland overgrown with vegetation and of no value to the County. RCW 36.35.150 provides for the disposal of tax title property without bids in certain cases. This parcel is an odd contour and due to the terrain, physical characteristics of the property and/or legal restrictions would make it impractical to build on. Mrs. Arthur would like this parcel for an extended garden area as it is adjacent to her property.

County records indicate that the following amounts are owed against this parcel:

Unpaid taxes	\$ 511.66
Penalties & Interest	\$ 252.59
Costs	\$ 170.00
Total	\$ 934.25

Management Services:

- 1. Request Approval, Resolution – Budget Transfer – Tourism, \$28,200:** A motion has been made, seconded and passed to approve **Resolution No. 2014-027 transferring items in the Grays Harbor County Miscellaneous Fund Tourism in the amount of \$28,000.** This resolution increases transfers out to Recreation and Activities for recently approved advertising expenditures.
- 2. Request Approval, Resolution – Adopting a Workplace Bullying Policy:** A motion has been made, seconded and passed to approve **Resolution No. 2014-028 adopting a workplace bullying policy.** Grays Harbor County is committed to providing all employees with a workplace free of threats, intimidation, violence and bullying. This policy will ensure that all employees will behave in a professional manner and treat co-workers, customers, and vendors with dignity and respect. It also explains the process on how to file a complaint.

Public Health and Social Services:

- 1. Request Approval, Amendment 1 to the contract with Sea Mar Behavioral Health for chemical dependency treatment services – additional funding in the amount of \$79,645 for services provided July 1, 2013 through June 30, 2014:** A motion was made, seconded and passed to approve a 2013-14, chemical dependency treatment services contract amendment 1 with Sea Mar Behavioral Health. The purpose of this contract amendment is to add additional funding for the continuation of the current services being provided, as well as add funding for the provision of treatment services within the Prosecutor’s Diversion program. The contract amendment adds \$79,645 for a total contract award of \$207,104 for services provided July 1, 2013 through June 30, 2014.
- 2. Request Approval, Amendment 1 to the contract with Evergreen Treatment Services for 2013-2014 chemical dependency services – additional funding amount of \$150,000 for opiate substitution treatment services - July 1, 2013 to June 30, 2014:** A motion was made, seconded and passed to approve the Evergreen Treatment Services 2013-14 chemical dependency services contract amendment 1. This contract amendment provides for the

continuation and expansion of opiate substitution treatment services. This contract is for services provided July 1, 2013 through June 30, 2014. The amount of the contract amendment is \$150,000.

3. Request Approval, Memorandum of Understanding with Coastal Community Action Program for assistance with 2014 Project Connect and the Point in Time Count – December 1, 2013 through February 28, 2014 in the amount of \$10,000:

A motion was made, seconded and passed to approve a Memorandum of Understanding between Grays Harbor County and Coastal Community Action allowing CCAP to provide services associated with the 2014 Project Connect and the Point In Time Count as required by the Homeless Housing Assistance Act and the State Department of Commerce. The project will outreach to individuals in Grays Harbor County that are homeless and provide them with resources and referrals for services. Coastal Community Action will organize the event that will require outreach counts in Aberdeen and the outlying areas. The total amount of the MOU is \$10,000 and is an eligible expense against the Homeless Document Recording Fee Revenue fund.

4. Request Approval, Amendment 1 to the 2013-2014 Chemical Dependency Contract with ESD 113/True North - July 1, 2013 through June 30, 2014 for a contract amount of \$119,617:

A motion was made, seconded and passed to approve the 2013-14 Chemical Dependency contract amendment 1 with Educational Service District 113/True North. The contract provides for the continuation of chemical dependency treatment services to youth in Grays Harbor. The amount of the contract is \$119,617. This contract will provide services from July 1, 2013 through June 30, 2014.

5. Request Approval, Amendment 1 to the contract with CHOICE Regional Health Network – changes the beginning date to August 15, 2013, adjusts the invoice and payment schedule and the monthly progress reporting:

A motion was made, seconded and passed to approve contract amendment 1 with CHOICE Regional Health Network. This amendment changes the beginning date of the contract to August 15, 2013, and adjusts the invoice and payment schedule and the monthly progress reporting, as outlined in the amendment. The purpose of this contract is to provide funding for In-Person Assister Services for the Washington Health Benefit Exchange. There is no change to the dollar amount of the contract, which remains in effect through December, 2014.

6. Request Approval, Contract with Coastal Community Action Program to provide resources for homeless individuals - total contract amount of \$866,957 for the 2014 calendar year:

A motion was made, seconded and passed to approve a contract with Coastal Community Action Program. This contract provides resources to address the needs of homeless individuals or for those who are at risk of homelessness and is associated with the housing services of the Department of Commerce. Funding must be matched by the County's Document Recording fees in accordance with RCW 43.185. CCAP is awarded \$725,820.50 as part of the Department of Commerce contract and the balance, \$141,136.50 is matched by Grays Harbor County Document Recording fees for a total award of \$866,957.00.

7. Request Approval, Contract with National Association of County and City Officials for Medical Reserve Corps - December 2013 through July 31, 2014 contract amount of \$3,500: A motion was made, seconded and passed to approve a contract with the National Association of County and City Officials. Purpose of this contract is to build capacity within our Medical Reserve Corps. The contract runs from December, 2013 through July 31, 2014. There is no matching requirement.

8. Request Approval, Contract with Catholic Community Services of Western Washington - pilot project for mental health specialist to provide assessment and care coordination for Juvenile Court - February 1, 2014 through June 30, 2014 - not to exceed \$15,835: A motion was made, seconded and passed to approve a contract with Catholic Community Services of Western Washington. This contract funds a pilot project featuring a half-time child mental health specialist who will provide assessment and care coordination services to the Juvenile Court. The specialist will receive referrals from the Juvenile Court Director. The specialist will complete a comprehensive assessment of the youth's needs, and help Probation staff assemble a team of healthcare and social service providers to address the youth's problems. The contract covers the period February 1, 2014 through June 30, 2014. The pilot project shall not exceed \$15,835.00. The project is funded through the Mental Health and Substance Use Treatment Sales Tax.

9. Request Approval, Business Associate Agreement between RSN and Molina Healthcare of Washington for data sharing and scope of services: A motion was made, seconded and passed to approve a Business Associate Agreement between Regional Services Network (RSN) and Molina Healthcare of Washington. The purpose of this agreement is to further define the data sharing and scope of services for both our RSN and Molina Healthcare.

Public Services:

1. Request Approval, Award Contract to Albina Asphalt for the 2014 Emulsified Asphalt Supply Contract – low bid of \$745,521: A motion has been made, seconded and passed to Award the Contract for the 2014 Emulsified Asphalt Supply Contract to Albina Asphalt for low bid of \$745,521. This is 2.7% below the Engineer's Estimate.

2. Request Approval, Resolution –to allow a monthly commodity charge for five sections of the North Beach Water System and amend previous Resolutions: A motion has been made, seconded and passed to approve **Resolution No. 2014-029 imposing rates and charges for certain water, sewer and solid waste services in Grays Harbor County, Washington and amending Resolutions: No. 02-113, 2003-129, 2004-42, 2005-18, 2005-126, 2006-10, 2007-137, 2008-152, 2009-20, 2010-133, 2011-088, 2012-100 and 2012-151.** The rate resolution has been prepared to allow a monthly commodity charge from the current monthly flat rate charge for water consumption in five (5) sections of the North Beach Water System. The Utility Division has completed the installation of water meters in five (5) of the seven (7) sections of the North Beach Water System.

3. Request Approval, Prospectus and Local Agency Agreement for the Montesano Street Pedestrian and Bicycle Route Project - \$453,616 of Federal Transportation Alternatives Program Funds:

A motion has been made, seconded and passed to approve the Prospectus and Local Agency Agreement for the Montesano Street Pedestrian and Bicycle Route Project for \$453,616 of Federal Transportation Alternatives Program Funds.

Sheriff:

1. Request Approval, Emergency Alert System Plan for Grays Harbor and Pacific Counties – adding personnel that can activate the system and changes to equipment and frequency:

A motion was made, seconded and passed to approve the updated Emergency Alert System with Grays Harbor and Pacific Counties. The major change is who can activate the alert. The additions are for Sheriff Rick Scott, Undersheriff Dave Pimentel and Chief Criminal Deputy Steve Shumate to be added to the list of people who can activate the system. Some other changes were made for equipment and frequency.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, February 24, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Wes Cormier, Frank Gordon and Herb Welch, along with Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Dale Gowan, Central Services Director, regarding requests, Larry Smith, regarding agenda items and the following Public Services representatives for department updates: Environmental Health Director Jeff Nelson, Public Services Director Kevin Varness and County Engineer Russ Esses.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

No. 2014-024

Adopting the 2014 Pavement Striping Program

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|---------------------|--|
| No. 2014-025 | Establishing consistent policies for wages and benefits of non-union employees and rescinding Resolution No. 00-26 |
| No. 2014-026 | Designating membership on the ER&R Rate Review Committee |
| No. 2014-027 | Transferring items in the Grays Harbor County Miscellaneous Fund Tourism in the amount of \$28,000 |
| No. 2014-028 | Adopting a workplace bullying policy |
| No. 2014-029 | Imposing rates and charges for certain water, sewer and solid waste services in Grays Harbor County, Washington and amending Resolutions: No. 02-113, 2003-129, 2004-42, 2005-18, 2005-126, 2006-10, 2007-137, 2008-152, 2009-20, 2010-133, 2011-088, 2012-100 and 2012-151 |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Amendment 1 to the 2013-2014 Chemical Dependency Contract with ESD 113/True North
- Emergency Alert System with Grays Harbor and Pacific Counties

The meeting adjourned at 2:30 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2014

FRANK GORDON, Chairman, District 2

WES CORMIER, Commissioner, District 1

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board