

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

February 3, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 3, 2014, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Herb Welch. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

1. Ordinance – Amending Ordinance 405 and Section 15.04.030 of the Grays Harbor County Code– Changing the square foot exemption from a permit for construction of one-story accessory structures from a floor area not exceeding two hundred square feet to not exceeding eight hundred square feet: There was a public hearing on February 3, 2014 to consider an Ordinance Amending Ordinance 405 and Section 15.04.030 of the Grays Harbor County Code. This amendment would change the square foot exemption from a permit for construction of one-story accessory structures from a floor area not exceeding two hundred square feet to not exceeding eight hundred square feet. The illustrative language after the term accessory building would also be deleted. Notice of this hearing was published in *The Montesano Vidette* on January 23, 2014.

Commissioner Gordon called for public comment.

Georgia Bravos, Hoquiam, stated she has property in Humptulips and believes building permit fees are stifling and is support of the Ordinance.

Linda Webb, Hoquiam, spoke in favor of the Ordinance and stated she has eight other friends that could not be here today that also are in favor.

Commissioner Welch asked if there was any problem amending or changing this code later. James Baker, Senior Deputy Prosecuting Attorney, stated this amendment would only enlarge the current exemption; the critical area code, zoning codes and electrical rules would still be applicable. Commissioner Welch stated he has concerns on the placement of these structures.

Commissioner Gordon stated state law governs electrical regulations.

Commissioner Cormier asked what process could be used to check setbacks. James Baker stated the permit process is the way to check for compliance. Commissioner Cormier asked if there could be administrative rules. James Baker stated that would need to be added to the code. There was discussion on flat fees and whether registering the buildings was an option.

Commissioner Gordon stated he is worried about future owners of these buildings knowing if the buildings were constructed correctly.

Commissioner Cormier asked if the details could be worked out later. James Baker stated this is not generally done; he recommended leaving the hearing open if Commissioners want changes.

Commissioner Gordon stated he would consider vote for the Ordinance if the details were worked out within 30 days. Commissioner Welch stated the hearing and decision could be left open for couple of weeks to figure out a process, which may include requiring a CLEAR permit. Commissioner Cormier stated the inspection process bogs people down.

Lind Webb, Hoquiam, commented that this exemption is already allowed for buildings less than 200 square feet with no fees or registering.

Commissioner Cormier stated there is no fee for these buildings under this Ordinance as it stands today. Commissioner Gordon stated there is a responsibility for the County to check certain things, so there may need to be a minimal fee. He said for safety purposes emergency services need to be aware that the buildings exist.

Hearing no further comments, he closed the hearing.

ACTION: A motion was made by Wes Cormier and seconded by Frank Gordon to approve the Ordinance.

Discussion:

Commissioner Welch stated he has reservations and needs clarification on how this would work, again stating it may be a good idea to keep the hearing open until all the planning is finalized.

Commissioner Gordon stated he also has concerns and is trusting Commissioner Cormier to work out the details.

FINAL ACTION: A motion was made, seconded and passed to approve Ordinance No. 409 Amending Ordinance 405 and Section 15.04.030 of the Grays Harbor County Code, changing the square foot exemption from a permit for construction of one-story accessory structures from a floor area not exceeding two hundred square feet to not exceeding eight hundred square feet, striking illustrative language.

PUBLIC COMMENT

Commissioner Cormier called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Brian Little, Chair of the Building Code Advisory Committee, made comments regarding the recently approved Ordinance and offered assistance to Commissioner Cormier to work out the details.

Rita Niles, Aberdeen, made comments regarding Behavioral Health Resources. Commissioner Gordon stated he would like to meet with her.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

January 27, 2014 Regular and Morning Meeting
December 19, 2013 Special Meeting

Public Services:

Surplus 10 vehicles and pieces of road equipment
Final Plat Approval – Division 3c plat of Seabrook Case 2003-10000

Correspondence:

DNR State Forest Lands projected timber harvest revenue
Claim, C-677-14, Daniel Holcomb

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

- 1. Employment Agreement – Deputy Director of Courthouse Security:** A motion was made, seconded and passed to approve the employment agreement with Ed McGowan for the position of Deputy Director of Courthouse Security.
- 2. Contract Amendment No. 1 with Columbia-Pacific Resource Conservation and Economic Development District for use of Title III Funding not to exceed \$32,000 for Phase 2 of the Grays Harbor Community Firewise Program, a qualifying project.** A motion was made, seconded and passed to approve Contract Amendment No. 1 with Columbia-Pacific Resource Conservation and Economic Development District for use of Title III Funding not to exceed \$32,000 for Phase 2 of the Grays Harbor Community Firewise Program, a qualifying project. Columbia Pacific Resource Conservation and Economic Development District, having completed the first phase of the Grays Harbor County Firewise Communities Program, submitted a Scope of Work for Phase 2 of the program and a request to use the available Title III Funds.

The County previously held a hearing on December 9, 2013 on this proposal and has \$31,711.29 in available funds for the project.

DEPARTMENTS:

Fair, Events and Tourism:

- 1. Request Approval, Authorization for the Fair, Events & Tourism Manager to sign a 2014 Fair Entertainment Agreement with Cody Beebe and the Crooks for music and entertainment on August 7, 2014 in the amount of \$2,000:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a 2014 Fair Entertainment Agreement with Cody Beebe and the Crooks for music and entertainment on August 7, 2014 in the amount of \$2,000.
- 2. Request Approval, Authorization for spending and for the Fair, Events & Tourism Manager to sign a Tourism Public Relations and Creative Services Agreement with LaBrue Communications in the amount of \$34,800:** A motion was made, seconded and passed to authorize spending and for the Fair, Events & Tourism Manager to sign a Tourism Public Relations and Creative Services Agreement with LaBrue Communications in the amount of \$34,800. The 2014 Public Service Times, Airtimes, Media Schedules, and Video Services will be developed once the agreement is executed.
- 3. Request Approval, Two Year Tourism Advertising Agreement with Grays Harbor Talk in the amount of \$28,200:** A motion was made, seconded and passed to approve a two year Tourism Advertising Agreement with Grays Harbor Talk in the amount of \$28,200. The contract amount is based on a two year commitment, with an opt-out provision after year one. The Grays Harbor Lodging Tax Advisory Committee voted at the December special meeting to support this venture. This agreement will produce the need for a supplemental budget. Three percent Hotel-Motel tax returns have shown a steady increase over the past several years. This has resulted in a healthy cash balance to support such marketing opportunities.

Forestry:

- 1. Request Approval, Road Easement over an existing road on county property located in portions of Section 26, T20N, R11W easterly of the Copalis Crossing-Humtulpis County Road, also known as Kirkpatrick County Road:** A motion was made, seconded and passed to approve an easement over an existing road on county property located in portions of Section 26, T20N, R11W easterly of the Copalis Crossing-Humtulpis County Road, also known as Kirkpatrick County Road. The purpose of this access is to provide ingress and egress to an existing residential dwelling. There has been a permit for this road for the last 30 plus years. The property to be served by this easement is currently being offered for sale. The new owners are in need of this easement in their name in order to satisfy requirements of their lending institution.

Management Services:

1. **Request Approval, Resolution – Budget Transfer, Tourism Fund, \$42,000:** A motion has been made, seconded and passed to approve **Resolution No. 2014-017 transferring items in the Grays Harbor County Tourism Fund in the amount of \$42,000.** This resolution increases transfers out to Recreation and Activities for recently approved advertising expenditures.

Public Health and Social Services:

1. **Request Approval, Contract with the Domestic Violence Center of Grays Harbor — January 1, 2014 through December 31, 2014, total contract amount of \$58,758 of which half is matching funds from the County Document Recording Fees:** A motion was made, seconded and passed to approve a contract with Domestic Violence Center of Grays Harbor. This contract provides resources for the delivery of the Domestic Violence Shelter for homeless women and children in need and is associated with the housing services of the Department of Commerce. Funding must be matched by the County's Document Recording fees in accordance with RCW 43.185. The DVC is awarded \$29,379 as part of the Department of Commerce contract and the balance, \$29,379 is matched by Grays Harbor County Document Recording fees for a total award of \$58,758.

2. **Request Approval, Contract with Thrive by Five for the Parents as Teachers Home Visiting Program - January 1, 2014 through December 31, 2014; the total grant amount is \$201,334:** A motion was made, seconded and passed to approve a contract with Thrive by Five for the Parents as Teachers (PAT) Home Visiting Program for a total of \$201,334. The identified outcomes of PAT include: (1) increase in healthy pregnancies and improved outcomes (when services are delivered prenatally); (2) increase in parents' knowledge of child development; (3) improved parenting practices, and parent-child relationships; (4) early detection of developmental delays and health issues; (5) improved family health and functioning. The duration of this contract is from January 1, 2014 through December 31, 2014. The ARRA grant amount is \$201,334.00 and is 100% federally funded. This grant will be administered by Thrive by Five.

3. **Request Approval, Contract with Pacific County for the Healthy Communities Region initiative – contract period of October 1, 2013 through September 30, 2014 in the amount of \$35,886:** A motion was made, seconded and passed to approve a contract with Pacific County in the amount of \$35,886. The purpose of this contract is to carry out, as a Healthy Communities Region the priority health improvement initiatives in the contract for a third project year. The contract runs from October 1, 2013 through September 30, 2014.

Public Services:

1. **Request Approval, Supplement No. 1 to the Personal Service Agreement with Ecolution for the 2012 GHC Curve Safety Project – revises maximum to \$40,709:** A motion has been made, seconded and passed to approve Supplement No.1 to the Personal Service Agreement with Ecolution for the 2012 GHC Curve Safety Project. This supplement revises the

maximum amount payable from \$22,264 to \$40,709. The scope of work to be performed under this supplement consists of preparing and submitting a final mitigation and monitoring plan. This project is 100% funded through the STP program.

Sheriff:

1. Request Approval, Annual Certification report to the United States Treasury and Department of Justice for the Federal Equitable Sharing Funds: A motion was made, seconded and passed to approve the Annual Certification report to the United States Treasury and Department of Justice for the Federal Equitable Sharing Funds.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, February 3, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Wes Cormier, Frank Gordon and Herb Welch, along with Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Larry Smith, Forestry Department, regarding an agenda item; Mike Bruner, Fair, Events and Tourism Manager, regarding agenda items; the following Public Services representatives for department updates: Environmental Health Director Jeff Nelson, Public Services Director Kevin Varness, County Engineer Russ Esses and Planner III Curt Crites.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2014-017	Transferring items in the Grays Harbor County Tourism Fund in the amount of \$42,000
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ORDINANCES:

No. 409	Amending Ordinance 405 and Section 15.04.030 of the Grays Harbor County Code, changing the square foot exemption from a permit for construction of one-
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story accessory structures from a floor area not exceeding two hundred square feet to not exceeding eight hundred square feet

INTERGOVERNMENTAL AGREEMENTS:

- **Contract with Pacific County for the Healthy Communities Region initiative – contract period of October 1, 2013 through September 30, 2014 in the amount of \$35,886**

The meeting adjourned at 2:51 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2014

FRANK GORDON, Chairman, District 2

WES CORMIER, Commissioner, District 1

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board