

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

October 21, 2013

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 21, 2013, at 2:00 p.m. Commissioners Wes Cormier and Frank Gordon were present with Commissioner Herb Welch participating by phone. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

1. Supplemental Budget – General Fund, Various Departments \$250,000: There was a public hearing on October 21, 2013 to consider a Supplemental Budget appropriation in the General Fund for various departments in the amount of \$250,000. Notice of this hearing was published in *The Montesano Vidette* October 10, 2013 and October 17, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported this resolution records the increase in proceeds from the sale of County timber and authorizes an increase of \$9,100 in the Auditor's budget for the estimated cost of the County's portion of the general election. The Disability Board needs an additional \$430 in communications to cover advertising for its secretarial position. An additional transfer out of \$3,300 to the LOCAL financing fund is necessary to pay interest due in December for the jail security upgrades project. Ending cash will be increased for the difference of \$237,170.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-108 authorizing a supplemental appropriation in the budget of the Grays Harbor County General Fund in the amount of \$250,000.

PUBLIC COMMENT

Commissioner Gordon called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

October 14, 2013 Regular & Morning Meeting

Commissioners:

Set Hearing Date – *December 9, 2013* – Community Firewise Program proposal under Title III Funds

Appoint members to the Wellness Committee - Garrett Dalan, Ranee Farmer, Cathy Corkery, Joy Carossino, Claudia Self and Beth Medley – 2 year terms

Management Services:

Set Hearing Date – *November 4, 2013* – Emergency Budget, Clerk \$5,700

Set Hearing Date – *November 4, 2013* – Emergency Budget, Coroner \$11,500

Set Hearing Date – *November 4, 2013* – Emergency Budget, Non-Departmental \$25,000

Public Services:

Set Hearing Date – *November 25, 2013* – Hensel Road Vacation Petition, Applicant Mark Rice

Request for Proposals for installation of video surveillance and intercom security systems in the County Jail

Correspondence:

Use Request for courthouse during festival of lights, December 14, 2013

Grays Harbor Transit Authority 2013 Development Plan

Received - Notice of Liability concerning the installation and or activation of smart meters and personal wireless services facilities in and around WA State

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

- 1. Appoint Prosecuting Attorney:** A motion was made, seconded and passed to appoint Vini Samuel as the Prosecuting Attorney. She was one of three people named by the Democratic Party for consideration by the Commissioners.
- 2. Resolution for 2014 Medical Opt-Out Program:** A motion was made, seconded and passed to approve **Resolution No. 2013-109 adopting an employee medical care contribution and coverage opt-out option for 2014.** A Grays Harbor County Employee, other than those enrolled in Teamsters medical insurance, may voluntarily elect to waive group medical coverage through the county upon proof of other comprehensive group medical coverage. Each employee voluntarily electing to waive their medical coverage shall receive a monthly incentive payment of \$475.
- 3. Resolution to receive National Forest related safety-net payments:** A motion was made, seconded and passed to approve **Resolution No. 2013-110 in the matter of the election to receive national forest related safety-net payments under P.L. 106-393 and reauthorized**

under P.L. 110-343. This Resolution allows the county to receive Title II and Title III funding if authorized.

DEPARTMENTS

Fair, Events and Tourism:

1. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a Fairground Facility Use Agreements with Fil-AM PNW, Bill Mann Post 1948 and Hope from Horses: A motion was made, seconded and passed to authorize spending and for the Fair, Events and Tourism Manager to sign Fairground Facility Use Agreements with the following groups:

Fil-AM PNW Christmas Party	December 7, 2013
Bill Mann Post 1948 VFW Fund Raiser	November 10, 2013
Hope From Horses	November 4, 2013

Management Services:

1. Request Approval, Resolution –Establishing a target year end fund balance for the General Fund: A motion was made, seconded and passed to approve **Resolution No. 2013-111 establishing a target year end fund balance for the General Fund.** This resolution establishes a target General Fund year end fund balance of 20% of regular operating revenue. This percentage is comprised of 16% (two months) operating revenue plus 4% for contingencies. Maintaining an adequate ending fund balance is necessary to provide sufficient cash flow for operations and mitigate revenue shortfalls or emergencies.

Public Health and Social Services:

1. Request Approval, Contract with First Choice Health Network for reimbursement of services: A motion was made, seconded and passed to approve a contract with First Choice Health Network. The contract allows First Choice Health to receive reimbursement for services.

2. Request Approval, Health Homes Services Agreement between Molina Healthcare and Grays Harbor RSN for continuity of care: A motion was made, seconded and passed to approve a Health Homes Services agreement between Molina Healthcare and Grays Harbor RSN. This MOU will ensure the continuity of care for Health Home Beneficiaries, access to primary care providers and proper coordination of care services and reporting to authorizing agencies. This MOU demonstrates the shared commitment by both Molina Healthcare and the Health Home Network Provider to coordinate care for Molina Medicaid Beneficiaries who are eligible for Health Home Services.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, October 21, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. Commissioner Herb Welch was present by phone. The Board met with Public Services Director Kevin Varness and County Surveyor Tom Gray to discuss agenda items.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

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| No. 2013-108 | Authorizing a supplemental appropriation in the budget of the Grays Harbor County General Fund in the amount of \$250,000 |
| No. 2013-109 | Adopting an employee medical care contribution and coverage opt-out option for 2014 |
| No. 2013-110 | In the matter of the election to receive national forest related safety-net payments under P.L. 106-393 and reauthorized under P.L. 110-343 |
| No. 2013-111 | Establishing a target year end fund balance for the General Fund |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:13 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2013

HERB WELCH, Chairman, District 3

WES CORMIER, Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Donna McCallum, Clerk of the Board