

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

October 14, 2013

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 14, 2013, at 2:00 p.m. Commissioners Wes Cormier and Frank Gordon were present with Commissioner Herb Welch participating by phone. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

Commissioner Gordon called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

October 7, 2013 Regular & Morning Meeting

Special Meetings: Oct. 2, 2013 budget, Oct. 2, 2013 Teamsters, Oct. 3, 2013, Oct. 8, 2013

Commissioners:

Set Hearing Date – *October 28, 2013* – Ordinance re: excise tax for E-911

Acceptance of extra indigent defense contracts for District Court: Amanda Kleespie,
Robert Ehrhardt and Steven McNeill

Public Services:

Surplus of 20 ER&R Vehicles and Equipment

Correspondence:

Claim, C-669-13, Gail Gage

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. Homeless Housing - Certification of PHA Plans Consistency with the Consolidated Plan: A motion was made, seconded and passed to authorize the Acting Chair to sign the homeless housing certification of PHA Plan Consistency with the Consolidated Plan.

DEPARTMENTS

Auditor:

1. Request Approval, Resolution – Cancelling Warrants not presented within one year totaling \$3,349.14: A motion was made, seconded and passed to approve **Resolution No. 2013-106** cancelling warrants not presented within one year totaling \$3,349.14.

Fair, Events and Tourism:

1. Request Approval, Authorization for spending and for the Fair, Events and Tourism Manager to sign a 2014 Tourism Advertising Agreement for the 2014 Scenic Washington State Travel Planner - \$6,543: A motion was made, seconded and passed to authorize spending and for the Fair, Events and Tourism Manager to sign a 2014 Tourism Advertising Agreement for the 2014 Scenic Washington State Travel Planner in the amount of \$6,543. The purchase of print advertising in this publication automatically qualifies Grays Harbor Tourism for an integrated email marketing campaign, interactive and print map campaign, and website advertising campaign at no additional cost. Grays Harbor Tourism also was able to negotiate a lower advertising package price. A \$727.00 discount was applied to the standard 2014 advertising rates.

2. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a Tourism Trade Show Agreement for the 2014 Washington Sportsman's Show in Puyallup - \$1,200: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a Tourism Trade Show Agreement for the 2014 Washington Sportsman's Show in Puyallup in the amount of \$1,200. The Grays Harbor Tourism Department has participated in this show for several years with great success. Thousands of Grays Harbor Visitor Guides, maps of Grays Harbor, and Grays Harbor Calendar of Events are distributed.

Management Services:

1. Request Approval, Resolution – Salary Resolution Amendment for the Prosecutor's Office: A motion was made, seconded and passed to approve **Resolution No. 2013-107** amending **Resolution No. 2013-006** fixing compensation of employees from and after **January 1, 2013**. This change reflects the appointment of Jerry Fuller as the Prosecuting Attorney due to the retirement of Stew Menefee effective October 1, 2013.

2. Request Approval, Authorization for the Chair to sign two Grant Agreements from the Recreation and Conservation Office for the Straddleline ORV Park: Main Arena

Redevelopment - \$352,960 and Park Maintenance - \$99,400: A motion was made, seconded and passed to approve two grant agreements from the Recreation and Conservation Office for the Straddleline ORV Park. \$99,400 has been approved for a Maintenance grant which will be used to purchase a mower, tractor and a water truck. Another grant in the amount of \$352,960 will be used for renovation of the main arena, installation of safety barriers at a 4x4 rock crawl and hill climb area, renovation of the well and pump station and lighting improvements.

3. Request Approval, Authorization for the Chair to sign a Subrecipient Agreement for the CDBG Public Services Grant with Coastal Community Action Program to provide support services to low and moderate income persons: A motion was made, seconded and passed to approve a Subrecipient Agreement for CDBG Public Services with Coastal Community Action Program. The CDBG Public Services grant provides core administrative support for necessary community projects benefiting low and moderate-income persons and households.

Public Health and Social Services:

1. Request Approval, Contract with Elma Home Care for enhanced support for people with serious mental illness – October 1, 2013 through September 30, 2014 in the amount of \$108,720: A motion was made, seconded and passed to approve a contract with Elma Home Care. The contract provides for enhanced support for persons with serious mental illness residing in a boarding home and assists those persons with remaining stable in our community. In addition, the program improves access to housing resources for persons returning to the County from Western State Hospital. The contract is in effect between October 1, 2013 and September 30, 2014. The Social Services Department has budgeted \$108,720.00 for these services. The contract serves up to 20 people at a time. There is no matching requirement for the County.

2. Request Approval, Contract Amendment 2 to the DSHS/DBHR Youth Recovery Services- adds additional funding for year two of the grant in the amount of \$256,970: A motion was made, seconded and passed to approve Amendment No. 2 to the DSHS/DBHR Youth Recovery Services Contract. The purpose of the amendment is to add additional funds for year two of the grant in the amount of \$256,970. The grant provides for the training and staff support to build a recovery oriented system of care and to provide recovery support services to youth and families to enhance youth chemical dependency treatment services. The new contract total is \$457,970 and does not require matching funds.

3. Request Approval, Contract Amendment 4 with Ron Holt Consulting to assist persons discharging from Western State Hospital –changing the contract period to July 1, 2012 through December 31, 2013 in an amount not to exceed \$58,308: A motion was made, seconded and passed to approve Amendment No. 4 to the contract with Rob Holt Consulting. The contract is for services to assist persons discharging from Western State Hospital to stable placement back in the community. The Amendment changes the contract period to July 1, 2012 through December 31, 2013. The amended contract pays \$58,308.00 from the mental health programs State Fund grant. There is no County matching requirement.

Public Services:

1. Request Approval, Resolution Grant Agreement with the Department of Ecology for Litter Clean-up - \$48,597: A motion was made, seconded and passed to approve the Grant Agreement with the Department of Ecology. The grant will provide up to \$48,597 towards the County's litter cleanup programs. The funds are used to provide a Corrections Officer and transportation for the litter crew.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, October 14, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. Commissioner Herb Welch was present by phone. The Board met with Brenda Sherman, Budget Director, regarding a budget update, Rick Hole, Assessor, regarding an agenda item and the following Public Services Representatives regarding requests, agenda items and department updates: Public Services Director Kevin Varness and Environmental Health Director Jeff Nelson.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2013-106	Cancelling warrants not presented within one year totaling \$3,349.14
No. 2013-107	Amending Resolution No. 2013-006 fixing compensation of employees from and after January 1, 2013

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:15 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2013

HERB WELCH, Chairman, District 3

WES CORMIER, Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Donna McCallum, Clerk of the Board