

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

September 23, 2013

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 23, 2013, at 2:00 p.m. Commissioners Wes Cormier and Frank Gordon were present with Commissioner Herb Welch participating by phone. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

1. Continued Hearing - Road Variance from Private Roadway Section B - request by Terry Rothell for 675 Mox Chehalis Road: There was a public hearing on September 9, 2013, September 16, 2013 and September 23, 2013 to consider a road variance application by Terry Rothell for property located at 675 Mox Chehalis Road. Notice of this hearing was published in *The Montesano Vidette* August 29, 2013.

Commissioner Gordon asked for a staff report. Russ Esses, County Engineer, reported Terry Rothell has requested a variance for a reduction in the required minimum private road standards, which is to be a requirement of his future plans to develop the subject property with a single-family residence. This property is located at 675 Mox Chehalis Road. The request is for the following: Private Roadway Section B. The applicant is requesting a reduction in the minimum requirements for roadway section B which includes reduction on the required 60-ft easement width to the existing 20-foot built roadway; to allow the current roadway to remain at its steepest grade of 14%; and to remove the requirement for a cul-de-sac turnaround.

Mr. Esses went through his review checklist for all variance applications:

1. Public Interest: He stated this request is not in the public's interest.
2. Safety: The requirements for safety based, on sound engineering judgment, are not fully met.
3. Function: The requirements for function based, on sound engineering judgment, are not fully met.
4. Fire Protection: The Fire District provided a letter.
5. Appearance: Appearance is not an issue.
6. Maintainability: The requirements for maintainability, based on sound engineering judgment, are not fully met.

Mr. Esses stated he recommends denial of the variance request.

Commissioner Gordon asked if there was any public comment.

Jackie Farra, Ocean Shores, asked Mr. Esses why a cul-de-sac is required.

Mr. Esses replied it is required when there are three or more homes. He explained a turnaround is needed for fire access and traffic.

Terry Rothell, applicant, stated there are plenty of areas for vehicles to turn around. He stated no traffic will change and there has never been a drainage issue.

Commissioner Welch asked if the Fire Chief had approved of the road. The Commissioners noted the Fire Chief had written a letter stating his approval.

There was no further public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve the variance case no. 2013-0778 for applicant Terry Rothell.

2. Supplemental Budget Appropriation, Law Library, \$3,100: There was a public hearing on September 23, 2013 to consider a Supplemental Budget appropriation in the Law Library Fund in the amount of \$3,100. Notice of this hearing was published in *The Montesano Vidette* September 12, 2013 and September 19, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported this resolution will increase estimated revenue \$3,100 based upon actual year to date receipts. Office and operating supplies will be increased \$6,570 based upon actual year to date expenditures and ending cash balance will be decreased by the difference of \$3,470.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-096 authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund in the amount of \$3,100.

3. Supplemental Budget Appropriation, LOCAL Program Financing – Energy Fund, \$5,562: There was a public hearing on September 23, 2013 to consider a Supplemental Budget appropriation in the LOCAL Program Financing Energy Fund in the amount of \$5,562. Notice of this hearing was published in *The Montesano Vidette* September 12, 2013 and September 19, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported this resolution will authorize budget for the first interest payment. This expenditure will be funded by transfers in from several funds receiving benefits from the energy retrofit project.

Commissioner Gordon asked if there was any public comment. There was no public comment

and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-097 authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund LOCAL Program Financing Energy Fund in the amount of \$5,562.

4. Supplemental Budget Appropriation, LOCAL Program Financing Jail Security Fund, \$3,216: There was a public hearing on September 23, 2013 to consider a Supplemental Budget appropriation in the LOCAL Program Financing Jail Security Fund in the amount of \$3,216. Notice of this hearing was published in *The Montesano Vidette* September 12, 2013 and September 19, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported this resolution will authorize budget for the first interest payment. This expenditure will be funded by a transfer in from the General Fund.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-098 authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund LOCAL Program Financing Jail Security Fund in the amount of \$3,216.

5. Supplemental Budget Appropriation, LTGO Refunding Bonds 2012, \$600: There was a public hearing on September 23, 2013 to consider a Supplemental Budget appropriation in the LTGO Refunding Bonds 2012 in the amount of \$600. Notice of this hearing was published in *The Montesano Vidette* September 12, 2013 and September 19, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported this resolution will authorize budget for debt service costs related to the issuance of these bonds. This expenditure will be funded by a transfer in from the Cumulative Reserve Fund.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-099 authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund LTGO Refunding Bonds 2012 in the amount of \$600.

PUBLIC COMMENT

Commissioner Gordon called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Robin Moore, Hoquiam commented in favor of the needle exchange program.

Jim Eddy, Hoquiam, commented in favor of the needle exchange program.

Dr. Shin, Montesano, commented in favor of the needle exchange program.

Jackie Farra, Ocean Shores, commented on the Illahee Oyehut study payment of \$100,000.

John Farra, Ocean Shores, commented in favor of the needle exchange program. He also stated he believed the County needed to pay the City of Ocean Shores for the study.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

September 16, 2013 Regular & Morning Meeting
Sept. 10, 2013, Sept. 12, 2013 & Sept. 17, 2013 Special Meetings

Commissioners:

Appoint Ivo Andov to the Lodging Tax Advisory Committee – Collector at large position for unexpired term ending December 30, 2015

Public Services:

Set Hearing Date—*October 7, 2013* –Ordinance to incorporate rezone of 18 acres from General Development 5 to Rural Residential—Kurt Rudy & Jerry Hamm

Correspondence:

Use Request –Cranberry Festival Parade on October 12, 2013

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

None

Convene as Board of Health:

Commissioner Gordon announced the Commissioners were moving out of the Regular Meeting and into the meeting for the Board of Health.

1. Coordinated Prevention Grant with the Department of Ecology for Solid Waste Enforcement Activities – July 1, 2013 through June 30, 2015, up to \$154,740 in funding: A

motion was made, seconded and passed to approve the Coordinated Prevention Grant (CPG) with the Department of Ecology for solid waste enforcement activities. The agreement is effective from July 1, 2013 to June 30, 2015. The Department of Ecology will provide up to \$154,740 as part of this CPG. An additional \$51,580 is required as a local match and will be achieved by other Environmental Health solid waste funding.

Commissioner Gordon stated the Board of Health Meeting was closed and moved back into the Regular Meeting.

DEPARTMENTS

Fair, Events and Tourism:

1. **Authorization for the Fair, Events and Tourism Manager to sign a Facility Use Agreement with the Elma High School FFA for Friday September 27, 2013:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a Facility Use Agreement with the Elma High School FFA for Friday September 27, 2013.
2. **Equipment loan agreement with the City of Elma for the City to use the Kiddie Train and Box Risers for the 2013 Elma Buckaroo Days:** A motion was made, seconded and passed to approve an equipment loan agreement with the City of Elma for the City to use the Kiddie Train and Box Risers for the 2013 Elma Buckaroo Days.

Juvenile Department:

1. **Memorandum of Understanding with the Washington State Patrol for protection of Criminal History Record Information:** A motion was made, seconded and passed to approve the Memorandum of Understanding with the Washington State Patrol for protection of Criminal History Record Information for the CASA Program.

Public Health and Social Services:

1. **Request Approval, Amendment to the Coordinated Care Corporation – reimbursement for Clinical Services:** A motion was made, seconded and passed to approve the amendment to the Coordinated Care Contract for reimbursement for Services provided under the Medicaid Exchange Health Plan.
2. **Request Approval, Amendment #2 to the Interlocal Agreement with Pacific County for Community Transformation Grant – provides debarment language:** A motion was made, seconded and passed to approve amendment #2 to the Interlocal Agreement with Pacific County for the Community Transformation Grant (CTG). This amendment provides debarment language for the CTG Contract with Pacific County.
3. **Request Approval, Department of Commerce Consolidated Homeless Grant Application –with a match requirement of \$481,699 for the 2013-2015 biennium:** A motion was made, seconded and passed to approve the Department of Commerce Consolidated Homeless Grant application. The application is required as part of the contract process with Commerce and will recognize Grays Harbor County as the lead agency working with community partners to address homeless and affordable housing needs. A contract will follow the application which will cover the 2013-2015 bienniums and requires a dollar for dollar match from the Document Recording fees in the amount of \$481,699.

Public Services:

1. **Request Approval, Coordinated Prevention Grant with the Department of Ecology for the Solid and Hazardous Waste Program – July 1, 2013 through June 30, 2015, up to \$300,464 in funding:** A motion was made, seconded and passed to authorize the Acting Chair to sign the Coordinated Prevention Grant with the Department of Ecology for the Solid and Hazardous Waste Program for the period of July 1, 2013 through June 30, 2015. The two year grant is used to assist in operation of the household hazardous waste facility and will provide up to \$300,464 in State funding. The local match will be covered by tip fees generated at the Central Transfer Station.

2. **Request Approval, Energy Efficiency Audit for Courthouse and Jail - \$17,080:** A motion was made, seconded and passed to approve the Energy Efficiency Audit of the courthouse and jail. Several areas within the jail are likely to provide significant energy savings and may also address some operational and security issues. Based upon the preliminary findings, Facilities Department recommends continuing working with the Washington State Department of Enterprise Services and our Energy Consultants, Ameresco Quantum, to conduct a full audit of both facilities. The audit may allow the County to apply for other funding for courthouse improvements. The cost of the audit is \$17,080 and would be included in the financing of a future project if one is identified during the audit which is similar to our current project.

3. **Request Approval, Agreement with the Office of Financial Management for the Wishkah Levee Project - \$690,000 for Design/Construction Documents and Property Acquisition:** A motion was made, seconded and passed to approve the agreement with the Washington State Office of Financial Management for up to \$690,000 towards design, construction documents and property acquisition for the Wishkah Levee Project. This project is included in the Chehalis River flood mitigation efforts of the Flood Authority.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, September 23, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. Commissioner Herb Welch was present by phone. The Board met with Joan Brewster, Public Health and Social Services Director, regarding agenda items, Mike Bruner, Fair, Events and Tourism Manager, regarding agenda items, Greg Reynvaan, Juvenile Director, regarding an agenda item and the

following Public Services Representatives regarding requests, agenda items and department updates: Public Services Director Kevin Varness and Environmental Health Specialist Garrett Dalan.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

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|---------------------|---|
| No. 2013-096 | Authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund in the amount of \$3,100 |
| No. 2013-097 | Authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund LOCAL Program Financing Energy Fund in the amount of \$5,562 |
| No. 2013-098 | Authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund LOCAL Program Financing Jail Security Fund in the amount of \$3,216 |
| No. 2013-099 | Authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund LTGO Refunding Bonds 2012 in the amount of \$600 |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Equipment loan agreement with the City of Elma for the City to use the Kiddie Train and Box Risers for the 2013 Elma Buckaroo Days
- Amendment #2 to the Interlocal Agreement with Pacific County for the Community Transformation Grant

The meeting adjourned at 2:40 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2013

HERB WELCH, Chairman, District 3

WES CORMIER, Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Donna McCallum, Clerk of the Board