

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**August 19, 2013**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 19, 2013, at 2:00 p.m. Commissioners Wes Cormier and Frank Gordon were present with Commissioner Herb Welch participating by phone. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

**CALL TO ORDER AND FLAG SALUTE**

A motion was made, seconded and passed to excuse Commissioner Welch until he is able to call in to the meeting.

**BIDS:**

None

**HEARINGS:**

**1. 2012 CDBG Public Services Grant Closeout: There was a public hearing on August 19, 2013 to review closeout documents for the Washington State Department of Commerce 2012 CDBG Public Services Grant.** The purpose of the public hearing is to review closeout documents for the Washington State Department of Commerce 2012 CDBG Public Services Grant. This will close out the \$105,885 in funding provided to Coastal Community Action Program and \$3,000 to Grays Harbor County to provide core administrative support for necessary community projects benefitting low and moderate income persons and households. Notice of this hearing was published in *The Montesano Vidette* August 8, 2013.

Craig Dublanko, Coastal Community Action Program, discussed the uses of the grant funding and outlined the projects that are supported.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve the Grantee Closeout Performance Report for the Washington State Department of Commerce Community Development 2012 Block Grant in the amount of \$108,885.

**A motion was made, seconded and passed to accept the 2013-2014 CDBG Grant Program that was previously approved on April 1, 2013.**

**2. Supplemental Budget Appropriation – Recreation and Activities Fund, \$86,000:**

There was a public hearing on August 19, 2013 to consider a Supplemental Budget appropriation in the Recreation and Activities Fund in the amount of \$86,000. Notice of this hearing was published in *The Montesano Vidette* August 8, 2013 and August 15, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported this resolution authorizes additional advertising expenditures funded by a transfer in from the Tourism Fund.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2013-086 authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund Recreation and Activities Fund in the amount of \$86,000.

**PUBLIC COMMENT**

Commissioner Gordon called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

\*\*The Consent Agenda was moved to the end of the meeting.

**COMMISSIONERS:**

None

**DEPARTMENTS**

**Forestry:**

**1. Request Approval, Accept the Bid and execute contracts with JBC Cedar LLC for the Langley Hill No. 3 Cedar Salvage - \$163,220:** A motion was made, seconded and passed to accept the bid and execute contracts with JBC Cedar LLC for the Langley Hill No. 3 Cedar Salvage sale in the amount of \$163,220.

**2. Request Approval, Accept Contract as Complete and release the performance bond to Sierra Pacific Industries for the Langley Hill No. 3 Timber Sale:** A motion was made, seconded and passed to accept the contract as complete and release the performance bond as posted by Sierra Pacific Industries for the Langley Hill No. 3 timber sale.

**Juvenile Department:**

1. **Request Approval, Contract with Department of Social & Health Services for the Juvenile Accountability Block Grant in the amount of \$7,000 for Functional Family Therapy & Aggression Replacement Therapy, July 1, 2013 – June 30, 2014:** A motion was made, seconded and passed to approve the contract with Department of Social & Health Services for the Juvenile Accountability Block Grant in the amount of \$7,000. This grant is for Functional Family Therapy & Aggression Replacement Therapy for the term of July 1, 2013 through June 30, 2014.

**Management Services:**

1. **Request Approval, Resolution – Budget Transfer – Auditor’s M&O Fund, \$14,702:** A motion was made, seconded and passed to approve **Resolution No. 2013-083 transferring items in the Grays Harbor County Miscellaneous Fund Auditor’s M&O in the amount of \$14,702.** This resolution authorizes 25 percent of salary and benefits for the Auditor’s recordings lead position be charged to this fund. The County Auditor has performed a work study and determined this is a proper use of this restricted revenue.

2. **Request Approval, Resolution – Budget Transfer – Stadium Fund, \$25,000:** A motion was made, seconded and passed to approve **Resolution No. 2013-084 transferring items in the Grays Harbor County Miscellaneous Fund Stadium Fund in the amount of \$25,000.** This resolution will authorize additional budget for expenditures associated with the construction of the Agriculture Building at the fairgrounds.

3. **Request Approval, Resolution – Salary Amendment, Prosecutor’s Office:** A motion was made, seconded and passed to approve **Resolution No. 2013-085 amending Resolution No. 2013-006 fixing compensation of employees from and after January 1, 2013.** This amendment increases the salary of the Prosecutor by \$124 per month effective September 1, 2013. The Prosecutor’s salary is set by the Washington Citizen’s Commission on Salaries.

**Public Health and Social Services:**

1. **Request Approval, Memorandum of Understanding with Molina Healthcare for Health Home Services:** A motion was made, seconded and passed to approve a Health Homes Services Agreement with Molina Healthcare. This agreement will ensure the continuity of care for Health Home Beneficiaries, access to primary care providers and proper coordination of care services and reporting to authorizing agencies. This agreement demonstrates the shared commitment by both Molina Healthcare and the Health Home Network Provider to coordinate care for Molina Medicaid Beneficiaries who are eligible for Health Home Services.

2. **Request Approval, Memorandum of Understanding with Cenpatco Behavioral Health LLC for coordinated care:** A motion was made, seconded and passed to approve the Memorandum of Understanding (MOU) with Cenpatco Behavioral Health LLC. The MOU specifies how care will be coordinated between Grays Harbor Regional Support Network and

Cenpatico's Washington State Medicaid health plan. The MOU does not carry any financial requirements.

**3. Request Approval, 2013 Chemical Dependency Six Month Bridge Contract with Behavioral Health Resources for co-occurring disorders and outpatient chemical dependency services - \$74,459 for July 1, 2013 through December 31, 2013:** A motion was made, seconded and passed to approve the 2013 Chemical Dependency six month bridge contract with Behavioral Health Resources. This contract will allow for provision of Co-occurring disorders services and of outpatient chemical dependency services for the Grays Harbor County Prosecutor's Diversion program. The contract is in the amount of \$74,459 for a term of July 1, 2013 through December 31, 2013.

**Public Services:**

**1. Request Approval, Amendment No. 1 to the Personal Services Contract No. 2 with Herrera Environmental for the Wishkah Road Realignment Project – increases maximum contract amount to \$47,380:** A motion was made, seconded and passed to approve Amendment #1 to the Personal Service Contract #2 with Herrera Environmental Consultants for the Wishkah Road Realignment Project. This amendment revises the maximum amount payable from \$33,980 to \$47,380. This amendment provides the County with construction oversight from Herrera Environmental for wetland mitigation construction as well as covers cost overruns during the wetland mitigation permitting process.

**2. Request Approval, Award Bid and Contract for \$22,349.50 to Gene Yakovich Jr. Trucking for the demolition of 1701 Simpson Ave. Building, Aberdeen:** A motion was made, seconded and passed to award the bid and contract for the demolition of 1701 Simpson Ave. Building, Aberdeen in the amount of \$22,349.50 to Gene Yakovich Jr. Trucking.

\*\* The Consent Agenda was moved from the beginning of the meeting to the end.

Commissioner Herb Welch joined the meeting by phone at this point in the meeting.

**CONSENT AGENDA:** Approval was requested for the following items:

**Minutes:**

August 12, 2013 Regular & Morning Meeting  
August 13, 2013 Special Meeting

**Commissioners:**

District Court Indigent Defense Contacts: Kyle Imler and Harold Karlsvik

**Management Services:**

Set Hearing Date – *September 9, 2013* – Supplemental Budget, Prosecutor's Office, \$496  
Set Hearing Date – *September 9, 2013* - Emergency Budget, General Fund, \$54,600

**Public Health:**

Meeting Room Use Agreement –Grays Harbor PUD on August 21, 2013

**Public Services:**

Set Hearing Date – *September 9, 2013* – Variance request for Terry Rothell  
~~Appointments to the Marine Resource Committee—Gregory Hinz and Al Carter~~

Commissioner Welch removed the appointments to the Marine Resource Committee.

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda with the removal of the appointments to the Marine Resource Committee.

### **ANNOUNCEMENTS**

None

### **CORRESPONDENCE**

None

At 2:20 p.m. Acting Chair Frank Gordon announced the meeting would recess until 2:30 p.m. for the Board to move into Executive Session in Conference Room No. 1 until 2:45 p.m. in order to meet with Attorney Tom Fitzpatrick regarding litigation for a third party complaint against the State of Washington under RCW 42.30.110 (i).

**Executive Session re: litigation for a third party complaint against the State of Washington under RCW 42.30.110 (i) with Attorney Tom Fitzpatrick:** At 2:30 p.m. the Commissioners moved into executive session in Conference Room No. 1 under RCW 42.30.110 (i) with Attorney Tom Fitzpatrick. It was announced the session would last 15 minutes.

At 2:45 p.m. the Commissioners moved back into the Large Meeting Room and Acting Chair Frank Gordon announced no decisions were made during executive session and the meeting was adjourned.

### **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, August 19, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. Commissioner Welch was present by phone from 9:10 a.m. to 9:36 a.m., 9:45 a.m. to 10:05 a.m. and 11:00 a.m. to 11:30 a.m. The Board met with Larry Smith, Forestry Director, regarding agenda items and the following Public Services Representatives were present regarding requests and department updates: Road Engineer Russ Esses, Environmental Health Director Jeff Nelson and Environmental Health Specialist Garrett Dalan.

### **RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

