

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**August 5, 2013**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 5, 2013, at 2:00 p.m. Commissioners Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting.

**CALL TO ORDER AND FLAG SALUTE**

A motion was made, seconded and passed to excuse Commissioner Welch from the meeting due to illness.

A motion was made, seconded and passed to add an item to the agenda for the Weed Control Board.

**BIDS:**

None

**HEARINGS:**

1. **Consider approval of Rezone Case #2013-0323 amending the Official Zoning Maps for 39 acres lying easterly of the west fork of Wildcat Creek from Long Term Agricultural Use (A-2) to General Development (G-5):** There was a public hearing on August 5, 2013 to Consider approval of Rezone Case #2013-0323 amending the Official Zoning Maps for 39 acres lying easterly of the west fork of Wildcat Creek from Long Term Agricultural Use (A-2) to General Development (G-5) and an Ordinance changing zoning maps. Notice of this hearing was published in *The Montesano Vidette* July 25, 2013. Commissioner Gordon asked for a staff report.

Curt Crites, Planner, reported an application was received by Todd Baun, representing his mother Pauline Baun and Aunt Mallin Shelton, to rezone approximately 39.00-acres from Agricultural Use District Two (A-2) to General Development Five (GD-5). The Rezone would make available the option to subdivide the acreage into 5 plus acre lots for family members. The 39-acres is comprised of three (3) separate properties all owned by immediate family. The acreage is currently built with three single-family residences built on three separate lots.

The Planning Commission held a public hearing on July 2, 2013 to hear the merits of the rezone request. The Planning Commission voted to recommend approval to the Board of Commissioners by a vote of 8 to 0.

The rezone includes an Ordinance amendment to change the Grays Harbor County Official Zoning Maps, adopted pursuant to TITLE 17, to change the zoning-classification of the following described real property, from Long Term Agricultural Use District (A-2) to General Development Five (G-5):

THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF  
SECTION 10, TOWNSHIP 18 NORTH, RANGE 5 WEST, W.M., LYING  
EASTERLY OF THE WEST FORK OF WILDCAT CREEK

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Ordinance No. 406 amending the Grays Harbor County official zoning maps adopted pursuant to Grays Harbor County Code Title 17 approving a petition for rezone case #2013-0323.**

**2. Supplemental Budget Appropriation – Cumulative Reserve, \$400,000:** There was a public hearing on August 5, 2013 to consider a Supplemental Budget appropriation Cumulative Reserve Fund in the in the amount of \$400,000. Notice of this hearing was published in *The Montesano Vidette* July 25, 2013 and August 1, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported this authorizes the transfer of cash to and from the Facilities Capital Fund. These transfers will provide cash necessary to pay vendors as the energy retrofit project is completed. All cash transferred will be returned to the Cumulative Reserve Fund when project financing is received.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-075 authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Funds Cumulative Reserve Fund in the amount of \$400,000.**

**3. Supplemental Budget Appropriation – Facilities Capital Fund, \$1,590,000:** There was a public hearing on August 5, 2013 to consider a Supplemental Budget appropriation in the Facilities Capital Fund in the amount of \$1,590,000. Notice of this hearing was published in *The Montesano Vidette* July 25, 2013 and August 1, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported this resolution authorizes budget for the energy retrofit and jail security projects. These projects are being financed by the state LOCAL program, a grant and utility incentives. Cash will be transferred to and from the General and Cumulative Reserve Funds to pay expenses as these projects are completed.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-076 authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund Facilities Capital Fund in the amount of \$1,590,000.**

**4. Supplemental Budget Appropriation –General Fund (Various Categories), \$626,600:** There was a public hearing on August 5, 2013 to consider a Supplemental Budget appropriation in the General Fund in the amount of \$626,600. Notice of this hearing was published in *The Montesano Vidette* July 25, 2013 and August 1, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported that after reviewing year-to-date timber excise tax receipts, it appears the county can increase the amount budgeted for revenue by \$272,600. The General Fund received a one-time distribution from the federal government for payment in lieu of taxes for an additional \$104,000. Unreserved ending cash is being increased by the total of these

revenues. This resolution also authorizes \$250,000 in transfers to and from the Facilities Capital Fund for the jail security project.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-077 authorizing a supplemental appropriation in the budget of the Grays Harbor County General Fund in the amount of \$626,000.**

**5. Supplemental Budget Appropriation – Special Projects, \$42,348:** There was a public hearing on August 5, 2013 to consider a Supplemental Budget appropriation in the in the amount of \$42,348. Notice of this hearing was published in *The Montesano Vidette* July 25, 2013 and August 1, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported there was a time extension and increased funding by the Recreation and Conservation Office (RCO). RCO has authorized an extension to the Washington Coast Sustainable Salmon Partnership (WCSSP) grant by two months through August 31, 2013. Grays Harbor County will continue to provide the services of Fiscal Agent for WCSSP.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-078 authorizing a supplemental appropriation in the budget of the Grays Harbor County Special Projects Fund in the amount of \$42,348.**

### **PUBLIC COMMENT**

Commissioner Gordon called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

**CONSENT AGENDA:** Approval was requested for the following items:

#### **Minutes:**

July 29, 2013 Regular and Morning Meetings

#### **Auditor:**

Month End Audit Report – Claims: \$4,699,673.29 Salary: \$2,364,121.17

#### **Commissioners:**

Concur with Thurston County for appointment of Rebecca Connolly to the Timberland Regional Library Board of Directors – term ending Dec. 31, 2019

#### **Management Services:**

Set hearing date – *August 19, 2013* – Supplemental Budget, Recreation and Activities Fund, \$86,000

#### **Correspondence:**

DNR Second Quarter Statement for timber revenue

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

**COMMISSIONERS:**

None

**DEPARTMENTS**

**Fair, Events and Tourism:**

1. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a Fair Sponsorship Agreement with Puget Sound Railroad for \$3,500.00:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a fair sponsorship agreement with Puget Sound Railroad in the amount of \$3,500.

2. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a Fair Sponsorship Agreement with Bi-Mart for \$2,500.00:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a fair sponsorship agreement with Bi-Mart in the amount of \$2,500.

3. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a Facility Use Agreement with WSU Cooperative Extension for July 16 and 18, 2013 for \$130.00:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a Facility Use Agreement with WSU Cooperative Extension for July 16 and 18, 2013 for \$130.

4. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign vendor contracts for the 2013 Fair:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign the following vendor contracts for the 2013 Fair:

A-1 ROOFING, INC.  
ACLU OF GRAYS HARBOR  
ADAMS TAXIDERMY  
AJ CONCESSIONS  
AJM HAWAIIAN SHAVED ICE  
ALL THAT GLITTERS  
AMERICAN RED CROSS  
B&M ITALIAN CONCESSIONS  
BALLUCA  
BATH FITTERS  
BERRYHILLS LLC  
CHEHALIS SHEET METAL  
CHILD EVANGELISM FELLOWSHIP  
CLEAN DOT COM CONSULTING  
COASTAL AIRE CONCEPTS  
COFFEE CARAVAN

CORNS A POPPIN  
COTTON CANDY ONE  
CREATIVE CONCEPTS INC.  
CUSTOM SECURITY SYSTEMS  
DS JOHNSON ENTERPRISES INC.  
DAWN JOHANSON PAPARAZZI ACCES.  
DONUT MAKE CENTS  
DOW CHEMICAL-GAK  
ELLSWORTH CRAFTS  
ESTHERBROOK/SALAD MASTER  
FISHER SCONES  
FIVE ALARM BBQ & GRILL  
GARLIC EXPRESS  
GEIKO ROCK RESORT  
GIDEONS INTERNATIONAL  
GODMOBILE / FGBMFA

GOT BULL PRODUCTIONS  
GRAYS HARBOR COLLEGE  
GRAYS HARBOR DAIRY WOMEN  
GRAYS HARBOR DEMOCRATS  
GRAYS HARBOR DEMOCRATS  
GRAYS HARBOR EMERGENCY  
MANAGEMENT  
GRAYS HARBOR HOME &  
COMMUNITY EDUCATORS  
GRAYS HARBOR PELLET HEAT  
GRAYS HARBOR REPUBLICAN PARTY  
GRAYS HARBOR SHERIFF DEPT  
GREATER GRAYS HARBOR  
HAPPY MEADOWS PONY RIDES  
HARBOR SAW & SUPPLY INC  
HARRISON COLLECTIBLES  
HOQUIAM CHIROPRACTIC  
HORNS AND HOOKS  
HOW CHARMING  
HUNGARIAN KITCHEN  
IT WORKS!  
J&C ENTERPRISES  
JACKNUT APPAREL  
JHN ENTERPRISES  
JIGAWATT TATOO  
KNIGHTS OF COLUMBUS  
KOLOSSUS GYROS  
KORNMAN OF WASHINGTON  
LEAF GUARD NW  
LIND'S CONCESSIONS  
MARSALEES THAI FOODS  
MCDONALDS OF WESTERN WA  
MONTESANO FARM & HOME  
NORTH RIDGE CONCESSIONS  
NORTHWEST INDIAN CRAFTS  
OLYMPIC REGIONAL CLEAN AIR  
OREGON HAT COMPANY  
PAMPERED CHEF  
PFAFF 7 VIKING CREATIVE SEWING  
PINNACLE HEALTH  
PONY ESPRESSO  
PORT OF GRAYS HARBOR  
PS PRODUCTS  
PUGET SOUNDS & PACIFIC RAILROAD  
RAINIER PACIFIC GARAGE DOORS  
REED HEIN AND ASSOC  
REX VALENTINE ENTERPRISES  
RIDGEBACK METAL WORKS  
ROBINS HOMEMADE CRAFTS  
ROOF DOCTOR  
ROWDY RHINESTONES  
SAMTOONS  
SCENTSY  
SERIOUSLY SCRUMPTIOUS  
SHIRLEE WOOLSEY  
TUPPERWARE  
U.S. CELLULAR  
VFW DISTRICT 5  
WATER DOCTOR OF WASHINGTON  
WHITES CONCESSION  
WILD OLYMPICS

**Management Services:**

- 1. Request Approval, Resolution – Budget Transfer – Superior Court:** A motion was made, seconded and passed to approve **Resolution No. 2013-079 transferring items in the Grays Harbor County General Fund Superior Court in the amount of \$1,960.** This resolution will authorize the transfer of budget from extra help to salaries and wages to fund the step increase for the judicial executive secretary.
- 2. Request Approval, Resolution – Budget Transfer – Tourism:** A motion was made, seconded and passed to approve **Resolution No. 2013-080 transferring items in the Grays Harbor County Miscellaneous Fund Tourism in the amount of \$86,000.** This resolution will authorize additional transfers out for the Sunset Magazine Seabrook Idea House Sweepstakes and Promotion as well as advertising with Horns and Hooks.
- 3. Request Approval, Resolution – Budget Transfer – Pacific Beach Sewer Construction Fund:** A motion was made, seconded and passed to approve **Resolution No. 2013-081 transferring items in the Grays Harbor County Miscellaneous Fund Pacific**

**Beach Sewer Construction Fund in the amount of \$600,000.** This Resolution increases the budget for the sewer system project.

**4. Request Approval, Resolution – Budget Transfer – Trial Court Improvement Fund:** A motion was made, seconded and passed to approve **Resolution No. 2013-082 transferring items in the Grays Harbor County Miscellaneous Fund Trial Court Improvement Fund in the amount of \$4,750.** This resolution authorizes budget for the purchase of two scanners and courtroom video equipment for District Court.

**Public Health and Social Services:**

**1. Request Approval, Affiliation Agreement with Grays Harbor College to provide clinical training for the Nursing Program from September 1, 2013 to August 31, 2016:** A motion was made, seconded and passed to approve an Affiliation Agreement with Grays Harbor College. This agreement allows Grays Harbor Public Health and Social Services Department to provide a clinical training site to students enrolled in the nursing programs at Grays Harbor College. There is no financial commitment involved in this agreement.

**2. Request Approval, 2013 Six Month Bridge Contract with Sea Mar Behavioral Health for outpatient chemical dependency treatment – July 1, 2013 through December 31, 2013 in the amount of \$124,462:** A motion was made, seconded and passed to approve the 2013 six month bridge contract with Sea Mar Behavioral Health. The purpose of this contract is to continue the provision of outpatient chemical dependency services to adults in Grays Harbor County. This contract will support provision of these services from July1, 2013 to December 31, 2013. The contract award is in the amount of \$124,462.

**Public Services:**

**1. Request Approval, Contract with Rognlin’s Inc. for the Schmid Road Bridge Replacement - \$419,000:** A motion was made, seconded and passed to award the contract with Rognlin’s Inc. for the Schmid Road Bridge Replacement Project. The total contract amount is \$419,000.

\*\* The following item was added to the agenda:

**Weed Control Board:**

**1. Request Approval, U.S. Forest Service Title II Modification of grant funds:** A motion was made, seconded and passed to approve the modification to the U.S. Forest Service Title II grant. This modification adds \$17,125 of grant funding to the agreement. The agreement ends August 11, 2014.

**ANNOUNCEMENTS**

None

## **CORRESPONDENCE**

None

## **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, August 5, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. Commissioner Welch was present by phone from 9:15 a.m. to 9:25 a.m. The Board met with Joan Brewster, Public Health and Social Services, and Mike Bruner, Fair, Events and Tourism Director, regarding agenda items. The following Public Services Representatives were present regarding requests and department updates: Road Engineer Russ Esses, Environmental Health Director Jeff Nelson and County Planner Curt Crites.

### **RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

#### **RESOLUTIONS:**

- |                     |  |
|---------------------|--|
| <b>No. 2013-075</b> | <b>Authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Funds Cumulative Reserve Fund in the amount of \$400,000</b>  |
| <b>No. 2013-076</b> | <b>Authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund Facilities Capital Fund in the amount of \$1,590,000</b> |
| <b>No. 2013-077</b> | <b>Authorizing a supplemental appropriation in the budget of the Grays Harbor County General Fund in the amount of \$626,000</b>                                 |
| <b>No. 2013-078</b> | <b>Authorizing a supplemental appropriation in the budget of the Grays Harbor County Special Projects Fund in the amount of \$42,348.</b>                        |



The meeting adjourned at 2:20 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
HERB WELCH, Chairman, District 3

\_\_\_\_\_  
WES CORMIER, Commissioner, District 1

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

ATTEST:

\_\_\_\_\_  
Donna McCallum, Clerk of the Board