

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

July 29, 2013

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 29, 2013, at 2:00 p.m. Commissioners Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

A motion was made, seconded and passed to excuse Commissioner Welch from the meeting due to illness.

BIDS:

None

HEARINGS:

None

PRESENTATIONS:

1. Retirement Certificate – Milt Hagedorn, ER&R Supervisor: Russ Esses, County Engineer, thanked Milt Hagedorn for his years of service in the public works department. He started as a mechanic 27 years ago and managed ER&R for 11 years. The Commissioners presented Milt Hagedorn with a certificate of appreciation for his years of service with the County.

PUBLIC COMMENT

Commissioner Gordon called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

July 22, 2013 Regular and Morning Meetings

Management Services:

Set hearing date – *August 19, 2013* – 2012 Dept. of Commerce CDBG Public Services Grant Closeout

Public Services:

Resolution No. 2013–070 - Vacation by operation of law for Plat of Ocosta First Addition, petitioners Roger and Marilyn Fleming

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS:

None

DEPARTMENTS

Assessor's Office:

1. Request Approval, Replacement Agreement for the Personal Services Agreement with Express Employment Professionals – amending the scope of work for contract ending December 31, 2013: A motion was made, seconded to replace the agreement executed on June 7th, 2013, with Express Employment Professionals with a new agreement amending the scope of work. This Agreement will supersede and replace the existing Agreement effective upon execution and shall terminate on December 31, 2013.

Based on the successful completion of the population and documentation of the neighborhood module the scope of work is being expanded to include other modules being built in support of annual inventory. This work is in coordination with the Assessor's Office and with the Central Services Department as point of contact under this agreement. All work performed under this Agreement is limited to only such work as will enable the County to perform annual property appraisals and valuations of real and personal property situated within Grays Harbor County. Funding for these services will be provided through the Department of Revenue Grant and all consultant work must be reimbursable in accordance with Department of Revenue Grant requirements.

Fair, Events and Tourism:

1. Request Approval, Resolution – ATM Change Fund Increase for the Month of August each year from \$30,000 to \$50,000: A motion was made, seconded and passed to approve **Resolution No. 2012-071 authorizing a temporary increase in the ATM Change Fund within the Fair Fund in the amount of \$50,000 for the Month of August each year.** This resolution will increase the fund from the current amount of \$30,000 to \$50,000 for use only during the month of August each year. It has been the Fair, Events and Tourism Department's experience that the current fixed amount of \$30,000 is insufficient to meet the

demand during the last two Grays Harbor County Fairs. The additional \$20,000 during the month of August would adequately meet the ATM Change Fund demands during the Fair.

Juvenile Department:

1. Request Approval, BECCA Bill Agreement with the Administrative Office of the Courts for July 1, 2013 through June 30, 2014, funding in the amount of \$256,560: A motion was made, seconded and passed to approve the BECCA Bill Agreement #IAA14042, between the Grays Harbor County Juvenile Court and the Administrative Office of the Courts. This is for the period of July 1, 2013 through June 30, 2014 in the amount of \$256,560. This contract provides funds for CHINS, ARY and Truancy.

Management Services:

1. Request Approval, Two Resolutions – Authorizing establishment of new miscellaneous funds: Energy Retrofit and Jail Security: A motion was made, seconded and passed to approve **Resolution No. 2013-072 establishing a Debt Service Fund Local Program Financing – Energy Retrofit Fund #206-000-000 and Resolution No. 2013-073 establishing a Debt Service Fund Local Program Financing – Jail Security Fund #207-000-000.** These debt service funds will be used to pay principal and interest due on the LOCAL program financing contracts for the energy retrofit and jail security projects.

2. Request Approval, Resolution – Budget Transfer – Assessor’s Office : A motion was made, seconded and passed to approve **Resolution No. 2013-074 transferring items in the Grays Harbor County General Fund Assessor in the amount of \$4,500.** This resolution will authorize the transfer of budget from miscellaneous to small tools and minor equipment which will provide more detail about the use of this funding.

3. Request Approval, RCO Amendment #3 – Washington Coast Regional Salmon Recovery Grant , increase of \$42,348 in funding: A motion was made, seconded and passed to approve the Contract Amendment #3 for the Recreation and Conservation Office (RCO) grant for the Washington Coast Sustainable Salmon Partnership. This amendment increases the grant by \$42,348 for the two month extension through August 31, 2013.

Public Health and Social Services:

1. Request Approval, Agreement with NAMI and Grays Harbor RSN – funding for support groups, education and advocacy for persons with mental illness in an amount up to \$12,000 for July 1, 2013 through June 30, 2014: A motion was made, seconded and passed to approve an agreement between NAMI (National Alliance on Mental Illness) and Grays Harbor RSN. It provides funding for support groups, education and advocacy for persons with mental illness in an amount up to \$12,000 for July 1, 2013 through June 30, 2014.

2. Request Approval, 2013 Chemical Dependency Six Month Bridge Contract with Educational Service District 113/True North for youth chemical dependency services – contract period of July 1, 2013 through December 31, 2013 in the amount of \$89,097: A motion was made, seconded and passed to approve the 2013 Chemical Dependency Six Month Bridge Contract with Educational Service District 113/True North for youth chemical dependency services. The contract period is July 1, 2013 through December 31, 2013 in the amount of \$89,097.

Public Services:

1. Request Approval, Award the Bid for 2013 Cities and County Paving Project to Lakeside Industries Inc. - \$604,181.90: A motion was made, seconded and passed to award the bid for the 2013 Cities and County Paving Project to Lakeside Industries, Inc. of Aberdeen, Washington. They submitted the low bid of \$604,181.90, which is 26.6% below the Engineer's estimate.

ANNOUNCEMENTS

Commissioner Gordon asked that citizens keep Auditor Vern Spatz in their prayers during his treatment of cancer.

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, July 29, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Paula Bednarik, Assessor's Office, Mike Bruner, Fair, Events and Tourism Director, and Greg Reynvaan and Kisa Spencer, Juvenile Department, regarding agenda items. The following Public Services Representatives were present regarding requests and department updates: Road Engineer Russ Esses, Environmental Health Director Jeff Nelson and County Surveyor Tom Gray.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2013-070

Vacation by operation of law for Plat of Ocosta First Addition, petitioners Roger and Marilyn Fleming

No. 2012-071

Authorizing a temporary increase in the ATM Change Fund within the Fair Fund in the amount of \$50,000 for the Month of August each year

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| No. 2013-072 | Establishing a Debt Service Fund Local Program Financing – Energy Retrofit Fund #206-000-000 |
| No. 2013-073 | Establishing a Debt Service Fund Local Program Financing – Jail Security Fund #207-000-000 |
| No. 2013-074 | Transferring items in the Grays Harbor County General Fund Assessor in the amount of \$4,500 |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- 2013 Chemical Dependency Six Month Bridge Contract with Educational Service District 113/True North - July 1, 2013 through December 31, 2013

The meeting adjourned at 2:15 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2013

HERB WELCH, Chairman, District 3

WES CORMIER, Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Donna McCallum, Clerk of the Board