

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**July 8, 2013**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 8, 2013, at 2:00 p.m. Commissioners Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney was also present.

**CALL TO ORDER AND FLAG SALUTE**

**A motion was made, seconded and passed to excuse Commissioner Herb Welch.**

**BIDS:**

None

**HEARINGS:**

**1. WSU Extension Agent/Weed Control Board, \$8,186:** There was a public hearing on July 8, 2013 to consider an Emergency Budget Appropriation for the WSU Extension Agent/Weed Control Board in the General Fund in the amount of \$8,186. Notice of this hearing was published in *The Montesano Vidette* on June 27, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported this emergency appropriation will fund the weed coordinator position at 19 hours per week, increasing salary and benefits a total of \$4,460; increase supplies, travel, training and miscellaneous funds totaling \$3,726 to allow the weed board to operate the remainder of this budget year. The total emergency budget appropriation amount is \$8,186.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution 2013-068 authorizing an emergency budget appropriation for WSU Extension Agent/Weed Control Board in the amount of \$8,186.**

**2. Superior Court Emergency Appropriation, \$19,674:** There was a public hearing on July 8, 2013 to consider an Emergency Budget Appropriation for the Superior Court in the General Fund in the amount of \$19,674. Notice of this hearing was published in *The Montesano Vidette* on June 20, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported this budget amendment reflects the reclassification of the Judicial Executive Secretary to Assistant Court Administrator for four months and funds the increase in the Judge's salaries effective September 1, 2013 per the Washington Citizens Commission on Salaries for Elected Officials.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution 2013-065 authorizing an emergency budget appropriation for Superior Court in the amount of \$19,674.

**3. Juvenile Court Emergency Appropriation, \$148,970:** There was a public hearing on July 8, 2013 to consider an Emergency Budget Appropriation for the Juvenile Court in the General Fund in the amount of \$148,970. Notice of this hearing was published in *The Montesano Vidette* on June 20, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported this budget amendment reflects the promotion of a Probation Officer III to Director of Court Services and additional funding for a new Detention Worker I.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution 2013-066 authorizing an emergency budget appropriation for Juvenile Court in the amount of \$148,970.

### **PUBLIC COMMENT**

Commissioner Gordon, Acting Chair, called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Jim Taylor, Elma, commented on the Veterans' Wall and ceremony.

Terry Willis, Elma, commented on the Satsop River Rip-Rap project.

**CONSENT AGENDA:** Approval was requested for the following items:

- |             |  |
|-------------|--|
| 1. Minutes: | -July 1, 2013 Regular and Morning Meetings<br>-June 27, 2013 Special Meeting |
| 2. Auditor: | -June Month-End Expenditure Audit Report                                     |
| 3. Coroner: | -June 2013 Report  |

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed.

### **COMMISSIONERS:**

None

## **DEPARTMENTS**

### **Fair/Events/Tourism:**

1. **Request approval to amend the Fair Board By-Laws to increase the number of members from nine to fifteen and to change the regular meeting time from 6:30 p.m. to 6:00 p.m.** A motion was made, seconded and passed to approve Fair Board By-Law Amendments to increase the number of members from nine to fifteen and to change the regular meeting time from 6:30 p.m. to 6:00 p.m. At its June meeting the Fair Board unanimously recommended these changes.

### **Management Services:**

1. **Request approval for a budget transfer of \$37,592 within the General Fund for Facilities, WSU Extension, Planning and Building.** A motion was made, seconded and passed to approve Resolution No. 2013-067 to authorize a budget transfer of \$37,592 within the General Fund for Facilities, WSU Extension, Planning and Building. These Departments were able to achieve savings to offset contra adjustments.

### **Public Health and Social Services:**

1. **Request approval Contract Amendment 4 with DSHS/DBHR to reduce the contract for unspent funds of \$59,279 for period of January 1, 2013 through June 30, 2013.** A motion was made, seconded and passed to approve Contract Amendment 4 with DSHS/DBHR to reduce the contract for unspent Criminal Justice Treatment and federal SAPT funds while increasing State Grant-in-Aid funds for the purpose of supporting the planning for Opiate Substitution Treatment services. The amendment reduces the contract by \$59,279 for a new contract total of \$1,636,086 for the period of January 1, 2013 through June 30, 2013.

2. **Request approval Contract Amendment 5 with DSHS/DBHR to extend the current contract for chemical dependency outpatient treatment and prevention services by an additional six months and to add funding in the amount of \$411,792.** A motion was made, seconded and passed to approve Contract Amendment 5 with DSHS/DBHR to extend the current contract for chemical dependency outpatient treatment and prevention services by an additional six months through December 31, 2013 and to add funding in the amount of \$411,792.

3. **Request approval Contract with Coordinated Care Corporation to receive reimbursement for Medicaid services.** A motion was made, seconded and passed to approve the Contract with the Coordinated Care Corporation. This contract is a Medicaid Exchange health plan contract between the county and Coordinated Care Corporation to receive reimbursement for Services.

4. **Request approval Amendment 9 of the 2012-2014 Consolidated Contract with the Washington State Department of Health adding \$73,831 and amending the statement of work.** A motion was made, seconded and passed to approve Amendment 9 of the 2012-2014 Consolidated Contract with the Washington State Department of Health adding \$73,831 and

amending the statement of work for the Community Transformation Grant, the Maternal Child Health Block Grant, the GRADS program, the immunization program, and the WIC program. It increases overall consideration of the Consolidated Contract by \$73,831.

**Public Services:**

**1. Request Approval for the Delezenne Road Bridge Replacement C-65790-08 Consulting Agreement with Exeltech Consulting Inc.** A motion was made, seconded and passed to approve the Delezenne Road Bridge Replacement C-65790-08 Consulting Agreement with Exeltech Consulting Inc. to design the replacement bridge on the Delezenne Road over Delezenne Creek. The cost of the work included in this agreement is \$228,240.85 with 80% of the cost eligible for reimbursement under the Federal Bridge Replacement Program.

**2. Request Approval Personal Services Contract with Streamworks, LLC to provide assistance with the environmental permitting, funding and construction expertise for various culvert replacements and fish passage barrier removal projects in the amount of \$10,000.** A motion was made, seconded and passed to approve the Personal Services Contract with Streamworks, LLC to provide assistance with the environmental permitting, funding and construction expertise for various culvert replacements and fish passage barrier removal projects in the amount of \$10,000.

**3. Request approval Kersh/Wishkah Road Flood Levee Project order of completion.** A motion was made, seconded and passed to approve the Kersh/Wishkah Road Flood Levee Project order of completion. The Consultant, AMEC Environment and Infrastructure, Inc. concluded that construction of a sheet pile floodwall is the only feasible alternative to protect this area from flooding. The County will do the following in the listed order as funding becomes available:

1. Immediately complete the road raising portion of this alternative as it is shovel ready. This would involve raising the road at three dips within the project limits 0.6 feet to elevation 11.5 feet and overlaying the complete project with a 0.25 foot overlay. Also, we recommend raising one dip outside the project site at M.P. 3.6, approximately 1-foot to reduce flooding at that location. The estimated cost of this work is \$500,000. This interim measure will reduce how often the road is impacted from flooding.
2. Complete the Design, Permits, Environmental Studies and Plans, Specifications and Estimate (PS&E) for the sheet pile wall alternative so it is shovel ready. The estimated cost of the design phase is \$540,000.
3. Acquire the necessary property to complete the project. The estimated cost of the property acquisition phase is \$150,000.
4. Construct the sheet pile wall alternative. The estimated cost of the construction phase is \$5,000,000.

**4. Request approval Satsop River Floodplain Restoration, Rip Rap Removal Project recommendation including discontinuation of sponsorship:** A motion was made, seconded and passed to approve consultant Watershed Science & Engineering's recommendation to not remove the riprap armoring the banks of the Satsop River between US Highway 12 and the

mouth of the river and to discontinue the County's sponsorship of this project. The consultant does not recommend removal of the rip rap because it would increase the rate of lateral movement of the river, jeopardizing Keys Road as well as the properties within the channel migration zone.

**5. Request approval Chehalis Basin Lead Entity Program letter of agreement for professional services with Creative Community Solutions to provide facilitation, meetings and technical writing. The cost is covered by the Lead Entity Grant provided by the State.**

A motion was made, seconded and passed to approve the Chehalis Basin Lead Entity Program letter of agreement for professional services with Creative Community Solutions to provide facilitation, meetings and technical writing. The cost is covered by the Lead Entity Grant provided by the State.

**ANNOUNCEMENTS:**

Commissioner Gordon made the following announcements and comments:

- Commissioner Herb Welch's health is slowly improving.
- He expressed appreciation to the Quinault Nation for re-opening the lake to swimming.
- He expressed appreciation to Vickie Raines, Terry Willis and Frank Kersh for their hard work on the various flood projects.

**CORRESPONDENCE:**

None

**STAFF MEETINGS:**

The Board held a regular morning meeting on Monday, July 8, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Brenda Sherman, Budget Director; Mike Bruner, Fair/Events/Tourism Manager; Road Engineer Russ Esses; Public Services Director Kevin Varness; Environmental Health Director Jeff Nelson regarding requests and departmental updates:

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

- |                     |  |
|---------------------|--|
| <b>No. 2013-065</b> | <b>Emergency appropriation for the Superior Court in the amount of \$19,674</b>  |
| <b>No. 2013-066</b> | <b>Emergency appropriation for the Juvenile Court in the amount of \$148,970</b> |

**No. 2013-067**

**Budget Transfer in the General Fund for Facilities,  
WSU Extension, Planning and Building in the  
amount of \$37,592**

**No. 2013-068**

**Emergency appropriation for WSU Extension  
Agent/Weed Control Board in the amount of  
\$8,186**

**ORDINANCES:**

None

**INTERGOVERNMENTAL AGREEMENTS:**

None

The meeting adjourned at 2:24 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
HERB WELCH, Chairman, District 3

\_\_\_\_\_  
WES CORMIER, Commissioner, District 1

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

ATTEST:

\_\_\_\_\_  
Donna McCallum, Clerk of the Board