

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

July 1, 2013

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 1, 2013, at 2:00 p.m. Commissioners Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND FLAG SALUTE

A motion was made, seconded and passed to excuse Commissioner Herb Welch.

BIDS:

1. Wishkah Road Realignment Project, M.P. 9.2 TO M.P. 9.6, C-94311-42:

It was advertised June 20 and 27, 2013, in the *Montesano Vidette*, that bids would be accepted for the Wishkah Road Realignment Project. The contemplated work to be performed under this contract consists of realigning the existing Wishkah Road between mile markers 9.2 and 9.6. The work to be performed was outlined in the bid advertisement.

Bid specifications were made available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserved the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

Company	Location	Bid Amounts
Rognlins, Inc.	Aberdeen, WA	\$1,079,178
Quigg	Aberdeen, WA	\$1,072,778

The bids were referred to the Public Services Department for review and recommendation.

HEARINGS:

None

PUBLIC COMMENT

Commissioner Gordon, Acting Chair, called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There were no public comments.

CONSENT AGENDA: Approval was requested for the following items:

1. Minutes of June 24, 2013 Regular Meeting and Morning Meetings
2. Correspondence:
 - Claim C-664-13, Debra Andrews
 - Claim C-665-13, Karen Landberg
 - Claim C-666-13, Alvin Hegge
 - Claim C-667-13, Alvin Hegge

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS:

Commissioner Frank Gordon asked for reverence for the passing of Ron Armstrong who was active with the Republican Party and for John Erak, who was an Aberdeen City Councilmember and prior State Legislator.

PROCLAMATIONS:

1. **August 1-7, 2013 as Breastfeeding Awareness Week:** A motion was made, seconded and passed to proclaim August 1-7, 2013 as Breastfeeding Awareness Week. Clerk of the Board Donna McCallum read the proclamation aloud.

DEPARTMENTS

Juvenile Court Services:

1. **Request approval for the Evidence Based Expansion Grant contract with the Department of Social and Health Services for youth intervention programs in the amount estimated to be \$72,300 for the biennium July 1, 2013 – June 30, 2015.** A motion was made, seconded and passed to approve Evidence Based Expansion Grant contract with the Department of Social and Health Services for youth intervention programs in the amount estimated to be \$72,300 for the biennium July 1, 2013 – June 30, 2015. The contract provides funds for FFT and ART programs.
2. **Request approval Contract for a Block Grant with Dept. of Social and Health Services in the amount of \$145,469 for the biennium July 1, 2013 – June 30, 2015, providing funding for youth programs.** A motion was made, seconded and passed to approve Contract for a Block Grant with Dept. of Social and Health Services in the amount of \$145,469 for the biennium July 1, 2013 – June 30, 2015, providing funding for youth programs. The contract provides funds for SSODA, CJAA, CDDA, CJS and HB3900.

Management Services:

1. **Request approval, Salary Resolution Amendment – Auditor’s office to increase Recordings Lead step plan by 2 steps.** A motion was made, seconded and passed to approve

Salary Amendment Resolution No. 2013-062 for the Auditor's office to increase Recordings Lead step plan by two (2) steps.

2. **Request approval Salary Resolution Amendment – Extension Office – Weed Board, increase hours for Coordinator to 19 per week.** A motion was made, seconded and passed to approve Salary Amendment Resolution No. 2013-063 for the WSU Extension Office/Weed Control Board to increase hours for Weed Coordinator to 19 per week.
3. **Request approval Department of Commerce – CDBG Public Services Grant for \$105,636 administered by CCAP benefitting low and moderate income persons and households.** A motion was made, seconded and passed to approve Department of Commerce – CDBG Public Services Grant for \$105,636 administered by CCAP benefitting low and moderate income persons and households. Grays Harbor County contracts with Coastal Community Action Program to provide core administrative support for necessary community projects.
4. **Request approval Extending the County's role as Fiscal Agent for WCSSP for two months.** A motion was made, seconded and passed to approve Extending the County's role as Fiscal Agent for WCSSP for two months. The county would extend the role as fiscal agent through August, 2013 for the Recreation and conservation Office grant for the Washington Coast Sustainable Salmon Partnership. The lead entity role was originally supposed to end effective July 1, 2013, but the Salmon Recovery funding Board voted to extend the contract by two months at the current funding level in order to take action to allow salmon recovery work to continue. As part of this approval, the Personal Services Contracts with Miles Batchelder and Dana Dietz would also be extended.

Public Health and Social Services:

1. **Request approval Contract Amendment 4 with DSHS/DBHR for non-Medicaid fund mental health treatment services, adding \$671,352 to cover the period July 1 through December 31, 2013.** A motion was made, seconded and passed to approve Contract Amendment 4 with DSHS/DBHR for non-Medicaid fund mental health treatment services, adding \$671,352 to cover the period July 1 through December 31, 2013. This Amendment contains funds to cover the contract period extended in Amendment 3 and adds \$671,352.00. No match is required.
2. **Request approval Contract Amendment to the DSHS/DBHR Youth Recovery Services; reduce contract for unspent funds,\$50,000.** A motion was made, seconded and passed to approve Contract Amendment to the DSHS/DBHR Youth Recovery Services to reduce the contract for unspent funds of \$50,000. The grant provides for training and staff support to build a recovery oriented system of care to enhance youth chemical dependency treatment services. The new contract total is \$201,000 and does not require matching funds.
3. **Request approval Contract with the Division of Developmental Disabilities for employment support for adults with developmental disabilities in the amount of \$743,403 with no local match required for period July 1, 2013 – June 30, 2014.** A motion was made, seconded and passed to approve Contract with the Division of Developmental Disabilities for

employment support for adults with developmental disabilities in the amount of \$743,403 with no local match required for period July 1, 2013 – June 30, 2014.

4. Request approval to contract with The Arc of Grays Harbor to provide information, education and referral services for individuals with developmental disabilities, their families and the general public. A motion was made, seconded and passed to approve a contract with The Arc of Grays Harbor to provide information, education and referral services for individuals with developmental disabilities, their families and the general public. The contract period is July 1, 2013 through June 30, 2014 with a maximum reimbursement of \$75,000.00.

5. Request approval Contract with Sherri Maywald, GH Regional Support Network database Administrator, for \$79,992 covering the period of July 1, 2013 through June 30, 2014. No match required. A motion was made, seconded and passed to approve a contract with Sherri Maywald, GH Regional Support Network database Administrator, for \$79,992 covering the period of July 1, 2013 through June 30, 2014. No match required.

Sherri is the Grays Harbor Regional Support Network database administrator. She ensures compliance with electronic health information requirements, data reporting and data security for the County's publicly funded mental health program. These services are required by the Medicaid Mental Health grant and the State Fund Mental Health Grant.

Public Services:

1. Request Approval to pave the gravel section of Bartell Road from milepost 0.468 to 0.91, twenty feet wide, CRP C-66570-02. A motion was made, seconded and passed to approve paving the gravel section of Bartell Road from milepost 0.468 to 0.91, twenty feet wide, CRP C-66570-02 to apply a double shot of light bituminous surface treatment from milepost 0.468 to 0.91, twenty (20') feet wide. This will eliminate gravel road maintenance in this area.

2. Request Approval, Coordinated prevention grant amendment with Dept. of Ecology, increasing funding to Environmental Health. A motion was made, seconded and passed to approve the Coordinated Prevention grant amendment with Dept. of Ecology, increasing funding to Environmental Health. This amendment will provide up to an additional \$105,000 to the existing grant with the Department of Ecology for Solid Waste programs.

3. Request approval Contract documents with Peterson Brothers, Inc. for the 2013 county road guardrail project. A motion was made, seconded and passed to approve Contract documents with Peterson Brothers, Inc. for the 2013 county road guardrail project. Peterson Brothers, Inc. was the low bidder for the project.

4. Request approval Chehalis Basin Partnership/Lead Entity Agreements to provide financial assistance and staffing for the partnership/watershed programs and projects as follows:

- **Extend reimbursable agreement with Thurston County to donate \$15,000**

- **New reimbursable agreement with the City of Centralia to contribute to the program**
- **Extend agreement with Grays Harbor College for it to provide staff and lead entity coordination**

A motion was made, seconded and passed to approve Chehalis Basin Partnership/Lead Entity Agreements as listed above to provide financial assistance and staffing for the partnership and watershed programs and projects.

The first is an extension of the current reimbursable agreement with Thurston County, which provides for Thurston County to donate \$15,000 towards activities of the partnership.

The second is a new reimbursable agreement with the City of Centralia, which provides for a similar contribution from the City to the partnership.

The third document is an extension of the agreement with Grays Harbor College to contract for the college to provide staffing for the partnership and lead entity activities.

5. Request approval for the Planning Process related to the marijuana moratorium, including creation of a task force and authorizing its role to help develop recommendations on zoning code changes. A motion was made, seconded and passed to approve the Planning Process related to the marijuana moratorium, including creation of a task force and authorizing its role to help develop recommendations on zoning code changes. Planning Department staff, in consultation with the Prosecutor's Office, developed this process to address zoning code modifications and/or additions associated with regulating marijuana facilities within the time frame of the moratorium.

The first step is the creation of a task force (committee) of interested members of the public and county staff from departments with associated activities or responsibilities. A list of possible candidates has been developed for the task force to provide a recommendation on zoning code changes to the County Planning Commission for their action, hopefully by October. This will allow for Board review and action in November.

6. Request approval Grant amendment with the Department of Ecology to provide up to \$105,000 of additional grant funding from the Department of Ecology Solid Waste program. A motion was made, seconded and passed to approve Grant amendment with the Department of Ecology to provide up to \$105,000 of additional grant funding from the Department of Ecology Solid Waste program.

ANNOUNCEMENTS:

The Clerk of the Board announced most offices would be closed on July 4, 2013 for the Independence Day Holiday

CORRESPONDENCE:

None

EXECUTIVE SESSIONS:

Clerk of the Board announced two consecutive Executive Sessions would be held by Commissioners, the first with Prosecuting Attorney Stew Menefee for potential litigation in a Labor and Industry case and the second with Attorney Tom Fitzpatrick regarding the Superior Court lawsuit. At 2:21 p.m. Commissioners agreed to meet for one hour.

At 3:21 p.m., Commissioners reconvened in regular session. Acting Chair Frank Gordon announced the concurrent executive sessions lasted for one hour and no decisions were made.

There being no additional business before the Board, Acting Chair Frank Gordon adjourned the meeting at 3:22 p.m.

STAFF MEETINGS:

The Board held a regular morning meeting on Monday, July 1, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Superior Court Judge Gordon Godfrey. Due to lack of a quorum of the Board of Commissioners, Commissioner Cormier met with the following individuals: Chris Koehler, WSU Nutrition Program and Public Services Representatives regarding requests and department updates: Road Engineer Russ Esses, Public Services Director Kevin Varness, Jeff Nelson, Environmental Health Director.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

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| No. 2013-062 | Auditor's office to increase Recordings Lead step plan by two (2) steps. |
| No. 2013-063 | WSU Extension Office/Weed Control Board to increase hours for Weed Coordinator |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- **Extend reimbursable agreement with Thurston County to donate \$15,000**
- **New reimbursable agreement with the City of Centralia to contribute to the program**

The meeting adjourned at 3:22 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2013

HERB WELCH, Chairman, District 3

WES CORMIER, Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Donna McCallum, Clerk of the Board