

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

May 20, 2013

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 20, 2013, at 2:00 p.m. Commissioners Herb Welch, Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

PRESENTATION:

1. **Certificate of Good Practice – Grays Harbor County 2012, Presented to County Engineer Russ Esses:** Commission Chairman Herb Welch presented County Engineer Russ Esses and employees of the department with a Certificate of Good Practice from the County Road Administration Board (CRAB). This action will assure the continued distribution of monthly state gas tax allotment from the Office of the State Treasurer.

HEARINGS:

1. **Continued Hearing for Road Standards Variance Request 2013-0307 – Applicant Robert Schuetz of Seaview Ventures Inc. request for reduction in the minimum private road standards for Private Roadway Section C:**

There was a public hearing on May 13, 2013 which was continued to today, May 20, 2013 to consider a request for a Roads Standards Variance by Robert Schuetz of Seaview Ventures Inc. The request is for a reduction in the required minimum private road standards, which is a requirement of his preliminary short subdivision (Case 2006-0647). The request is for the following: Private Roadway Section C. The applicant is requesting a reduction in the minimum requirements for D Street and Beach Lane from roadway section C which includes reduction in the required 60-ft easement width to the existing 40-foot (D Street) and 30-foot easement (Beach Lane); reduce the required 28-ft built road requirement to 20-ft width inclusive; and remove the requirement for any private turn-around beyond that which already exists in the current roadway system. Notice of this hearing was published in *The Montesano Vidette* May 2, 2013 and mailed to surrounding property owners. Clerk of the Board Donna McCallum announced the following individuals submitted written comments since the previous meeting: Allen and Sandee Roy, Lawrence Lundberg, and Gvido Bars

Curt Crites, Planning Department, stated he met Commissioners Welch and Gordon at the site. Mr. Crites presented to Applicant Robert Schuetz a proposed alternate turn-around off the main stem of the road (instead of a cul-de-sac), which Commissioners would consider as a condition

of approval. Responding to Commissioner Gordon, Mr. Crites explained a licensed biologist certified there are no wetlands on the property, only drainage areas.

Mr. Schuetz stated he accepts the condition of a three-point turn around as a condition for approval of the variance.

Mr. Lundberg made additional comments opposing any variance from the adopted standard. Commissioner Gordon responded that the local Fire Chief stated the fire department is satisfied with the alternate proposed.

ACTION: A motion was moved, seconded and passed to adopt findings and approve requested variance with conditions as follows: The variance would allow for the existing 40-foot right of way along D Street to remain 40 ft; allow the existing private easement on what is the current Beach Lane to continue to be 30-feet in width; allow all portions of the improved roads of D Street and Beach Lane to be built to a 20-foot wide standard; and require a turn-around to be built as a three-point turn-around as illustrated in Exhibit A.

As part of the motion, the following findings were accepted: Because of shape (narrowness) of the property, topography of the property and surrounding road system (D Street and Beach Lane) the road standards create an improvement that is not consistent with current road systems in the area. The narrowness of the lot, together with the bluff on the property, makes construction of a compliant cul-de-sac turn-around unsafe. All these factors contribute to the finding that based on functionality of the required road standards, it is not in the public interest that these improvements be made in this location.

PUBLIC COMMENT

Commissioner Welch called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Stan Blunt made comments related to the following: Drivers Licensing requirements; Department of Agriculture permits issued by the Forest Service and Rangers; DNR one-year contracts. Mr. Blunt also stated he intended to withdraw as a candidate for Sheriff.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

May 13, 2013 Regular Meeting and Morning Meeting

Management Services:

Set Hearing Date - *June 3, 2013* – Supplemental Budget Recreation and Activities Fund

Correspondence:

Road Use Request, June 29, 2013 – Quinault Cancer Fund, South Shore Road at Quinault

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS:

None

DEPARTMENTS

Central Services:

1. Request Approval, Authorization to renew the Volunteer Insurance Policy for Grays Harbor County for \$917.48: A motion was made, seconded and passed to authorize the renewal of the Volunteer Insurance Policy for Grays Harbor County for \$917.48.

Management Services:

1. Request Approval, Resolution 2013-043 - Budget transfer, Tourism Fund \$5,000: A motion was made, seconded and passed to approve **Resolution 2013-043** to transfer \$5,000 from the Tourism Fund. This resolution will move budgeted expenditures from tourism promotion to transfers out to another fund.

2. Request Approval, Resolution 2013-044 – Reclassify Suspense Fund #677-000-000 to the Treasurers Trust Fund #627-000-000: A motion was made, seconded and passed to approve **Resolution 2013-044** to reclassify the Suspense Fund to the Treasurers Trust Fund. After a review of the nature of the money held in the fund, it was decided it should be reclassified as a trust fund.

Public Services:

1. Request Approval, North River Road Emergency Slide Repair requesting \$65,000 of federal funds: A motion was made, seconded and passed to approve the North River Road Emergency Slide Repair request for \$65,000 of federal funds. The project has been approved for Federal funds under the Emergency Relief Program.

2. Request Approval, Energy Efficiency Project-authorize Chairman, Treasurer and Public Works Director to execute loan application documents: A motion was made, seconded and passed to authorize the Chairman, Treasurer and Public Works Director to execute loan application documents for the Energy Efficiency Project.

The State Treasurer has a loan program called LOCAL. It is designed for cities, counties, school districts, etc. to buy equipment and for real estate projects. The county application is to finance the balance of the Energy Efficiency Project. The expected terms are 10-12 years at approximately 1.8% interest for \$400,000. Payments would be about \$40,000 per year and the energy savings is expected to be in that range as well. The Jail Intercom/Security Camera Project is part of the application for a seven-year loan at a cost of approximately \$250,000. The documents must be submitted to the State Treasurer by June 1, 2013.

3. Request Approval, Amendment to Interagency agreement with Washington State Department of Enterprise Services and two revised funding approvals: A motion was made, seconded and passed to approve the Amendment to the Inter-agency agreement with the Washington State Department of Enterprise Services and to approve two funding revisions for the energy efficiency project.

The first is an amendment to our existing agreement with DES, identifying the revised scope of work for our project and confirming DES costs related to the project. The other two documents are funding approvals identifying the costs of the project (one for actual construction and one for auditing, design, and overseeing construction).

The total cost of the project is \$697,840. We have been awarded a grant from the State for \$170,000 and the PUD has estimated \$120,000 of utility incentive and rebates. The balance of approximately \$400,000 will be financed with the debt service to be repaid by several non-general funds. The energy savings (lower future utility bills) from this project is expected to help with the debt service.

Sheriff's Office:

1. Request Approval, to surplus three vehicles: 1998 Ford Victoria; 1995 Ford Victoria; 2003 Ford Victoria: A motion was made, seconded and passed to approve the request to surplus three vehicles. The vehicles are as follows: a 1998 Ford Victoria, a 1995 Ford Victoria and a 2003 Ford Victoria.

ANNOUNCEMENTS

1. There will be no meeting on May 27, 2013 due to the Memorial Day Holiday. The next regularly scheduled meeting is June 3, 2013.
2. The Department of Public Works released the 2012 Traffic Accident Report.

CORRESPONDENCE

None

Executive Session:

At 2:27 p.m. Commission Chairman Herb Welch stated the Board would move to Executive Session under RCW 42.30.110 (i) re: Superior Court Lawsuit, with Attorney Tom Fitzpatrick. Chairman Welch stated the session would last 60 minutes. The Executive Session began at 2:30 p.m. Commission Chairman Welch reconvened the regular meeting at 3:30 p.m., stating they met for 60 minutes and no decisions were made.

STAFF MEETINGS

The Board held a regular morning meeting on Monday, May 20, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Dale Gowan, Central Services; Dave Goldsmith, Risk Pool; Marilyn Lewis, Management Services along with ORV representatives Holly Wolford and Elaine Derrick. The following

Public Services Representatives: Road Engineer Russ Esses, Public Services Director Kevin Varness and Environmental Health Director Jeff Nelson were present regarding requests and department updates.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

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|---------------------|--|
| No. 2013-043 | Transferring items in the Grays Harbor County Tourism Promotion Fund in the amount of \$5,000 |
| No. 2013-044 | Reclassifying the Grays Harbor County Suspense Fund # 677-000-000 to the Treasurers Trust Fund #627-000-000 |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 3:32 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2013

HERB WELCH, Chairman, District 3

WES CORMIER, Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Donna McCallum, Clerk of the Board